

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick Wednesday 13th May 2015

Present:

Cllr Stef Roberts (Chairman)
Cllr Nigel Penlington
Cllr Carolyn Hesketh (Vice Chairman)
Cllr Terry Savage (left 21:10)
Cllr Stephen Walker
Cllr Baz Mayoh
Cllr Hilary Espley

Clerk: Laura Poole

Absent: None

Parishioners and visitors: Cllr Chris Barnfather, Margaret Kerr, Richard Hull, Maggie Else, Hilary Espley plus one other.

Apologies: None

Open Forum commenced: 19:35

Concerns were raised regarding the lack of police representation at parish council meetings, Cllr Baz Mayoh offered to speak to his contacts about this matter.

Margaret Kerr raised the issue regarding the South Lodge public footpath redirection. Clerk to contact Newstead PC again and NCC rights of way to report the deviation of the footpath.

Ian Griffiths thanked the Council for raising the issue of cyclists using the footpath from Seven Mile Bridge, Mr Griffiths suggested the problem could be alleviated by developing the old railway line, clerk to raise this with NCC.

Ian Griffiths, May Day bank holiday fireworks after 11pm – please mention responsible use of fireworks in next newsletter.

Margaret Kerr requested that people do not park on the pavements in the village as it forces pedestrians to enter the carriageway, it was agreed that the matter should be mentioned in the next newsletter.

Richard Hull provided the following information: Sunday 26th July - 'Open Gardens', Linby, 29th July - Play Day, 9th August - Papplewick V Linby Cricket match, 6th November - Bonfire event.

Mr Palmer reported speeding traffic on Linby Lane – Forest Lane, particularly at around 10.30pm on Sunday evenings. Cllr Baz Mayoh offered to contact the police regarding this matter.

COUNCIL MEETING

Meeting commenced: 20:00

Minute No		Action
108/15	<p><i>APOLOGIES</i></p> <p>None</p>	
109/15	<p><i>DECLARATIONS OF INTEREST</i></p> <p>Cllr Stef Roberts - Cricket Club Cllr Baz Mayoh - The Griffins Head</p>	
110/15	<p><i>MINUTES OF PREVIOUS MEETING</i></p> <p>The minutes of the meeting held on 11th March 2015 were accepted as a true record of the meeting. Proposed by Chairman Cllr Stef Roberts and seconded by Cllr Nigel Penlington and signed by the Chairman Cllr Stef Roberts.</p>	
111/15	<p><i>MATTERS ARISING</i></p> <p>Thanks to Richard Hull for organising the defibrillator signs which are now in situ. Clerk to send thanks to the sign supplier who kindly produced the signs free of charge.</p> <p>Richard to organise additional health & safety signs for the Playing Field.</p> <p>Cllr Carolyn Hesketh asked whether there was anything that could be done to reduce the noise from skatepark. Playing Field committee will investigate possible solutions.</p>	<p>Clerk to send letter of thanks</p> <p>Playing field committee to investigate</p>
112/15	<p><i>CORRESPONDENCE</i></p> <p>The following correspondence had been received and circulated as appropriate:</p> <ol style="list-style-type: none"> 1) GBC grant permission - Barracks Farm, steel portal framed grainstore. 2) Best kept village entry forms 3) GBC grant permission - Westwill House, 147 Mansfield Rd, new outbuildings. 4) GBC grant permission - 55 Main Street, pollarding of 1 Ash tree. 5) GBC planning application - 34 Main Street, various works to overhanging trees. 6) GBC planning application - 1-3 Rigg Lane - erection of entrance porch and installation of PV array. 7) GBC planning application - 1 Linby Lane, Retrospective application for installation of external flue. The Barn Linby Lane 8) AON insurance renewal documents. 	

113/15 CO-OPTION

Hilary Espley introduced herself to the council and was duly co-opted onto the council.

114/15 ACCOUNTSa) Parish Council Income

Date	£	Payer/Details
15/04/2015	400.00	Cllr Barnfather / NCC, donation towards defibrillator
15/04/2015	150.00	Ann Culley School of dance donation towards defibrillator
21/04/2015	9819.00	Precept
21/04/2015	363.00	Revenue Grant

ai) Parish Council Expenditure

Date	Chq No	£	Payee/Details
21/4/15	1056	36.00	GBC - Trade waste for bonfire event
21/4/15	1057	22.00	P&L village hall room hire
21/4/15	1058	105.00	Parish Mag printers (newsletter)
21/4/15	1059	60.00	Proweb, website hosting
21/4/15	1060	5.00	Best kept village entry fee
30/4/15	1061	117.94	Notts Association of Local Councils membership fee
30/4/15	1062	102.75	B. Woodcock, internal audit
30/4/15	1063	19.70	R. Hull, defibrillator expenses
30/4/15	1064	689.22	Clerk's bi-monthly wages

a ii) Unpresented Chqs

Chq No	£	Payee/Details
1065	2102.08	Aon insurance premium
1066	20.10	GBC - Grass cutting

