

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick Wednesday 8th May 2013

Present:

Cllr David McCracken (Chairman)
Cllr Stef Roberts (Vice Chairman)
Cllr Colin Womble
Cllr Gillian Winfield-McCracken
Cllr Maggie Else
Cllr Nigel Penlington
Cllr Cathy Burman
Clerk: Laura Poole

Absent: None

Parishioners and visitors: Margaret Kerr, Cllr Patricia Andrews, Ian Griffiths & Wyn Lewis

Open Forum commenced: 7.45pm

Ian Griffiths explained that he feels the proposed war memorial would not be the best way to spend LIS funding. The Council explained the options for funding and advised that the comments would be taken into account.

Margaret Kerr proposed that the parish lengthsman could possibly attend to the footpath by the side of Moor Ponds Woods as it is in need of work.

Margaret Kerr raised the continuing problem of cars parking on the pavement on Main Street which causes an obstruction for wheelchair users, the visually impaired and pushchairs. It was suggested that PPC could produce a flyer to explain to vehicle owners why they shouldn't park on the pavement which can then be issued to vehicle users as appropriate.

Ian Griffiths asked if there was any further information available concerning the resurfacing of the railway track. Cllr Colin Womble advised that he was investigating the timescales for this project.

Cllr Patricia Andrews advised that the Griffins Head have put in a pre-planning application for the marquee. They have been officially asked by GBC to take it down but as of yet, they haven't.

Wyn Lewis spoke on behalf of Brownfield first. He advised that they had to cancel the fundraiser due to issues with the marquee at the Griffins Head. Brownfield first have been given £800 of remaining funds from HARD towards the campaign. Wyn requested a donation of £300 from PPC (as well as Linby PC, Newstead PC, PLLEG & Millennium fund) in order to continue the fight against the proposed housing developments. All the parishioners present were in support of the donation.

COUNCIL MEETING

Meeting commenced: 8.18pm

| Minute No | | Action |
|-----------|---|--------|
| 28/13 | <p><i>APOLOGIES</i></p> <p>Richard Hull Cllr Chris Barnfather - work commitments</p> | |
| 29/13 | <p><i>DECLARATIONS OF INTEREST</i></p> <p>Cllr Colin Womble - NCC matters Cllr Stef Roberts - Cricket Club Cllr Maggie Else - NCC matters Cllr Cathy Burman - Ashfield DC and Nottm City Council</p> | |
| 30/13 | <p><i>MINUTES OF PREVIOUS MEETING</i></p> <p>The minutes of the meeting held on 13th March 2013 were accepted as a true record of the meeting. Proposed by Cllr Colin Womble and seconded by Cllr Stef Roberts and signed by the Chairman Cllr David McCracken.</p> | |
| 31/13 | <p><i>MATTERS ARISING</i></p> <p>Sherwood forest landscape partnership, Cllr Womble expressed disappointment with their response.</p> <p>Temporary interactive sign has been installed on Forest Lane.</p> <p>Cllr Stef Roberts reported that the permanent interactive sign on Forest Lane had possibly twisted?</p> | |
| 32/13 | <p><i>CORRESPONDENCE</i></p> <p>The following correspondence had been received and circulated as appropriate:</p> <ol style="list-style-type: none">1) GBC Grant permission 169 Mansfield Road2) GBC Grant permission 52 Forest Lane3) GBC Planning application 41 Main Street4) Aon insurance renewal documents5) Annual audit forms, Grant Thornton6) East Midland trains re-signalling information7) Parish council payroll information, Autela Ltd8) Email from Sherwood Partnership re: Heritage lottery fund proposal9) Email from Wicksteed to advise faulty skier will be replaced free of charge | |

ACCOUNTSa) Parish Council Income

| Date | £ | Payer/Details |
|----------|--------|-------------------------------------|
| 23/04/13 | 625.00 | Capital Aid payment for QEII plaque |

ai) Parish Council Expenditure

| Date | Chq No | £ | Payee/Details |
|----------|--------|---------|--------------------------------|
| 23/04/13 | 900 | 100.00 | GCRN - 30 sleepers |
| 23/04/13 | 961 | 19.20 | Village Hall room hire |
| 23/04/13 | 962 | 85.50 | Sherwood office supplies |
| 23/04/13 | 963 | 50.00 | Petty cash |
| 23/04/13 | 964 | 2060.53 | Aon, insurance premium |
| 23/04/13 | 965 | 750.00 | Howard Marshall, Plaque stand |
| 23/04/13 | 966 | 200.00 | Halcyon Days, Sycamore removal |
| 23/04/13 | 967 | 60.00 | Proweb website hosting |
| | | | |

