

PAPPLEWICK PARISH COUNCIL

**Minutes of the meeting held at
Papplewick Village Hall, Linby Lane, Papplewick
Wednesday 11th November 2009**

Present:

**Cllr Mr D McCracken
Cllr Mrs G McCracken
Cllr Mrs J Robinson
Cllr Mr C Womble
Cllr Mrs S Roberts
Cllr Mrs M Else**

Clerk Kay Mackenzie

Parishioners: Mr R Hull, Cllr. M Murphy, Cllr. P Andrews, Mr R Pickering, Mrs L Hillier, Mrs J Wright, Mrs J Maddock, Mr J Lee, Mrs R Lee, Mrs T Abbiss, Mr R Abbiss, Mr I Phillips.

OPEN FORUM

The meeting commenced at 7.15pm.

A parishioner asked what was being done about the increase in HGV's in the parish as it was felt they were very dangerous, both in size as they exceeded weight restrictions, and the number using our roads. It was explained that representation had been made to Highways and the Police as well as the local MP Paddy Tipping by the Parish Council. It was felt that this was an enforcement issue but as yet no response had been received from the Police. Cllr. Mick Murphy explained that this issue was now being taken seriously but ultimately the Police had to take enforcement action. Highways Officers will be logging and taking photographic evidence of HGV's exceeding weight limit restrictions. Cllr. Murphy also explained that NCC wished to embrace Parish Councils and as such a meeting was due to be held on 10th December to listen to issues. Another parishioner stated that companies contravening weight restrictions could be threatened with opposition to their operators license, as two companies who were contracted to NCC were the worst offenders. **Cllr. Murphy agreed to take this back to NCC for further action.**

A parishioner asked about the cleaning up and making pretty of the village. The parishioner felt that the area on Moor Road from Papplewick Lane upwards was in bad need of attention. It was advised that this issue was already on the agenda for this evening. Cllr. Stef Roberts continued by explaining that hands on action was usually down to the Parish Councillors as there had been a lack of voluntary assistance and that it was encouraging to see so many parishioners here this evening willing to help. Further conversation ensued about 'carving up' the village into areas of action to be carried out by residents with small pots of money, and also about accessing BBC funding. **It was agreed by those parishioners willing to volunteer, to liaise with Cllr. Maggie Else and the Clerk to look at the bids proposed and planters for the village.**

A parishioner also spoke about the BBC funded bench and fencing installed on Hall Lane island to deter parking. It was felt by residents that this had not worked out as well as it should as vehicles were still parking on the side verges, despite not being allowed to park within 15 metres of a junction and it was felt that Police action was needed to deter these vehicles.

Cllr. Roberts explained about the finger-post proposed bid near Hall Lane to advise of alternative parking as well as places of interest in the parish. Cllr. Roberts also explained that Linby PC had spent a lot of time and effort putting together bids and that if things were to progress in Papplewick then volunteers were needed and that it was very encouraging to see so many parishioners here this evening, some of whom were willing

to take part. Cllr. Mick Murphy also explained that all County Councillors hold £10k in a pot for discretionary spend in their wards. Cllr. Stef Roberts explained about the budget that the Parish Council hold when asked by a parishioner, going into detail about the current year's precept of £6,011 and the expenditure of the Parish Council in the last few years far exceeding this and as such additional funding and assistance had been sought.

A parishioner from Moor Road on the Ashfield side of the road stated that residents here felt not part of the village and almost discriminated against. It was advised that further representation could be made by them to Ashfield DC and that general empathy was felt about this issue.

A parishioner requested Papplewick PC ask about funding from the Greys Trust for Papplewick projects.

COUNCIL MEETING

Minute
No.

Action

104/09

APOLOGIES

Cllr. B Zinn, Cllr. C Barnfather

105/09

DECLARATIONS OF INTEREST

Cllr Womble - NCC matters

Cllr Robinson - Newsletter

Cllr Roberts - Cricket Club

106/09

MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 9th September 2009 were accepted as a true record of the meeting. Proposed by Cllr. C Womble and seconded by Cllr. J Robinson and signed by the Vice Chairperson Cllr. S Roberts.