- b) Account balance at 27th March 2015 = £25,331.12
- c) Term deposit account balance £15,601.89
- d) The Internal Audit report was presented by the Clerk to the council, no recommendations were raised by the auditor.
- e) The External Audit forms were presented by the Clerk and both the Accounting Statement and Annual Government Statement were signed by the

<p>115/15</p>	<p>Clerk and the Chairman Cllr Stef Roberts. f) Insurance renewal, Cllr Carolyn Hesketh offered to obtain alternative quotes.</p> <p>PLANNING APPLICATIONS RECEIVED</p> <p>a) GBC planning application - 34 Main Street, various works to overhanging trees b) GBC planning application - 1-3 Rigg Lane - election of entrance porch and installation of PV array. c) GBC planning application - 1 Linby Lane, Retrospective application for installation of external flue. Cllr Carolyn Hesketh advised that this address is incorrect and should be 'The Barn', Linby Lane.</p>	<p>Cllr Carolyn Hesketh to obtain quotes</p> <p>Clerk to advise GBC</p>
<p>116/15</p>	<p>PLANNING POLICY Cllr Stephen Walker advised that there is a green spaces consultation due in July.</p>	
<p>117/15</p>	<p>DISTRIBUTION OF PLANNING DOCUMENTS</p> <p>Clerk to forward planning notifications to parish councillors by email and by hard copy using the current folder circulation system when necessary.</p>	
<p>118/15</p>	<p>PLAYING FIELD</p> <p>a) General - Vandalism and litter - Cllr David McCracken gave report to clerk which was read out by Cllr Stef Roberts. Clerk to produce a new rota and circulate to all cllrs. b) Sensory garden - Cllr Stef Roberts gave a brief overview of the project. c) Play Day - Richard Hull gave an overview of the Play Day events.</p>	<p>New rota needed</p>
<p>119/15</p>	<p>HIGHWAY MATTERS</p> <p>a) Lengthsman scheme - Cllr Stef Roberts advised that there are 64hrs left from current year to add to the 85 for new contracted year. Cllr Stephen Walker has kindly offered to take over the role of co-ordinating the lengthsman. The new lengthsman scheme contract was signed.</p>	

120/15	<p>STORAGE OF COUNCIL PROPERTY. Cllr Baz Mayoh kindly offered to store the brushcutter at the Griffins Head, Cllr Carolyn Hesketh kindly offered to store the deeds. Suitable storage for the filing cabinet will be looked into.</p>	
121/15	<p>WEBSITE Cllr Stephen Walker requested the support of the Cllrs with updating the website, all agreed to assist. Cllr Carolyn Hesketh advised that she will develop a parish council facebook profile.</p>	
122/15	<p>NEIGHBOURHOOD PLAN Cllr Stephen Walker discussed idea of updating parish plan, all agreed that this is something that should be looked at and would be beneficial to the parish.</p>	
123/15	<p>NEW COUNCILLOR TRAINING Clerk advised that all Cllrs requesting training have been booked onto the new councillor training course.</p>	
124/15	<p>NOTICEBOARD KEY HOLDERS Cllr Stephen Walker - Moor Rd Cllr Stef Roberts - Mansfield Rd Cllr Baz Mayoh - Playing Field, Linby Lane, Hall Lane Island</p>	
125/15	<p>PC POWERED EQUIPMENT The PC need to decide whether to keep the brushcutter, if so, training may be required.</p>	
126/15	<p>DEFIBRILLATOR The PC need to decide whether defibrillator training is required.</p>	
127/15	<p>REPRESENTATIVES REPORTS</p> <ul style="list-style-type: none"> a) Village Hall - Cllr Nigel Penlington provided a detailed update. b) Julien Cahn Trust - Cllr Stef Roberts, advised that the homes have been re-roofed and gave a brief overview provision. c) MPW - Cllr Stephen Walker provided a detailed update d) AOB - None 	
128/15	<p>COUNCILLORS REPORTS</p> <ul style="list-style-type: none"> a) Cllr Nigel Penlington advised that Cllr Hardstaff of Linby PC had approached him regarding parishes merging. b) Cllr Carolyn Hesketh enquired as to who is responsible for the upkeep of the planters in the parish. Richard Hull confirmed that this lies with the homeowners who need encouragement to maintain them. 	

- c) Cllr Stephen Walker kindly offered to produce the parish council newsletter.
- d) The 2014 AGM minutes were accepted as a true record and signed by Chairman Cllr Stef Roberts.

129/15

DATE OF NEXT MEETING

Full Council Meeting - Wednesday 8th July 2015 at the Village Hall

The meeting ended at 22.36pm

Signed Chairman