

# PAPPLEWICK PARISH COUNCIL

## Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick Wednesday 12th May 2010

Present:

Cllr Mr D McCracken (Chair)  
Cllr Mr C Womble  
Cllr Mrs S Roberts (Vice Chair)  
Cllr Mrs M Else  
Cllr Mrs G McCracken

Clerk Kay Mackenzie

Parishioners: Mr R Hull, Mrs J Robinson, Mrs M Kerr, Mr J Lee, Mrs R Lee, D Siddons, M Singleton, Mr R Barrett, Mrs P Barrett, Mr I Griffiths

---

### COUNCIL MEETING

Minute No.	Action
035/10	<p><i>APOLOGIES</i></p> <p>Cllr. C Barnfather, Cllr. P Andrews, Mr I Griffiths (will be late about 2045) and Cllr. S Roberts (late 7.50pm), Mrs J Lewis, Cllr Basil Zinn</p>
036/10	<p><i>DECLARATIONS OF INTEREST</i></p> <p>Cllr Womble - NCC matters Cllr Else - NCC matters Cllr Roberts - Cricket Club</p>
037/10	<p><i>MINUTES OF PREVIOUS MEETING</i></p> <p>The minutes of the meeting held on 10th March 2010 were accepted as a true record of the meeting. Proposed by Cllr. Womble and seconded by Cllr. Roberts and signed by the Chairman Cllr. D McCracken.</p>
038/10	<p><i>MATTERS ARISING</i></p> <p>At both the January and March meetings the matter of the documents stored in the bank safe were discussed and it was agreed to withdraw the documents and close the safe deposit box which was costing PPC £35 annually. Cllr D McCracken and Cllr G McCracken were able to withdraw the documents, as it required two recognised signatories. Clerk passed the documents to Cllr Womble for safe keeping as he was in possession of the other legal documents held by PPC. The documents handed over were original legal documents relating to the Playing Field transfer of ownership.</p>
039/10	<p><i>CORRESPONDENCE</i></p> <p>The following correspondence had been received and circulated as appropriate:</p>

- 1) NCC letter re Civic Service 27/6/10 invite
- 2) CPRE letter re Best Kept Village
- 3) CPRE letter re Valerie Gillespie Cup
- 4) NCC Travel & Transport Briefing March issue
- 5) NCC Coutylink March issue 90
- 6) EMDA News spring edition 2010
- 7) AON letter re Allianz transfer
- 8) GBC letter re Arts Event
- 9) Clement Keys letter re audit 2009/10
- 10) GBC letter re Standards Committee attending our meeting
- 11) Response - Notts Fire & Rescue magazine issue 12 spring 2010
- 12) Glasdon Products leaflet
- 13) Paddy Tipping MP letter re miners poster
- 14) Rural Voice edition 11 2010
- 15) NCC Community Emergency Planning folder
- 16) NCC Planning & Landscape Briefing April 2010
- 17) Email parishioner (Ms C Johns) re slide on park (Clerk dealt with)
- 18) Email (Mr R Barrett) parishioner re Councillor vacancy
- 19) RCAN newsletter The Playing Field spring 2010
- 20) NCC Travel & Transport Briefing April 2010
- 21) GBC let re Parish Liaison meeting 8/9/10
- 22) NCC email Kim Jurgens re Conservation Area Appraisal
- 23) Letter Paul Topliss re tree surgeon service
- 24) The Clerk May 2010 Vol 42 No 3

Parishioner queried item 17, and Clerk and Cllr Roberts explained that the email was just saying how much she and her family had enjoyed the big slide over the years and they were sorry to see it go, whilst on the other hand she was pleased with the improvements made to the park.

Parishioner queried item 22 and Cllr Womble explained that himself, Cllr Roberts and Cllr Else would be meeting with the Conservation Officer to show her round the parish. Further information would hopefully be available at the next meeting.

Parishioner requested that PPC draft a condolence letter to GBC re the death of Andy Bowers in Leisure Services, which PPC agreed to do.

