

PAPPLEWICK PARISH COUNCIL

**Minutes of the meeting held at
Papplewick Village Hall, Linby Lane, Papplewick
Wednesday 8th July 2015**

Present:

Cllr Stef Roberts (Chairman)
Cllr Nigel Penlington
Cllr Carolyn Hesketh (Vice Chairman)
Cllr Terry Savage
Cllr Stephen Walker
Cllr Baz Mayoh
Cllr Hilary Espley

Clerk: Laura Poole

Absent: None

Parishioners and visitors: David Palmer, Cllr Bruce Andrews and Cllr Colin Powell

Apologies: Richard Hull, Cllr Chris Barnfather

Open Forum commenced: 19:27

No comments

COUNCIL MEETING

Meeting commenced: 19:28

Minute No		Action
129/15	<p><i>APOLOGIES</i></p> <p>None</p>	
130/15	<p><i>DECLARATIONS OF INTEREST</i></p> <p>Cllr Stef Roberts - Cricket Club Cllr Baz Mayoh - The Griffins Head</p>	
131/15	<p><i>MINUTES OF PREVIOUS MEETING</i></p> <p>The minutes of the meeting held on 13th May 2015 were accepted as a true record of the meeting. Proposed by Cllr Nigel Penlington and seconded by Cllr Carolyn Hesketh and signed by the Chairman Cllr Stef Roberts.</p>	
132/15	<p><i>MATTERS ARISING</i></p> <p>Following a short discussion regarding the matter of local police attendance at parish council meetings and the passing on information, cllrs suggested that the police website is useful for obtaining information and it was agreed that the clerk to check the online information prior to meetings and invite the local PC to meetings.</p> <p>Insurance renewal, Cllr Hesketh advised current policy was a good price but to carry out a thorough review prior to next year's renewal. Look at cost of bonfire in terms of insurance premium. Risk assessments and policies to be circulated.</p>	
133/15	<p><i>CORRESPONDENCE</i></p> <p>The following correspondence had been received and circulated as appropriate:</p> <ol style="list-style-type: none">1) GBC planning application -34 Main Street, works to pine trees.2) Playing Field inspection report.3) GBC letter re: potential sites for housing.4) NCC, invite to civic service5) GBC inspectors report on the examination of the community infrastructure levy.6) GBC grant permission, 1 Hall Mews, single story rear extension.7) Info from local government boundary commission, draft recommendations on the new electoral arrangements8) GBC grant permission - The Barn, Moor Road, Retrospective application for installation of external flue.9) GBC planning application - 1-3 Stokers Cottages, Rigg Lane - installation of 2 x 9kw air	

source heat pumps.

10) GBC planning application - 5 Hall Mews, reduction in size of swimming pool.

11) Fields in Trust goodie box.

12) GBC grant permission - 28 Main Street

13) Grant Thornton external audit return.

134/15

CLERK RECRUITMENT

All agreed that a HR committee is required. Cllr Carolyn Hesketh volunteered to lead a working party for the recruitment of the clerk; party to consist of Cllr Hilary Espley, Cllr Baz Mayoh, Cllr Stephen Walker and Cllr Nigel Penlington). Cllr Carolyn Hesketh offered to produce an advert for the position, deadline for applications agreed to be 31st July 2015.

135/15

ACCOUNTS

a) Parish Council Income

Date £ Payer/Details

None received

ai) Parish Council Expenditure

Date	Chq No	£	Payee/Details
26/5/15	1068	2012.08	Aon insurance premium
26/5/15	1066	20.10	GBC grass cutting
26/5/15	1067	100.00	Notts ALC, new Cllr training

aii) Unpresented Chqs

Chq No £ Payee/Details

1069	20.10	GBC grass cutting
1070	114.00	Playsafety inspection report
1071	61.00	Parish Mag printers, newsletter
1073	800.41	Clerk's bi-monthly wages
1074	563.83	Clerk's backdated pay 2014-15
1075	25.00	Notts ALC, new Cllr training