107/09

MATTERS ARISING

Cllr. M Murphy informed the meeting that the portable speed camera was now at Hucknall Police Station. Thought now needs to be given to training members of the public in its use and whether it would be more appropriate to swap areas when using it to alleviate local recognition. Mr Pickering suggested PCSO's using it locally.

Cllr. G McCracken commented on the number of illegal house builder signs still in the parish and that she and Cllr. D McCracken had been removing them recently. Clerk also commented that she had also been removing them recently.

Cllr. M Murphy to contact Cllr. C Barnfather about Gedling PCSO's using portable speed cameras in Papplewick.

108/09

CORRESPONDENCE

The following correspondence had been received and circulated as appropriate:

- 1) GBC letter re parish council questionnaire
- 2) GBC letter re shared ownership property sales
- 3) Letter re Greenwood Community Tree Planting Grants 2009/10
- 4) SLCC letter re Wickstead leaflets
- *5) GBC Cabinet agenda 1/10/09
- *6) GBC Policy Review agenda 22/9/09

- *7) GBC Cabinet/Committees minutes for July/Aug/Sept 09
- 8) SLCC notice of AGM
- 9) Greenwood newsletter 20 summer 2009 - Growing Success
- 10) NCC Planning & Landscape Briefing Sept 09
- 11) Clement Keys letter re closure of audit
- 12) Email from S Kirk (NCC Highways) re Forest Lane bank erosion
- 13) Email from S Kirk (NCC Highways) re planters
- *14) GBC Planning Committee agenda 7/10/09
- 15) NCC Planning & Landscape Briefing Oct 09
- 16) Yorkshire Bank letter re 3 month premium account amendment
- 17) NCC BBC Suggestion Forms x4 for January 2010
- 18) Letter from Rev Canon K Turner re St James' Church yard extensions project and funding request
- *19) GBC Licensing Act Committee agenda 14/10/09
- 20) Response - Notts Fire Service newsletter issue 10 autumn 09
- 21) EMDA news summer/autumn 09
- 22) Countylink issue 88 Oct 09
- 23) Rural Voice edition 9 2009
- 24) NCC Travel & Transport Briefing
- 25) Email from J Lewis (parishioner) re closure of Moor Rd Bestwood Village
- 26) The Clerk magazine November 2009
- 27) NCC Planning & Landscape Briefing November 2009
- 28) NCC letter re Parish and Town Council Event on 10th December
- 29) CPRE Countryside Voice magazine Autumn 2009
- 30) NALC AGM notice, employment update re Clerk's pay
- *31) GBC Overarching Scrutiny Committee agenda 10/11/09
- *32) GBC Minutes of Cabinets & Committees for Sept/Oct 09
- *33) GBC Cabinet agenda 5th Nov 09

*Please note that future GBC minutes and agenda's will only be available on their website and will no longer be posted out.

109/09 ACCOUNTS

a) Parish Council Income

Date	£	Payer/Details
23/9/09	4056.25	GBC (Precept 50%) (Revenue Aid 25%)
30/9/09	695.00	GBC Capital Grant claim 1
09/10/09	91.50	NCC P3 Grant
09/10/09	782.61	Enterprise Group fireworks donation
16/10/09	25.00	J Chambers newsletter advert donation

ai) Parish Council Expenditure

Date	Chq No	£	Payee/Details
17/9/09	647	38.53	GBC July grass cutting
15/9/09	648	680.16	Clerks wages July & August
17/9/09	649	762.42	Moorwood Joinery Hall Lane fence
16/9/09	650	500.00	1st Galaxy Fireworks
29/9/09	651	43.29	Strimmer replacement part
06/10/09	654	67.14	Playdale replacement part
08/10/09	653	18.69	GBC grass cutting
09/10/09	652	142.31	SP Rose P3 2nd cut
22/10/09	656	34.50	James Earwaker Church Lane hedge
23/10/09	655	400.00	Soho Supplies fireworks

