

# PAPPLEWICK PARISH COUNCIL

## Minutes of the meeting held at the Papplewick & Linby Village Hall on Wednesday 8<sup>th</sup> September 2021

**Present:** Cllr S Roberts (Chair), Cllr Carolyn Hesketh (Vice-Chair), Cllr Stephen Walker, Cllr Nigel Penlington, Cllr H Guyler and the Clerk

**Parishioners/Visitors:** Cllr S Murray (GBC). Parishioners: 4 - M Kerr, M Else, D Fairholme, G Fairholme

<b>Minute No</b>		<b>Action</b>
98/21	<p><b>APOLOGIES</b> Cllr's R Pettitt and K Weston Cllr's C Barnfather and M Smith (GBC)</p>	
99/21	<p><b>DECLARATIONS OF INTEREST</b> Cllr S Roberts - Papplewick &amp; Linby Cricket Club Cllr H Guyler – Papplewick &amp; Linby Village Hall Cllr C Hesketh – Papplewick &amp; Linby Village Hall</p>	
100/21	<p><b>APPROVAL OF MINUTES</b> The minutes of the July meeting were accepted as a true record. Proposed by Cllr Hesketh seconded by Cllr Walker and signed by Cllr Roberts.</p>	
101/21	<p><b>MATTERS ARISING</b></p> <p><u>Hall Lane Island</u> Cllr Roberts advised the small fence on Hall Lane Island has now been repaired by the Lengthsman.</p> <p><u>Defibrillator, Church Lane</u> Cllr Roberts advised the cost for a defibrillator is between £800 - £1,500. The PC agreed to research any initiatives available and research how many defibrillators a village of Papplewick's size requires and the most suitable location. Cllr Roberts to pursue.</p> <p><u>Liner &amp; Keys for Bear Bin</u> Cllr Roberts reported she has received the new liner and keys for the bear bin and will pass to Cllr Pettitt for Playground duty.</p>	<p>Cllr Roberts to pursue</p> <p>Cllr Roberts to pass keys to Cllr Pettitt</p>
102/21	<p><b>WEBSITE UPDATE</b> Cllr Walker advised the website has been live since July and all going well. Some changes are required including combining the community events and the news page together and making changes to the playing field inspection section. He advised once the paper copy of the monthly report is reviewed it can be transferred onto the website. The PC agreed to pay the final instalment of £3,375.00 to Vitty. The PC agreed to take out an annual management agreement with Vitty.</p>	<p>Cllr Walker to confirm management agreement with S. Briggs.</p>
103/21	<p><b>OPEN FORUM</b></p> <p><u>i. CCG Update</u> Mrs Kerr advised the next meeting is next Tuesday and she will update the PC. She reported she met with Ed Argar, Minister of Health, Mark Spencer and the CCG and discussed the new health centre for Hucknall. She advised it will depend on a spending review which should be announced in October. They have 3 sites in mind including Piggins Croft and 2 other central locations which have yet to be disclosed.</p> <p><u>ii. Parking, Main Street</u> Mrs Kerr reported that parking continues to be an issue on Main Street and vehicles are also parking close to the bend. She advised it is very difficult to get past the vehicles when walking on the pavement and is impossible for wheelchair users or pushchairs. The PC advised that if a vehicle is obstructing the pavement then it can be reported to the police. They advised taking photographs as evidence. The PC advised they will continue to monitor the situation, however, it is very difficult as if vehicles park on the road, then some residents don't have enough room to pull off their drive.</p>	

