

PAPPLEWICK PARISH COUNCIL

Minutes of the Annual Parish Assembly meeting held at
Papplewick Village Hall, Linby Lane, Papplewick
Wednesday 10th March 2010

Present:

Cllr Mr D McCracken
Cllr Mr C Womble
Cllr Mrs S Roberts
Cllr Mrs M Else
Cllr Mrs J E Robinson
Cllr Mr B Zinn

Clerk Kay Mackenzie

Parishioners: Mrs M Kerr, Cllr. P Andrews, Mr R Hull

The meeting commenced at 7.15pm

Open Forum

Mrs Kerr raised the issue of HGV's on Forest Lane, which were often Paul Wainwright lorries from Wigwam Lane, and were now dropping soil along the lane. Cllr. Else was able to respond following her meeting with Highways and Cllr. Murphy on 26th January where *she was advised that the council may be able to start a Community Lorry Watch for Papplewick, ie if registration numbers were logged by parishioners Trading Standards would approach the companies and try and work with them to re- direct their routes. Cllr Murphy said that there was a reluctance for Trading Standards to enforce this. A weight restriction sign at the bottom of Papplewick Lane at the junction with Moor Road, to advise lorries they cannot turn left was also discussed at the meeting.*

Cllr. P Andrews advised that she was willing to contribute £125 to the Papplewick improvements, as she had also contributed this to Linby towards their boundary signs.

Mrs Kerr raised the issue of land north of Papplewick Lane, where 600 homes are planned to be built. Mrs Kerr advised that MPW had previously agreed with Coflons to leave a strip of land, a wildlife corridor, along the side of the River Leen. Cllr. Womble advised that this piece of land was actually Linby. It was agreed to support MPW in writing to GBC re the Core Strategy.

Mrs Kerr advised that the 'meadows' has a designated cycle path and Cllr. Womble advised that it is a designated foot path and GBC cannot change it's designation as it is NCC's.

Mrs Kerr reported that a metal pole had been erected outside Altham Lodge. It was advised that this was for an interactive speed sign, as advised by Cllr. Murphy previously.

Annual Parish Assembly meeting

Minute No.		Action
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015/10 *Minutes of the previous APA meeting*

The minutes of the meeting held on 8th April 2009 were accepted as a true record of the meeting. Proposed by Cllr. C Womble and seconded by Cllr. M Else and signed by the Vice Chairperson Cllr. S Roberts.

016/10 *Vice Chairperson Report*

There was no report available.

017/10 *Responsible Financial Officers Report*

See Appendix 1

018/10 *Representatives Reports*

a) *Moor Pond Wood:- Cllr. D McCracken reported that the re-vamped MPW website is up and running, minus the video link and interactive form facility, which will be active shortly. Archaeological work in progress on Papplewick Lane is uncovering interesting structures long hidden from view. The new information and interpretation panels for the project are in the final stages of preparation, with installation to take place soon. Dates of meetings and events for the 'friends' group are arranged through to the September AGM. The MPW accounts will be transferred from the care of the Parish Council to the group when the funds are spent during the next financial year. The model of the site is in the final stages of completion and the Steering Committee look forward to the imminent display of this fine work.*

- b) *Julien Cahn Trust:- See Appendix 2*
- c) *Parish Paths Partnerships:- See Appendix 3*
- d) *Playing Field:- See Appendix 4*

e) *Village Hall:- Mr Hull was able to give a brief update as no report was available from Mr Griffiths. Mr Hull advised that the curtains had been changed in the hall, the back wall had been painted a darker colour and the hall floor had been re varnished. All carpets and upholstery have been cleaned recently and the service corridor is going to be painted. Bookings are up and good as are the prices.*

019/10 AOB - there was no other business.

The meeting ended at 7.58 pm

Signed Chairman Vice Chairman

Initials Chairman.....

Responsible Financial Officer's Report 2010

Precept and Budget

The precept for 10/11 has been set at £6,765, a rise of £754 on last years. The budget was reviewed at the Finance Meeting in October 2009, where it was agreed to roll over the £2000 for possible accommodation legal costs, and to roll over the £1500 for playing field equipment replacement and to put an additional £1500 into this cumulative budget. A further agreement was made to maintain the Clerk's hours at 8 per week and to set aside a further £500 for the Church yard extension project at St James' Church. The full amount of the Precept will be paid in April 2010 and not in percentages.

Revenue Grant Aid

Gedling Borough Council have advised, following a meeting of the Cabinet, that they intend to maintain the 'pot' of Revenue Aid at the current level, but also to maintain the current level of aide to each individual parish. As such the Revenue Aid for 2010/11 will remain at £4203. The full amount of the Revenue Aid will be paid in April 2010, and not in percentages.

Capital Grant Aid

The pot for 2009/10 was set at £940 with £310 b/f from 2008/09 left unspent. It had been thought that it would not be possible to carry this forward. Therefore, the funds available for capital projects was £1250 in total. It was agreed to fund a project on Hall Lane island, with fencing around the island, costing £695, which it was hoped would prevent parking around the island and causing obstruction to resident vehicles. A further £50.40 was spent on 'no waiting' signs.

The funds available for 2010/11 from Gedling Borough Council total £4679.

