

**Minutes of the Annual Parish Assembly held at Papplewick & Linby Village Hall, Linby Lane, Papplewick on Wednesday 11<sup>th</sup> March 2020, 7:15pm**

**Present**

Cllrs: S Roberts (Chairman), C Hesketh (Vice-Chairman), J Salmons, S Walker, H Guyler, N Penlington, A Johns and the Clerk.

Parishioners & Visitors: Police Inspector Chris Pearson, PCSO Kirsty Szeluk, Mr Kerr

<b>Minute No.</b>	
1/20	<p><b><u>Apologies</u></b> Cllr's C Barnfather, S Murray and M Smith</p>
2/20	<p><b><u>Approval of the minutes of the Annual Parish Assembly held on 13<sup>th</sup> March 2019</u></b></p> <p>The minutes of the meeting held on 13<sup>th</sup> March 2019 were accepted as a true record of the meeting. Proposed by Cllr Roberts, seconded by Cllr Hesketh and signed by Cllr Roberts</p>
3/20	<p><b><u>Chairman's Report</u></b></p> <p>Cllr Roberts presented the following report:</p> <p>Firstly, a thank you to all the Councillors and the Clerk for their continued work for the Parish and to our regular meeting attending parishioners who contribute to the open forum. Also, a thank you to our local Gedling and Notts Councillors for their continued support of the Parish. We had a vacancy on the council with Mr Savage standing down; I would like to thank him for his support over the years. We have welcomed Mr Johns in his place only recently and we thank him for his interest.</p> <p>Once again, a busy year for the Parish Council. In no particular order ...</p> <p>The HR Committee has met to confirm the Clerk's current pay and employment requirements. The Finance Committee met in October to review the Council's finances and to suggest the Precept for 2020/2021. We continue to hold ear-marked reserves for a number of aspects of Council work such as the Playing Field and equipment replacement.</p> <p>Planning – a number of planning applications and appeals for us to consider and comment on. I'm not always sure that the views of the Parish Council are taken into account, but we can only try.</p> <p>Highways – we continue to have regular contact with Notts CC and Via on a number of matters. There is the continuing problem of standing water at the end of Hall Lane – now referred to as Top Farm Pond! We have requested better signage on Blidworth Way to advise drivers of the possibility of flooding at the bend. With the recent heavy rain, there has also been standing water in other parts of the Parish and we will continue to monitor the situation and do our best to ensure there are no serious problems.</p>

There has been work done to repair potholes in the parish and also new lamp standards in the village which mean we can add even more floral decoration. We are advised that the mini-roundabout at the end of Papplewick Lane will be completed in the coming months.

Playing field – the playing field is kept in good condition by the endeavours of Malfords on grass cutting and volunteers and the lengthsman. Work has also been done round the parish by the lengthsman and we are always on the lookout for suitable work. There has been a survey of trees on the Playing Field and adjacent woodland. The Council will continue to keep this very special part of the parish in good order and have many ideas to develop woodland play.

Best Kept Village Competition and Litter picking – The Village was entered once again into the BKVC and we were very pleased to make the second round. Unfortunately, we didn't win but the efforts of all parishioners to make the village and wider parish clean and tidy and more decorative are never wasted.

The Environment and Community Fund which is supported by the payments for the turbine at Barracks Farm have been used to restock planters in the village and also to provide our own Christmas tree and other festive decorations. A thank you to the Marshall family for allowing the tree to be placed on their land. The lights for the tree now have a fixed connection point on the edge of the field so there is no need to link into the lamp post. The Environment Fund has also provided bird boxes for Moor Pond Woods, a very special area of the parish of which we are very proud.

There has been a number of litter picking events in the parish and there will be another on 21<sup>st</sup> March.

Bonfire – the Annual Bonfire event took place in conjunction with the Village Hall and Linby Parish Council. It is expected this event will take place once again in November 2020 and meetings are about to start on the arrangements for this. The profits from the event were shared between Papplewick Parish Council, Linby Parish Council and the Village Hall. It was well attended and very well organised so a big thank you to all those involved.

The Neighbourhood Plan and action plan – The Councillors continue to look at this to put in place changes as agreed in the plan.

A defibrillator has been installed at the Pumping Station and another is to be installed at Papplewick & Linby CC. This latter one has been funded by a charity, the local cricket leagues and Gedling and Nottinghamshire CC Councillors. It will be available to the general public if required after dialing 999.

Poppies and Remembrance – the Parish was decorated with poppies in November and there was a short Remembrance Service held at the memorial on the Playing Field. I also presented a wreath Remembrance Sunday in St Michael's Church in Linby.