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	<p><u>iii. Antisocial Behaviour in the Village</u> Mrs Fairholme advised there has been little antisocial behaviour late at night on the playing field since fencing off the skate park. Mrs Else advised that youths are still on the field, they have just moved further up behind the houses on Linby Lane. Cllr Hesketh advised the Lengthsman has commented that there is a lot less litter in the bins now. The PC advised moving the police operation signs on the playing field. Mrs Else reported the motor bikes are still coming into the carpark and advised of suspicious activity. She advised she has reported to the police but they require evidence. Cllr Penlington advised there are ANPR cameras installed at the entrance of the carpark which the police could check. The PC advised PCSO Kirsty Szeluk has moved to Lincolnshire and asked the Clerk to find out who the new PCSO for the area is.</p>	Clerk to contact Insp. Pearson re: new PCSO details
104/21	<p><b>HIGHWAYS MATTERS</b></p> <p>a) Lengthsman Scheme: Cllr Hesketh advised the Lengthsman continues to empty the bins and spray the equipment once a week. The PC agreed to continue with this and review again in December. Cllr Hesketh to request progress report from Ravenshead PC to find out how many hours remain and what jobs may still be outstanding.</p> <p>b) Fly tipping: None to report. The PC advised the bin at the Forest Lane layby is always overflowing with rubbish and takeaway packaging. The Clerk to request a larger bin from GBC.</p> <p>c) Linby Lane Layby flooding: Awaiting flood remedial works. Clerk to request an update from Via</p> <p>d) Proposed Crossing, Linby Lane: Cllr Walker advised this will require remodelling the end of the layby and will be costly. The PC agreed to remove this from the agenda, but to continue to request updates from Via.</p> <p>e) Proposed roundabout Moor Road/Papplewick Lane – Update Mark Potter from Barratts advised the works will now take place January 2022.</p> <p>f) Other matters: Cllr Penlington thanked Cllr Barnfather for arranging for the road grips to be cleared on Moor Road.</p> <p>Works on A60 – Cllr Roberts commented on the works being carried out on the A60 near Burntstump. She advised it looks like they are moving the kerb back slightly, moving the street lamps and traffic lights, but was unsure of the reason. Clerk to contact Via for clarification.</p>	<p>Cllr Hesketh to request progress report.</p> <p>Clerk to contact GBC</p> <p>Clerk to contact Via</p> <p>Clerk to remove item from Agenda</p> <p>Clerk to contact Via re: works on A60</p>
105/21	<p><b>SKATEPARK REPAIRS – UPDATE</b></p> <p>Cllr Hesketh briefed the Parish Council on the current finances. She advised the Finance Committee agreed last year not to include the CCTV to the precept as this would increase the precept by around 20%. She advised it was agreed that the cost of the new website will be spread over 10 years, so each year £500 is added to the precept to cover this. Ear marked funds are £16,366.00. Based on all the play equipment lasting 25 years and everything being match funded, the PC only put aside 50% for everything but nothing allocated for the skatepark as it was assumed that would be fully funded. She advised the PC requires £18,855.00, so the PC are short £2,500.00 for ear marked play equipment funds. She advised it is recommended that the PC reserve 12 months of precept, however even with the PC's other ear marked reserves, the PC are over £5,000.00 short. She advised the PC to take all of this into account before making any decisions on the skate park or any other projects and advised the PC need to look at how to structure the finances for the years moving forward.</p> <p>Cllr Penlington advised the quote from TEN Construction to cover all the repairs on the playing equipment and the skate park is £13,000.00. The PC agreed they need to agree which works need carrying out urgently and to prioritise them.</p> <p>Cllr Roberts commented the PC have tried not to increase the precept too much over the years, however, the repairs will mean parishioners will have to contribute towards it with a greater precept. This will be discussed further at the Finance Committee Meeting in October. Cllr Penlington asked the Clerk to find out what the precepts are for similar sized parishes.</p>	Clerk to pursue