a) Unpresented Chqs

Chq No	£	Payee/Details
657	8.50	P & L Village Hall room hire
658	23.00	Proweb anti spam filter
659	327.75	Clement Keys audit
660	21.16	Sign Solutions Hall Lane signs
661	34.61	Petty Cash
662	37.38	GBC grass cutting
663	680.16	Clerks wages Sept/Oct 09

b) Completion of Audit

Clerk reported that she had received the audit back completed. The only matter arising was that PPC should undertake the 'financial risk assessment annually' which the Clerk had reported to the auditors as not having been carried out last year. The risk assessment had been carried out during the annual Finance Meeting in October and had been re-adopted with no amendments.

A letter had been received from the auditors requesting a copy of the 'completion notice' for 2007/08 which had not been sent off previously and also requesting the Clerk make the Council aware of the letter and this omission. Clerk immediately carried out this request and ensured the auditors received copies of the notice.

c) Finance Sub Committee

Cllr. C Womble talked through the Finance Sub Committee minutes from the meeting held in October. Consideration was given to the budget for 2010/11 with particular focus on the 'ring fenced' funds for park equipment as £1500 had been set aside in the current year and as yet was unspent. However, it had been agreed to add a further £1500 to this amount, totalling £3000 set aside. It had also been agreed to maintain the Clerk's hours at 8 per week which meant an increase in this budget. Accommodation costs of £2000 had been set aside in the current year and it had been agreed to this carry forward into 2010/11 should the opportunity to acquire accommodation present itself. It was also decided to budget for election costs spreading the cost over 2010/11 and 2011/12. Therefore, the precept would increase by £754 from £6011, which would mean an increase of 12.5 %. The Parish Council agreed the proposed budget and precept.

The budget for donations totalling £250 was agreed to be spent as arranged, with £100 to the Parochial Church Council for the maintenance

of St James Church Yard, £50 to the Cricket Club, £50 to the Day Centre, and £50 to the Pumping Station. A further donation of £500 was agreed which had been set aside in the current budget towards the St James Church Yard extensions. It had also been agreed to set aside a further donation of £500 in the 2010/11 budget for this purpose.

Clerk to send out donations as agreed

d) Moor Pond Wood Income: £ nil Expenditure: £1,500

Stephen Walker had advised the Clerk that further expenditure was anticipated.

110/09 BBC BIDS FOR JANUARY 2010

Cllr. M Else talked through the proposed bids.

a) Drainage bid - Clerk had obtained one quote from TBL Midland for £3128.88 + VAT for this work to be carried out. Mr Hull outlined the proposed works agreed with TBL Midland explaining that a soak-away option would not work as the soil was clay. The skate park had been designed to drain to a certain point which is why the excavation and pipework would lead into the woods and drain into the currently dry stream. Cllr. C Womble suggested that levelling works could also be carried out. Clerk agreed to contact TBL Midland for an extension to the quote to include the levelling work and because of the difficulties in obtaining quotes from companies able to do the work, PPC agreed to go ahead on the basis of one quote.

Clerk to contact TBL Midland re extension of quote to include levelling work.

Clerk and Cllr. Else to seek support from Cllr. Barnfather to submit bid to BBC.

It was agreed to delegate this bid to the Playing Field Committee.

b) Roundabout bid - Cllr. M Else reported that discussions had taken place with the Papplewick & Linby Leisure Enterprise Group who were happy to fund an accessible roundabout to replace the slide, which was at the end of its usable life and requiring a lot of maintenance. A bid to the BBC would need to be submitted for the installation of the roundabout and the removal of the slide.

Cllr. Else and Clerk to seek support from Cllr. Barnfather.