Other income/donations

Enterprise & Leisure Group	£782.61	Fireworks
Enterprise & Leisure Group	£162.38	Teddy bin for playing field
NCC	£91.50	P3 costs
Ice Cream Van (Play Day)	£40.00	
J Chambers	£25.00	Newsletter ad donation
HMRC	£1495.23	VAT claim
BLF/GBC	£1092.00	5% hold back monies
HSWBP	£4281.00	Outdoor gym equipment grant

Audit

Both the internal and external audits were completed on time and in order for 2008/09. Certain matters arose, which were dealt with by the Clerk and was brought to the attention of the Parish Council. The 'Notice of Completion of Audit' for 2007/08 was outstanding and the Financial Risk Management Policy had not been reviewed in the last year. It was agreed that this be carried out at the Finance Meeting each October.

Bids and funding

Clerk wrote and submitted a Thematic Bid consisting of 6 elements to Building Better Communities (NCC). The elements are: a playing field levelling and drainage bid; a roundabout bid; outdoor gym equipment bid; Moor Rd noticeboard area tidy-up and planters bid; Welcome To signs bid; and a finger post bid. Clerk has met with an Officer from BBC twice with regard to the bids for planters, finger posts and welcome boundary signs. Confirmation is anticipated in March.

A lot of this work will be carried out in conjunction with parish volunteers and the Papplewick & Linby Leisure Enterprise Group, who have agreed to fund the purchase of the roundabout. Bids for both the roundabout and the outdoor gym equipment were duplicated and submitted to the Health & Social-Well-being Partnership (HSWBP) by Cllr. Else. The HSWBP awarded the Parish Council £4281.00 towards the purchase and installation of the Outdoor Gym Equipment but we were not successful with the roundabout bid. The Clerk has withdrawn the BBC bid for the Outdoor Gym equipment.

A bid was submitted to Gedling CVS to fund a joint parish newsletter for Papplewick & Linby, which will be edited by Janet Robinson as Secretary to the Enterprise Group.

Appendix ii

Julien Cahn Memorial Homes

Report to Annual Parish Assembly of Papplewick Parish Council Wednesday 10th March 2010

All six homes are occupied and the residents are generally fit and well. The Trustees continue to meet every two to three months and alternate the monthly collection of contributions from the residents. Mr Bentley continues to assist the Trustees in his role as Buildings Advisor. He acts as the point of contact for the residents on any problems concerning their homes.

The properties are now well maintained and a schedule is in place for further repairs on the front windows. This has been sent out to tender for the work to be done on site in the summer – this is expected to cost in the region of £2000 per property. Some urgent work has been carried out on the roof to ensure it remains watertight. The loft insulation has been renewed and now meets current standards. Work will be needed on the windows to the back of the properties in the next few years.

The fire/back boilers are still a cause for concern but it is intended that these be replaced when the properties become vacant unless the boilers are deemed unsafe before that. This will be very expensive work and the Trustees are trying to make provision for that. The Trustees maintain the large area of grass in front of the homes and some of the residents have worked on the flowerbeds to improve the appearance of the site. The smaller gardens directly next to the properties are well maintained and looking good, even in the winter months.

The clock has been serviced and this led to a complaint about 'noise' when it was striking! The clock has been checked and it only appeared louder because it had been serviced and was now working as it should! Work is due to be done on the woodwork around the clock face to repair the old timbers.

In January 2010, the weekly contribution was increased to £40 from £35. This gives an annual income for the homes of £12480. The Trustees are happy with the current financial situation and have thanked Philip Robinson who recently looked over the annual accounts for the first time. The waiting list has been updated following an advertisement in the Dispatch newspaper.

Ms Leonie Mathers who has represented Ashfield Council on the Trustees finished her period of office at the end of December and as yet there has been no replacement. There is also a vacancy for a co-opted Trustee and if anyone is interested in this they should contact Canon Turner.

Parish Paths Partnership

Annual Report 2009-10

I am pleased to report that it has again been a largely uneventful year. All paths remained open and serviceable throughout the year. Usage of all paths continues to be high.

Grass cutting at Stanker Hill and along Church Lane continues to be undertaken by the P3 contractor. Minor works to remove vegetation at Stanker Hill and along both paths on Walter's Hill was carried out during the year.

Fortunately, it does not appear that that the current round of budget cuts will hamper P3 work over the forthcoming year. I have already received the grant application and survey forms for 2010-11, much earlier than is usually the case. These were completed and returned to Notts. County Council at the beginning of the month so we should be well placed to secure maintenance funding for the next 12 months.

Cllr Colin Womble
10th March 2010

Appendix iv

Playing Field Committee Annual Report 2009 -2010

2009 -2010 has seen the park develop and expand its equipment and leisure facilities. PLLEG have sponsored a new "Tidy Bear" litterbin (now known as Stef Bear) on the playing field aimed at providing a 'fun' way for the younger children using the park to dispose of their litter. They have also allocated £6900 for a new roundabout to replace the time expired slide and, joint funded with the Parish Council, outdoor gym equipment for teenagers and adults to use.

The Papplewick Fun Day in July, hosted by the Parish Council on the playing field, was a resounding success with over 500 people on the park in the afternoon. Children from Linby & Papplewick School designed the posters for the Fun Day and Suzanne Prew-Smith the Mayor of Gedling, distributed prizes to the children for their designs. Plans are being discussed to make this a regular event as long as funds are available from Gedling and Nottinghamshire County Councils

Workdays on the park have been well attended by Councillors. I would especially like to thank Alan Mackenzie and Richard Hull for their invaluable work helping to install the new CCTV camera, cables and pole, also Stephen & Robert Walker for their assistance on occasions.

Our Village Park is, once again, looking superb and continues to be clean and tidy, thanks to the continued support of Councillors and Clerk.