	<p>The PC advised the cost to repair the skatepark is £2,900.00. Mr Fairholme asked the PC whether the noise will be sufficiently reduced once the repairs have been carried out. Cllr Hesketh read out the email from TEN Construction who advised that their main concern was the sound deadening. It was decided that Councillors along with some parishioners will visit other Skateparks installed by TEN Construction to find out whether there is any difference to the noise levels.</p> <p>Mrs Kerr commented that with the great success of skateboarding at the Olympics, Skate UK have received funding to set up more skateparks and this might be worth exploring. The PC agreed. She also advised of the £100,000.00 GBC have recently given for improvements to Arnot Hill Park. Cllr Roberts advised exploring funding from the Killisick works and landfill charities. The PC discussed putting the repairs on hold whilst they look at possible funding options for a new concrete skatepark.</p> <p>Cllr Penlington advised the surfacing at the roundabout on the park needs repairing urgently as it is the biggest trip hazard. The cost for this is £2,940.00.</p> <p>The PC agreed that before the next meeting, and ideally before the Finance Committee Meeting:</p> <ul style="list-style-type: none"> <li>- To visit TEN Construction skateparks and listen to the noise levels</li> <li>- Investigate funding from Skate UK, Killisick and Veolia</li> <li>- Clerk to contact TEN Construction for a quote for a new concrete skatepark</li> <li>- All Councillors to feed back to the Finance Committee what their priorities are regarding the skatepark, playground repairs, cctv and all other projects</li> <li>- Clerk to contact TEN Construction to negotiate the price of repairing the roundabout</li> <li>- Lengthsman to pressure wash the Wet Pour area</li> <li>- Relocate the Police Operation signs to the Park</li> </ul>	<p>Cllr Roberts to pursue funding for new Skatepark</p> <p>All Cllr's to pursue prior to the next meeting</p> <p>Clerk to contact TEN Construction</p>
106/21	<p><b>ANTISOCIAL BEHAVIOUR IN THE PARISH / DEPLOYING SIGNS</b> Discussed in Open Forum.</p>	
107/21	<p><b>ACTION PLAN REVIEW</b> No updates.</p>	Cllr Walker to pursue
108/21	<p><b>PAPPLEWICK ENVIRONMENT &amp; COMMUNITY FUND UPDATE</b> Cllr Walker advised meeting with the Marshall Family at the end of the month.</p> <p>Cllr Walker advised the PC should discuss with Via how they would work with them to maintain the wildflower verges.</p>	<p>Cllr Walker to arrange meeting</p> <p>Clerk to contact Via</p>
109/21	<p><b>BONFIRE EVENT 2021 – Update</b> Cllr Hesketh advised the fireworks deposit has been rolled over to next year and the Village Hall is booked for 5<sup>th</sup> November 2022.</p>	
110/21	<p><b>NEWSTEAD PATH/DOGS RUNNING LOOSE SIGN – UPDATE</b> Cllr Walker reported he has been in contact with the Rights of Way Officer who advised unless someone is bitten by the dogs there is very little they can do. Cllr Walker advised it is difficult to get through the gates due to the overgrown hedge. Cllr Walker to pursue with the ROW Officer.</p>	Cllr Walker to pursue
111/21	<p><b>HEDGING ON PLAYING FIELD – UPDATE</b> Cllr Walker advised speaking to the Marshall family before moving forward with this. He advised funding could be available from Greenwood.</p>	Cllr Walker to pursue
112/21	<p><b>FIRST AID / DEFIBRILLATOR TRAINING – UPDATE</b> The Clerk advised she has contacted NSART. Clerk to also contact the Red Cross.</p>	Clerk to contact Red Cross.
113/21	<p><b>CORRESPONDENCE RECEIVED</b> <i>All correspondence had been circulated to the Parish Council prior to the meeting.</i> <u>The Big Notts Survey, 2<sup>nd</sup> Aug – 19<sup>th</sup> September 2021</u> Have your say on the big things that matter to you, your family and your community. Visit <a href="http://nottinghamshire.gov.uk/bignottssurvey">nottinghamshire.gov.uk/bignottssurvey</a>, call 0300 500 80 80 or visit your local library.</p> <p><u>NCC Engagement Sessions for Town &amp; Parish Councils – 20<sup>th</sup> September</u> 6pm – 7:30pm at County Hall. Councillors to book in advance if they wish to attend.</p>	Councillors to book in advance

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114//21	<p><b>PLANNING MATTERS &amp; APPLICATIONS RECEIVED</b></p> <p><u>2021/0817TCA Cornerstone House, 72 Main Street</u>          Proposal: Fell Sycamore tree          PC Comments: No objection</p> <p><u>2021/0582 Seven Acres, 15 Mansfield Road</u>          Proposal: 88 x Canadian Solar PV module ground mounted system          PC Comments: No objection</p> <p><u>2021/0174 3 Hall Mews, Hall Lane</u>          Proposal: Replacement of rotten wooden French doors and rotten first floor bedroom window          PC Comments: No objection</p> <p><u>2021/0877 &amp; 0878 49 Main Street</u>          Proposal: Proposed new access gates. Replacement of an existing single storey potting shed with a single storey stone dining room. Insertion of windows into an external outbuilding.          PC Comments: No objection</p> <p><u>2021/0828TCA Hall Mews, Hall Lane</u>          Reduce diseased Yew to 6ft (1.8m) Prune in remaining limbs back to the main stem.          PC Comments: No objection</p>																															
115/21	<p><b>PARISH COUNCIL ACCOUNTS</b></p> <p><u>a. Current Account balance</u></p> <p>£58,939.99</p> <p><u>b. Payments &amp; Receipts</u></p> <p>Payments:</p> <table border="1" data-bbox="215 1048 1257 1303"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>01/08/21</td> <td>E Gretton – Jul wages &amp; home office expenses</td> <td>£435.00</td> </tr> <tr> <td>04/08/21</td> <td>Glasdon UK Ltd – Tidy bear spare liner kit/key</td> <td>£70.80</td> </tr> <tr> <td>05/08/21</td> <td>Actavo Hire &amp; Sales UK – Fencing for skatepark</td> <td>£1,014.00</td> </tr> <tr> <td>23/08/21</td> <td>A.R. Musson – Strimming Church Lane</td> <td>£132.00</td> </tr> <tr> <td>01/09/21</td> <td>E Gretton – Aug wages &amp; home office expenses</td> <td>£435.00</td> </tr> <tr> <td>03/09/21</td> <td>H Guylar – Signs for skatepark</td> <td>£23.99</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>TOTAL</b></td> <td><b>£2,110.79</b></td> </tr> </tbody> </table> <p>Receipts:</p> <table border="1" data-bbox="215 1393 1257 1489"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>25/08/21</td> <td>AXA Insurance – Payment for replacing damaged barrel on Moor Road</td> <td>£395.00</td> </tr> </tbody> </table>	Date	Details	Amount	01/08/21	E Gretton – Jul wages & home office expenses	£435.00	04/08/21	Glasdon UK Ltd – Tidy bear spare liner kit/key	£70.80	05/08/21	Actavo Hire & Sales UK – Fencing for skatepark	£1,014.00	23/08/21	A.R. Musson – Strimming Church Lane	£132.00	01/09/21	E Gretton – Aug wages & home office expenses	£435.00	03/09/21	H Guylar – Signs for skatepark	£23.99		<b>TOTAL</b>	<b>£2,110.79</b>	Date	Details	Amount	25/08/21	AXA Insurance – Payment for replacing damaged barrel on Moor Road	£395.00	
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116/21	<p><b>PLAYING FIELD</b></p> <p>a) <u>General – vandalism &amp; litter</u>          Nothing to report.</p> <p>b) <u>Inspection duty book handover and report</u>          Cllr Hesketh to hand over to Cllr Pettitt</p> <p>c) <u>Inspection report and risk assessments</u>          Cllr Hesketh advised she has submitted an online report. Cllr Walker to update the monthly inspection report (discussed under website update).</p> <p>It was discussed that all Councillors should meet on the playing field to go through the inspection and what is required.</p>	<p>Cllr Walker to pursue</p> <p>Cllrs to meet on playing field to discuss inspection</p>																														