Cllr. Else to contact GCVS and prepare bid.

c) Older people equipment bid - Cllr. M Else explained that Clerk had contacted Lawrence Quirk at Gedling CVS, who was able to inform her that the Gedling Partnership might be interested in this bid. The funding was from the PCT for healthy living initiatives. The Papplewick & Linby Leisure Enterprise Group had also discussed funding the purchase of this equipment in conjunction with a BBC bid from the Parish Council to fund the delivery and installation.

PPC to agree finger post content to enable bid to be sent in by the end of the year. PPC to contact Cllr. Else.

d) Finger posts bid - Cllr. M Else asked for consideration as to the content of the 'fingers' for the finger post near Hall Lane island, e.g. Parking in lay-by on Blidworth Waye, St James Church, Village Centre, Playing Field/Park, Village Hall. Consideration was also sought for an additional finger to be put on the proposed finger post on the verge opposite the Village Hall, a bid for which the Village Hall had already submitted to BBC.

Cllr. Else and Clerk to seek support from Cllr. Barnfather.

Cllr. Else to write bid for signs.

e) Welcome signs bid - It was agreed to put in a bid to BBC for 4 or 5 signs.

111/09 *PLANNING APPLCIATIONS*

No planning applications have been received.

112/09 *HALL LANE ISLAND (dog bin)*

Clerk reported that she had made enquiries into a dog bin being placed near or on the island. This matter was currently with the Dog Warden who was monitoring the situation to see if it was justified.

Clerk had ordered two more 'no waiting' signs. These had been delivered to Mr Maddock who would be putting them up where the residents had discussed with Mr Maddock, at the entrance to Hall Lane.

113/09 *PLAYING FIELD*

a) General - workday for CCTV - Mr Hull reported that he had begun laying the cable from the Village Hall to the fence. Mr Hull anticipated acquiring the post for the camera in approximately 3 weeks. Following the general interest of support from parishioners at the meeting it was also agreed to ask Stephen Walker to publish the dates for the work days on the website.

Mr Hull to inform PPC when in possession of post for CCTV and arrange a work day to install the equipment.

Publish work days on website for parishioner help.

ai) General - vandalism/litter - Cllr. J Robinson informed the meeting that the new graffiti remover was ok but not great. Cllr. J Robinson also reported that a receipt for alcohol had been found on the playing field which she had retained in the Inspection Duty Book. A record of recent crime numbers had also been retained in the book. Police have the proper names of vandals who graffiti the park equipment.

aii) No Dogs signs - Cllr. G McCracken reported that they would need to keep looking for appropriate signs as the ones they had seen would not be robust enough.

Cllr. G McCracken and Cllr. D McCracken to source appropriate 'no dogs' signs for the playing field.

b) Inspection Duty Book handed from Cllr. J Robinson to Cllr. M Else. A new rota has been drawn up taking into account availability and peak usage times.

c) Bonfire Night - feedback - Mr Hull reported that it had been an excellent night with good feedback received from the public. There had only been one incident of a stray firework but no injuries. More wardens would be needed next year for parking on the Griffins Head field along with some lighting. Mr Pickering reported that there had not been enough change available on the payment gate. Mr Hull reported that the bar had gone well and they would be contributing a donation to the Enterprise Group. The band agreed to perform again next year. An offer of a chocolate fountain had been received with a donation of proceeds to the Enterprise Group. It was agreed that a marshall's meeting needed to be held before the event next year. Mr Hull extended his thanks to all those who helped out. Next year it will be on Friday 5th November so no doubt there will be increased competition. Cllr. C Womble gave a safety report saying that there had been no cycling or access from dam banks. The main issue had been sparklers to the rear of the crowd during the firework performance. Next year it was agreed that additional signs were needed on the night, perhaps with the use of an A-Board sign to advise. Cllr. C Womble also reported that due to the field being so dark additional lighting was needed.