Draft condolence letter to GBC

## 040/10 ACCOUNTS

### a) Parish Council Income

Date	£	Payer/Details
5 March	4281.00	Gedling Partnership grant
30 March	302.00	Capital Grant
21 April	10968.00	Precept/Revenue Aid 2010/11 full payment
23 April	6900.00	Enterprise Group roundabout donation
26 April	1050.75	Revenue Aid 2009/10 final 25% payment

### ai) Parish Council Expenditure

Date	Chq No	£	Payee/Details
9 March	680	19.68	GBC grass cutting
----	682	----	Void
17 March	681	681.51	Clerk wages
22 March	683	113.23	NALC subscription
22 March	684	82.00	SLCC subscription
----	685	----	Void
22 March	686	99.98	Proweb
23 March	687	5175.89	Wicksteed Leisure park equipment

24 March	688	5.00	Land Registry fee
26 April	690	13.50	NALC LCR subscription

aii) Unpresented Chqs

Chq No	£	Payee/Details
689	398.92	Sherwood Office Supplies 2 grit bins
691	18.00	Room hire January & March 2010
692	20.68	GBC bonfire night extra bins
693	1771.88	AON insurance renewal
694	19.68	GBC grass cutting
695	118.73	County Supplies salt/shovels (Capital Grant)

**aiii) Balance of cheque a/c as of 28 April is £26189.49**

b) Moor Pond Wood Income: £ nil Expenditure: £ nil

The balance of the current a/c is £7413.35. The balance of the premium a/c is £612.42. MPW need to spend these balances in the current financial year.

MPW to spend remaining available PPC finances in current financial year

c) Standing Orders - Clerk raised point 15 of the Standing Orders "Minor works to be carried out costing up to a maximum of £100 will not require 3 tenders. The Clerk be authorised to settle accounts in between meetings but after prior consultation with the Chairman or Vice Chairman." Clerk would like to propose a rise from the amount of £100. Discussions took place and it was agreed to raised the limit to £250 and amend the Standing Orders.

Amend Standing Orders and raise the Minor Works expenditure from £100 to £250

Cllr. Womble suggested that Item 16 be amended to reflect the Code of Conduct and this was agreed.

Amend Standing Orders to reflect Code of Conduct in item 16 and amend item 25 from book to database

Item 25 - Cllr. Womble suggested changing the word 'book' to 'database' and this was agreed.

d) Internal Audit results from Mr Woodcock - The audit was successfully passed and there were no matters arising and no recommendations. **The Parish Council officially approved the accounts and the Annual Return was signed by the Chairman.**

**041/10 BBC BIDS FOR JANUARY 2010**

a) Clerks update on 6 BBC bids; playing field levelling and drainage, roundabout installation, older people outdoor gym equipment installation, Hall Lane finger post and finger on Village Hall post, Welcome To signs, and Moor Road Noticeboard area and planters throughout the village. Clerk had met twice with Jan Pauley from NCC BBC with regard to bids and was currently working with Jan on the details of the bids. Clerk had received confirmation of bids for the planters, welcome boundary signs and playing field drainage and levelling scheme. Visuals for the welcome boundary signs are being worked on, with an image of Papplewick Hall complete with sheep in front on the Blidworth Waye sign, for which Clerk is trying to obtain permission; an image of Moor Pond Woods on the Moor Rd sign; St James' Church on the Linby Lane sign; and finally an image of the Vincent Cross proposed for the Forest Lane sign. Clerk

asked for further suggestions and a parishioner mentioned that cows used to be driven up Main St which might make a nice historical image with the cottages in the image.

Once the agreement is made for the planter scheme, the project will be passed back over to Cllr. Else, the Enterprise Group and the parish volunteers, who are realising the scheme.

b) Wicksteed Leisure have now installed the new equipment. Mr Hull had liaised with Wicksteed on site. So far the equipment has been well used and it is the first in Gedling BC district. Cllr Else and the Clerk will have to complete a six monthly update and a final report, for which feedback from parishioners and park equipment users is necessary.

#### 042/10 *NEWSLETTER*

Chairman raised the future of the Newsletter, and discussions took place about its value and it being implemented to let people know what PPC is doing but on a needs must basis when we have enough information to publish it. Cllr Womble agreed to produce and edit the next edition and asked for contributions and articles to him please.

Cllr Womble to produce and edit the next edition of the Newsletter and asked for contributions and articles to be emailed to him please

#### 043/10 *CORPORATE STYLE*

Cllr Else raised the issue of corporate style, as PPC would be having a banner made for the next Play Day in July. Following discussion it was agreed to use Comic Sans on all literature in the future, and the banner should be a green background with white writing with a black outline.

Clerk to email Janet Robinson the font and green colour for the banner

#### 044/10 *PLANNING APPLICATIONS*

1) Planning application received for Forest Farm, Mansfield Rd, to erect a grain store, no objections were received from the PPC and the Clerk returned the application.