a ii) Unpresented Chqs

| Chq No | £ | Payee/Details |
|--------|--------|---------------------------------|
| 968 | 96.75 | Barrie Woodcock, internal audit |
| 969 | 689.22 | Clerk's bi-monthly wages |

a) Account balance at 26th April 2013 = £17,481

b) Internal Audit report presented by Clerk - As suggested by our auditor, we discussed the levels of Fidelity protection. Clerk advised that the renewed insurance policy offered increased protection on all policies to £250k which is more than adequate (was previously £22k). The internal auditor raised the matter of VAT claims for 2011-12 and 2012-13. Clerk advised a claim was made in Feb 2012 and recently in May 2013. The last matter raised was regarding PAYE, clerk advised that she had spoken to Autela Ltd (Parish council payroll advisors) who explained that the current income of the clerk is less than the £109 per week income threshold and therefore the parish council are not currently required to set up PAYE.

c) The External Audit forms were presented by the Clerk and the Accounting Statement and Annual Governance Statement were both signed where appropriate by the Clerk and by the Chairman - Cllr David McCracken.

| | | |
|-------|--|---|
| 34/13 | <p><i>LIS BIDS UPDATE</i></p> <p>Cllr Maggie Else advised we need to decide on our application All were in favour of going ahead with war memorial proposal in addition to improvements to footpaths / lay-by and Christmas tree lights.</p> | |
| 35/13 | <p><i>PLANNING APPLICATIONS RECEIVED</i></p> <p>41 Main Street - Garage alterations, no objections</p> <p>Cllr Roberts asked about 107 Mansfield Rd 'Five acres'. Should the hedge have been removed and replaced by planking?</p> <p>General discussions took place regarding the potential planning application for the marquee at Griffins Head. All agreed that if sited sympathetically then there were no objections in principle to the marquee.</p> | Clerk to contact planning |
| 36/13 | <p><i>PLAYING FIELD</i></p> <ul style="list-style-type: none"> a) General - Vandalism and litter. Generally good condition, no new graffiti. Someone tried to set fire to picnic table unsuccessfully. Inspection Duty Book and litter pickers were passed from Cllr David McCracken to Cllr Stef Roberts. b) Sensory garden - one raised bed has been built, and there are two more to do. Further work days planned for June. c) Cabinet or alternative storage required to store the disabled harness for the swing. d) Playday will be on 24th July. Agreed that PPC will provide cakes and refreshments. e) QEII plaque installation, location agreed. Cllr Nigel Penlington will instruct Howard Marshall to install the plaque. | Clerk to check with FIT for funding dates |
| 37/13 | <p><i>HIGHWAY MATTERS</i></p> <ul style="list-style-type: none"> a) General - Cllr Colin Womble advised that Highways have marked out the area of skid resistant surface on Forest Lane b) Lengthsman scheme - update provided by Cllr Colin Womble. We are awaiting final paperwork. | |
| 38/13 | <p><i>REPRESENTATIVES REPORTS</i></p> <ul style="list-style-type: none"> a) Village Hall - Cllr Maggie Else advised meeting attended. General update provided. b) Julien Cahn Trust - Cllr Stef Roberts, meeting attended last night, general update provided, a new trustee will be required at the end of the year. c) MPW - Cllr Nigel Penlington advised meetings very well attended, update provided. | |

| | | |
|---------------------|--|--|
| <p>39/13</p> | <p><i>COUNCILLORS REPORTS</i></p> <p>a) Cllr Maggie Else advised she has been in touch with Midlands Co-op regarding community shop scheme. Further information will be provided when available.</p> <p>b) Cllr Stef Roberts thanked PPC for letter of support for cricket nets which have now been installed. A ditch appears to have been filled in outside 169 Mansfield Rd.</p> <p>c) Cllr Gill Winfield-McCracken advised there was a drug raid on Moor Rd recently.</p> <p>d) Cllr Nigel Penlington advised he will try to attend Brownfield first meeting Tuesday 14th May as will Cllr Cathy Burman.</p> <p>e) Cllr David McCracken advised parish liaison meeting was attended, mileage expenses presented to council.</p> | <p><i>Clerk to check with highways</i></p> |
| <p>40/13</p> | <p><i>DATE OF NEXT MEETING</i></p> <p>Full Council Meeting - Wednesday 10th July 2013 at the Village Hall</p> | |

The meeting ended at 10.55pm

Signed Chairman