Sadly, there has been a problem with anti-social behaviour in the Parish and in particular affecting St James' Church. A number of youths on scooters loitering in and around the village and doing damage to the gravestones at the Church. There has also been evidence of drug abuse. The police have been involved and have spoken to some of the people concerned. This situation led to the Parochial Church Council deciding to lock the gates to the Church at dusk each evening. We will have to see if the warmer weather and lighter nights leads to a further problem in 2020.

4/20

**Financial Controller's Report**

**Budget / Precept**

The budget was reviewed at the Finance Committee Meeting in October and ratified at the November meeting.

The precept for 2020/2021 has been agreed at £12,474.00, a rise of 3.20%.

**Donations**

The Parish Council has received the following donations for 2019/2020:

Barracks Farm Ltd	Papplewick Environment & Community Fund	£2,153.78
Mr P Holmes	Bonfire Event Split Proceeds	£994.79
	<b>TOTAL</b>	<b>£3,148.57</b>

**Other Income**

HMRC	VAT Refund	£1,829.25
Aviva	Insurance Claim for Strimmer	£811.00
Mr P Holmes	Reimburse for Fireworks & Tool	£576.97
	<b>TOTAL</b>	<b>£3,217.22</b>

**Banking**

The Parish Council continue to bank with the Yorkshire Bank. Payments continue to be made by bank transfer.

**Audit**

It was resolved at the Finance Meeting to appoint Barrie Woodcock, the internal auditor, for a further term of one year. The Accounts for 2019/2020 will be prepared after 31<sup>st</sup> March 2020 and sent to Mr Woodcock.

The Accounts will be prepared and submitted to the external auditor PKF Little John.

The Parish Council continues to comply with the Transparency Code for Smaller Authorities. All accounts notices, minutes and policies are available to view on the website.

5/20

**Representatives Reports**

**a) Moor Pond Woods**

Cllr Walker reported improvement works have continued at Moor Pond Woods. They have been awarded a LIS grant from Nottinghamshire County Council, and with the donation from the local Councillors, this has been over £4,000.00. Work includes re-decking the bridge in Papplewick Dam Wood to ensure suitability for wheelchair users, relaying the Meadows path and also some works on the riverside to strengthen the banks. They have had a consultation with the Environment Agency regarding narrowing the water course and the method used is now successful. There are 30 new bird boxes which have been installed throughout the woodland, thanks to the £500 contribution from the Papplewick Environment and Community Fund.

**b) Village Hall**

Cllr Penlington reported the following:

2019 bookings were steady, 2020 bookings are looking better. Cash flow has been an issue as there has been a number of significant and unexpected repairs/replacement costs. These are possibly due to the age of the hall. The main hall floor is costing a lot in annual repairs. They are looking to replace but this is currently on hold. Finance Reserves have taken a hit in the last week due to stock market falls.

Paul Kanilkowski took over as Chair. The new Treasurer is Mr P Robinson.

The Lunch Club, a regular hirer, had to close due to low numbers making it unsustainable.

Members of the VH Committee participated in the Village bonfire last year, however, this year it will be run by just the Parish Council's – Papplewick and Linby. The hall will be hired for the event.

They are members of RCAN (Rural Community Action Nottinghamshire) which provides support, legal advice and training for Village Halls, Community Groups etc.

They have a new hirer, Children's Yoga, starting on Tuesdays 4:30 to 6:30pm.

6/20

**Neighbourhood Plan – Update on Projects and Objectives**

The Draft Action Plan was circulated to the Parish Council.

Cllr Walker reported the Action Plan falls into 6 Strands; Core Council Projects, Partnership and Engagement, Development of Infrastructure, Strengthening Community Identity, Habitat improvement and partnership work in the wider community.

Proposals include:

- The roundabout Moor Road
- Replacing the PC website
- Continue work on the Playground - have now identified the work to be carried out in the summer. There have also been several meetings with the Preschool regarding how to improve the informal play area

	<ul style="list-style-type: none"> <li>- Community projects, which are largely not in the Parish Council's control, but have an involvement in such as the accessible trails, which has not made any real progress this year</li> <li>- Habitat – to improve the verges to make them more attractive and suitable for wildlife</li> <li>- Improve or replace the signage in the parish, update the floral planters and improve the boundary features</li> <li>- Continue to support community events such as the Bonfire event and Papplewick Festival</li> <li>- Infrastructure – We have identified the creation of the informal laybys as a project and Cllr Barnfather has been bidding for funding from Via – this is largely out of the PC control. Have identified that the pavement on Moor Road is a major project, and Via have agreed to carry out the repair works</li> <li>- Provision of the defibrillator at the Papplewick Hall end of the parish. This has been achieved through an external organisation.</li> <li>- Continue to look at improving the PC's communication with the residents and others which includes reviewing the newsletter, website and engagement at Council meetings</li> </ul>
7/20	<p><b><u>Councillor's Reports</u></b> None</p>

**The meeting ended at 19:35**

**Signed Chairman:**

**Date:**