2) Planning application received for 15 Mansfield Rd for various works to trees which include Hawthorn, Sycamore, Ash, and Sweet Chestnut. No objections were received and the application was returned to GBC.

3) Grant Consent was issued by GBC for urgent tree works at The Griffins Head public house. No application had been received due to the urgency of this request.

#### 045/10 *PLAYING FIELD*

a) General - Mr Hull expressed his thanks to all those who volunteered and helped out on the day the slide was removed from the park. Mr Alan Mackenzie had disposed of the wood and Mr Richard Hull had scrapped the metal raising £20 for PPC.

ai) General - signs for the park/playing field. Pedestrian gate saying, 'please shut the gate', and a further sign by the side on the fence saying, 'dogs must be on a lead'. Mr Hull agreed to contact Symbol Signs who sponsor the Bonfire Event each year, to order them.

Mr Hull to order both signs

aii) General - vandalism/litter - Cllr. G McCracken reported that litter was still a problem despite bins being provided. Glass smashing is a worry though as they scatter the broken pieces. Also found drinking glasses and wondered if the Village Hall could be asked about putting a sign up asking people using the premises not to take glasses onto the park.

There had also been the usual graffiti which had now been sprayed over, lots of dog foul, mole hills and vodka bottles seem to be popular. Cllr Womble raised the meeting in January which the Police attended at which he had informed them that issues would start to arise on the field from Easter.

b) Inspection Duty Book handed from Cllr. G McCracken to Cllr Roberts and Cllr D McCracken.

c) Play Day - Mr Hull reported that the day would be going ahead and that NCC had virtually approved paying for the climbing wall. Mr Hull will be contacting GBC as they had paid for the BMX etc last year so he will be speaking to Andy While to see if they are able to contribute this year. Mr Hull is also liaising with Lorraine Brown about the Bolsover equipment, as well as the PCT and Play Forum. There will also be a chocolate fountain at this years event. Clerk asked if an urn could be provided this year, as a kettle was not sufficient.

d) Bonfire & Fireworks Event - Cllr Womble wished to clarify if everybody was happy to go ahead with the event. This was confirmed by the Enterprise Group and Parish Council. It was felt that a bigger entrance sign was needed to inform the public about not using sparklers. It was agreed to ask the Village Hall about using their A-board. There would be a stall from Papplewick Lodge doing curried goat and spicy chicken wings. It was felt that the car parking on the Griffins Head field needed more attendants and better lighting. It was agreed to put an advert in the next newsletter looking for bonfire night volunteers. Further discussion about lighting and using a diesel generator, which was felt to be a potential safety issue and not something the insurance company would agree to. There was also discussion about delineating parking spaces using posts and lines, but it was felt that this would need even more volunteers to set it up and put it away.

## 046/10 HIGHWAY MATTERS

a) There had been no news on the progression of works on the Forest Lane eroded bank. Clerk contacted Highways who had received no update from Seven Trent.

b) Clerk has ordered the second grit bin for the top of Church Lane and some grit salt and shovels for both bins from the remaining Capital Grant monies. Sherwood Office Supplies have ordered a spare key for the bins.

c) Church Lane/Main St substation relocation: Clerk was in the process of completing the forms from the Land Registry for possessory title but was in need of the minutes from 12 years previously to complete the application to show proof of a decision taken by the Parish Council to adopt and maintain the lane. The forms are substantial and presented in legal terms, which Clerk had to put on hold whilst doing the internal audit. Clerk had also been liaising with Antony Parker at EON, who had been discussing the matter of possible planning permission for the stone housing of the substation with GBC. Their response had been, *'From the details provided I am of the opinion that this would also constitute 'permitted development' as defined in Schedule 2 of Part 17, Class G (a) of the Town and Country Planning (General Permitted Development) Order 1995, providing it would not exceed 29 cubic metres in capacity. I trust that this is helpful. If you require any further advice or information please do not hesitate to contact me. You will appreciate that the above comments are made at Officer level and are without prejudice to the recommendation to or final decision of the Borough Council.'* **Mr Parker had responded by asking if**

*they were able to go ahead or still had to wait for a formal letter from GBC in order to proceed without a formal planning application. Cllr Womble informed the meeting that he had met with EON to explain the Parish Council situation with the ownership of Church Lane.*

d) Clerk has been liaising with Ashley Smart at PPS with regard to the brown sign removal at the village crossroads. Mr Smart is in full support of having it reinstated together with a further sign at the T-junction of Forest Lane and the A60, which PPS believe was once there but just disappeared. Mr Smart has also contacted Highways as well as the Clerk, both receiving negative answers. Clerk has also asked for support from Cllr Barnfather and Cllr Murphy.