114/09 **HIGHWAY MATTERS**

a) Clerk reported that she had been in contact with both NCC Highways and Seven Trent Water (STW) on several occasions about the sewage and broken bank issue on Forest Lane. The Drainage Manager at Highways has been working on our behalf and liaising with STW, who were finally able to advise him that following design work the matter should be resolved in weeks rather than months. Clerk will continue to liaise with Highways.

b) Clerk reported that she had followed up the issue raised by parishioners of Church Lane being icy back in January. A request had been made following the meeting in January. NCC Highways had stipulated that Church Lane was not a recognised public highway and as such only the land owner or those adopting the land could put a salt bin on there. However, they had also looked into placing a salt bin at the bottom on Main Street but this request was also denied as Main Street is part of the gritting route and therefore not eligible. It was agreed that the Clerk should contact Mr Stretton at Papplewick Lodge to ask if we can place a grit bin at the entrance to his car park. Also if he would be prepared to used the grit on the bottom stretch of Church Lane to his car park and to allow access for those using the Church to use the grit should they wish.

Clerk to contact Mr Stretton to ask if we can place a grit bin at the entrance to his car park.

c) Planters - Clerk had contacted NCC Highways about the possibility of placing some planters on Highways land should volunteers be acquired. Highways had advised that this was possible, however, there would be a legal fee of £500. The Enterprise Group had agreed to look into actioning this matter. Cllr. M Else agreed to coordinate this along with the Enterprise Group and parish volunteers who would be prepared to maintain the planters. It would need to be agreed how many planters, where to place them, who the volunteers are, and they would need to look similar to maintain consistency.

Cllr. Else, Enterprise Group and planter volunteers to liaise and coordinate.

d) General - It was reported that there were lots of fallen leaves which people could slip on when wet on the path from Papplewick Lane along Moor Road adjacent to Moor Woods.

Clerk to contact Highways re leaves on Moor Road.

115/09 **REPRESENTATIVES REPORTS**

a) Village Hall - Mr R Hull reported that the Village Hall was voted Best Kept Village Hall in Gedling and was to receive a cheque for £175 towards the cost of a stone wall to replace some fencing near the entrance to the car park.

b) Julian Cahn Trust - Cllr S Roberts reported that there had been a problem with water getting into the loft of one of the properties. An insurance claim had been submitted. The municipal clock had been serviced, however, some complaints had been received that the clock was now too loud.

c) Association of Gedling Parish Councils - General discussion pointed to thoughts that the association no longer seems to exist. Cllr. S Roberts reported that she had met recently with John Robinson, the Deputy Chief Executive of Gedling Borough Council. Mr Robinson had informed Cllr. Roberts that the Government are reducing the amount of money to district councils by up to 20%, which in turn could mean reducing the amount to parish councils. Cllr. Roberts had talked to Mr Robinson about the expenditure in Papplewick compared to it's precept.

Cllr. Roberts had also informed Mr Robinson that planning applications had not been coming the the parish council and that parish council objections were logged as one individual, which can feel like, as a parish council, we are being ignored. Cllr. Roberts also informed Mr Robinson that there was a definite lack of communication and consultation from the Highways Dept. Cllr. Roberts also informed Mr Robinson that Papplewick Parish Council would like council accommodation/heritage centre/meeting space. Cllr. Roberts had also expressed a personal view to Mr Robinson that she would like the precept to be made more significant. Following feedback from their meeting Mr Robinson informed Cllr. Roberts that he would be willing to meeting with Papplewick Parish Council.