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	<p>d) <u>Playing field working party update incl. playing field restoration and repairs to surface</u> No updates from working party. Playing field restorations will be discussed at the Finance Committee Meeting. Cllr Penlington advised he could spread soil on the mole hills to level them out but will require a chain harrow. Cllr Penlington to pursue. Cllr Penlington advised he has replaced and tightened all the bolts on the swings.</p> <p>e) <u>Container /CCTV</u> Cllr Roberts advised of the original quote she received for £6,000.00 to install CCTV on the playing field. She advised she met with Chris Brown from Hoot and is awaiting a quote. Cllr Roberts queried whether the PC could justify the expense of CCTV and agreed this would need to be discussed further at the Finance Committee Meeting.</p> <p>Cllr Walker advised the offer to fund the Container is still available from Miner 2 Major but advised it is important to make a decision as soon as possible. They may also provide volunteers to help with the groundwork. Cllr Walker to confirm with Miner 2 Major and Cllr Roberts to circulate costs to the PC.</p> <p>f) <u>Defibrillator signage &amp; posters for noticeboards – update</u> Cllr Roberts advised she has created a poster for the noticeboards. Cllr Hesketh advised the PC should test the defibrillator at each meeting. Clerk to confirm dates to check the pads and battery.</p>	<p>Cllr Penlington to pursue</p> <p>Cllr Walker to contact Miner 2 Major</p> <p>Cllr Roberts to circulate quotes for container</p> <p>PC to test defibrillator at each meeting</p> <p>Clerk to check date for Defibrillator pads &amp; battery</p>
117/21	<p><b>REPRESENTATIVE REPORTS</b></p> <p>a) Village Hall: Cllr Guyler advised she was unable to attend the last VH meeting. Cllr Hesketh reported regular groups have started to come back to the Hall and they are mostly booked up for the rest of the year.</p> <p>b) Moor Pond Wood: Cllr Walker reported a lot of bank repair work near the waterfall has taken place, funded through the LIS. They have replaced the bridge near the waterfall and the next part is getting a contractor to put in a path to lay from Meadows footpath back to the foot bridge. They received a large grant of over £3,000.00 from the Co-op Community Fund which has been spent on bird habitats and they propose to create woodland glades at the picnic area on Linby Lane. The intention is to clear back the nettles and put in treated turf, which is turf and wild flowers so it can be maintained as a glade.</p> <p>The AGM is Wednesday 29<sup>th</sup> September, all welcome.</p>	
118/21	<p><b>COUNCILLOR REPORTS</b></p> <p>a) <u>Armistice Day</u> Cllr Roberts advised there will be a regular church service on the morning of Thursday 11<sup>th</sup> November between 10 – 11am at St James’s Church. Cllr Roberts to contact Reverend Raaff regarding whether this will be a special service. She advised she will be available on Remembrance Sunday to lay the PC wreath if there is a service that morning. Clerk to purchase the wreath.</p> <p>b) <u>Newsletter</u> To discuss at the November meeting.</p>	<p>Cllr Roberts to contact Reverend Raaff</p> <p>Clerk to purchase wreath</p>
119/21	<p><b>DATE OF NEXT FULL COUNCIL MEETING</b> Wednesday 10<sup>th</sup> November, 7:15pm at the Papplewick &amp; Linby Village Hall, Linby Lane, Papplewick</p>	

The meeting ended at 21:15

Signed: \_\_\_\_\_ Chairman

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