e) Clerk received an email from Trading Standards with regard to HGV's illegally travelling through the village which is limited to 7.5 tonnes. They asked for support from parishioners in reporting these vehicles directly to them. The PPC supported this by putting the details in the last Newsletter in April complete with contact details for Trading Standards.

f) Forest Lane/A60 Mansfield Road sign is still missing.

g) A60 Ravenshead now 40mph as they are putting in the hatching that Papplewick opposed.

h) New bus stops in parish. Waiting for new timetables but there is a text phone number to obtain timetable information.

#### **047/10 REPRESENTATIVES REPORTS**

a) Village Hall - Mr Griffiths stated he had nothing new to report.

b) Julien Cahn Trust - Cllr Roberts informed the meeting that work was being done to the roof and clock tower. The front windows need a lot of work done and this has gone to tender. The painting is a separate tender. Still waiting to hear from ADC about a shower instead of a bath for one resident. There is no Ashfield Trustee at the moment. Mrs Hardstaff represents Linby PC, Rev. Keith Turner is co-opted, Cllr Stef Roberts represents Papplewick PC, Mr Bentley is the Building Advisor. If anyone is interested in being co-opted please let Cllr Roberts know.

#### **048/10 COUNCILLORS REPORTS**

a) Moor Pond Wood Steering committee - Cllr. D McCracken reported on the meeting held on 16th March;

- No news, as yet, whether the project will receive further funding by a Building Better Communities grant. This scheme will now be known as LIS funding but is expected to continue with no apparent changes

- Accounts of the project were presented as follows: Parish Council Account holding £7,413 and the Friends' Account holding £6,500.

- Grange Farm development. The administrators are carrying on with the development but it is not clear whether the landscaping and wildlife corridor along the Leen is still to exist in the form that was arranged with Croftons, discussions took place but apart from writing to ADC planning section voicing our concerns for this land, there is little we can do at this stage.

- Website. The website as designed and commissioned by ourselves did not work correctly. Proweb (the provider) have re-designed this free of charge and it should now be fully operational. Testing will take place, with unveiling to the public anticipated shortly after Easter. 26th May is the launch.

- Interpretation Panels. All layout exists now that the wording and pictures are finalised with help from the design section at County Hall. The total cost of these panels is expected to be circa £3,000.
- Papplewick Lane Archaeology. Work on the plughole (brick shaft) has now ceased. The site has been sealed with tape and made safe pending a professional survey.
- Site Model. Construction completed now awaiting framing. Sherwood Industries to be contacted to design/devise a form of wall fixing, with installation anticipated to occur in early summer. There is a meeting next Thursday, for which Lee has obtained quotes but will have to run it passed the Village Hall Committee first.
- Land off Papplewick Lane. Lively discussion on this proposed development and the impact it would cause on our project. If we could get the MPW site protected as a local nature reserve (LNR) then building could not occur up to our boundary. Clerk wrote on behalf of PPC in support of MPW objections. Cllr Else also wrote in objection as a parishioner of Linby Lane. Mrs Kerr stated that they now have pictures of water voles here which are a protected species. Cllr Roberts stated that it might be worth contacting the RSPB conservation team, as it needs publicity, maybe even Time Team.

b) Parish Paths Partnership - Cllr C Womble reported he had made the grant request in February but had still not heard. Following a meeting at NCC it was agreed that the funding would continue for this year and next. Cllr Else asked about the railway line leading to PPS and Cllr Womble stated that this was still owned by Network Rail and that NCC is in process of converting some railway lines and Cllr Womble remains in touch with their Rights of Way team about our railway line.

c) Any other business - Cllr G McCracken stated that the road signs around the village need cleaning and the green board on the A60 from Ravenshead was overgrown with branches, obstructing the 7.5 tonnes limit sign. The road markings from the A60 to turn right onto Forest Lane need re marking as they were no longer visible.

Cllr Womble informed the meeting that a Victorian county history, e.g., an encyclopaedia style book, have been looking for people to write the history and one lady has volunteered, which means from Papplewick's point of view we should get a good finished product.

049/10

*DATE OF NEXT MEETING*

**Full Council Meeting - Wednesday 14th July 2010  
7.15pm at the Village Hall**

The meeting ended at 10.22 pm

Signed Chairman .....