116/09 COUNCILLORS REPORTS

a) Moor Pond Wood Steering committee - Cllr D McCracken reported that the AGM was held on 30th September. The relief model of the Moor Pond Wood site under construction was on display and generated many comments from the members of the group. Discussion took place upon the final appearance of this fine model with much enthusiasm. The Steering Group will be re-formed by the time of next year's AGM and will consist solely of 'friends' with no representation by the Parish Council. Parish Council control of FoMPW finances will have ceased and a review of membership fees will be necessary to reflect this fact. The Chair of the group gave a report upon the achievements of the friends during the past year. A Committee meeting was held on 4th November. Project updates include the website, which is progressing well and the revised section on FoMPW will shortly be incorporated into the Parish Council website. The new interpretation panels will be constructed shortly now that the style of the layout and wording has been agreed upon. The Village Hall Committee has agreed to the Water Mills of Papplewick relief model being on display subject to suitable fixing. Fund raising events discussed included a Barn Dance that will take place in early Spring next year. Friends meeting charge will rise by a modest 50p per category to cover expenses when speakers attend. Members charges will now be £2 and non-members £2.50 per meeting. An American Signal Crayfish has unfortunately been found recently in the MPW watercourse. The creature was captured and disposed of but a further search will be made to establish if any others of this species are present. This search will also enable a check to be made on the native white clawed crayfish, which are known to be living locally. A date for the next Steering Committee wasn't fixed.

b) Parish Paths Partnership - Clerk reported that the hedge had been cut back on Church Lane by James Earwaker, and the second path/verge trimming had been carried out by SP Rose, through Seven Mile Wood, Stanker Hill and Church Lane. Cllr C Womble had received the P3 Grant of £91.50 which has been deposited into the bank account by the Clerk.

c) Newsletter - Cllr J Robinson reported that the first joint newsletter had been well received in both villages. Cllr. Robinson suggested continuing with a joint publication and seeking outside funding which, the Clerk had sourced via Cllr. P Andrews and Gedling CVS. Up to £500 was available for a year through the New Initiatives Fund operated by GCVS. Clerk had been informed when speaking to them that a bid from Papplewick would be looked upon favourably as no bids from the area had been received. Cllr. C Womble stated his objections to the new format, particularly the dilution of Parish Council information. Cllr. Robinson

Cllr. Robinson to publish a further joint edition in the new year and look into funding requirements.

explained that support and input would be needed from all the Councillors to make it work. It was agreed to publish a further joint edition in the new year and look into funding requirements.

d) Any other business

- Representations were received from parishioners concerning the hedge on Moor Road belonging to the Griffins Head adjacent to their field. The hedge was obscuring the 30 mph sign and also making it dangerous for people coming out of the pub car park onto Moor Road as it was difficult to see traffic coming along Moor Road towards the crossroads without pulling out and obstructing traffic coming round the corner from Forest Lane. It was agreed to contact Mr Smith at the Griffins Head.

Clerk to contact Mr D Smith at the Griffins Head re hedge cutting.

- Xmas Tree or decorations - it was agreed to contact Wyn Lewis to ask if he could ask Wayne Theaker about making the same arrangements as last year.

Clerk to contact Wyn Lewis.

- Clerks laptop/printer - after much discussion it was agreed that the Clerk should seek technical advise about Vista and contact Mike Elliott at the SLCC about MS Office.

Clerk to seek technical advise re Vista and contact SLCC re MS Office.

- Refreshments at meetings - Cllr. M Else requested the provision of refreshments for parishioners and Cllrs.

- Cllr. G McCracken reported that the land around the Noticeboard on Moor Road needs clearing and it would be nice to see some planting to make a feature of the area. Cllr. P Andrews suggested copying Cllr. C Barnfather into a letter to Highways.

Clerk to contact Highways re land clearance on Moor Rd around Noticeboard and CC Cllr. Barnfather.

- Cllr G McCracken requested the use of ID badges for Parish Councillors.

- It was reported that the 2 house for sale signs on Hall Lane island had been nailed to the fencing. It was agreed that the Clerk should contact both Halifax Estate Agents and Gascoignes to request the signs be detached from the fencing.

Clerk to contact agents and request removal of signs from fencing.

117/09

DATE OF NEXT MEETING

**Wednesday 13th January 2010 at 7.15pm
at the Village Hall**

The meeting ended at 10.45pm

Signed Chairman Vice Chairman