	<ul style="list-style-type: none"> b) Account balance at 26th June 2015 = £21,956.33 c) Term deposit account balance £15,601.89 d) All agreed to pay clerk backdated pay for 2012-2014 e) Online banking forms signed, all agreed to online banking f) External Audit has been returned unqualified, no comments g) Cllr Carolyn Hesketh advised that the parish council needs to register for the Real time information scheme (RTI), register the parish council with the tax office. 	Clerk to register for RTI
136/15	<p>PLANNING APPLICATIONS RECEIVED</p> <ul style="list-style-type: none"> a) GBC planning application - 34 Main Street, various works to pine trees b) GBC planning application - 1-3 Stokers Cottages, Rigg Lane, installation of ground source heat pumps. Concerns raised regarding potential issue of noise. c) GBC planning application - 5 Hall Mews, reduction in size of swimming pool. 	
137/15	<p>PLANNING POLICY</p> <p>Nothing to report</p>	
138/15	<p>PLAYING FIELD</p> <ul style="list-style-type: none"> a) General - Vandalism and litter - Cllr Stef Roberts, reported litter not been too bad recently, observed young people using disposable BBQs, need to put up signs stating 'No BBQs allowed'. Also need to thoroughly clean the metal bins, possibly after the Play Day event. b) Inspection duty book handover and report, Cllr Stef Roberts will pass over to Cllr Nigel Penlington tomorrow. c) Playsafety inspection report and risk assessments. Works have been carried out by Richard Hull to replace damaged bolts. Cllr Penlington advised that trees need to be routinely inspected as part of the Cllr inspection duty. d) Sensory garden, Cllr Stef Roberts advised the beds require weeding. e) Play Day - Cllr Stephen Walker advised that all is in hand for Play Day, volunteers needed on the day to help serve refreshments. Cllr Stephen Walker gave an overview of the PLLEG fundraising activities. f) Lapwing WI centenary celebration commemorative bench, Cllr Stef Roberts advised that this could be placed on the Playing Field, all agreed to this proposal. 	
139/15	<p>HIGHWAY MATTERS</p> <ul style="list-style-type: none"> a) Lengthsman scheme - Cllr Stephen Walker requested jobs to be put forward for the lengthsman to carry out, need to ensure Ravenshead PC provide feedback on jobs done etc. b) Other - The crossroads junction problem was discussed. Clerk to 	

	<p>enquire whether NCC can put additional traffic counters on the other 'B' roads in the village and request a meeting to discuss solutions in order put pressure on Highways to deal with this increasing problem. Clerk to write NCC Highways and to cc Cllr Barnfather. Cllr Carolyn Hesketh raised the pollution implications of heavy traffic in the conservation area.</p> <p>c) Cllr Terry Savage advised that a parishioner has requested a dropped kerb opposite Moor Rd No's 57-69 as there is no disabled access to cross the road, currently, pedestrians have to cross grass and step up a kerb.</p> <p>d) Cllr Terry Savage requested that the clerk report the Ash tree opposite No 61 Moor Road as it is dangerous.</p> <p>e) Cllr Baz Mayoh requested that the clerk report the Forest Lane pavement which is in a poor state of repair.</p> <p>f) Cllr Baz Mayoh requested that the clerk report the waste bin by the bus shelter on Linby Lane which is in need of repair.</p>	<p>Clerk to write to Highways</p> <p>Clerk to report c,d,e,f.</p>
140/15	<p>COMMUNITY INFRASTRUCTURE LEVY.</p> <p>Cllr Colin Powell gave an overview of the community infrastructure levy (CIL) and advised that the parish councils receive a percentage of the levy, Cllr Powell will look into which areas will receive the levy for the Top Wighay development.</p>	
141/15	<p>NEIGHBOURHOOD PLAN</p> <p>Meeting arranged with Linby PC and RCAN to discuss producing a neighbourhood plan. Several Cllrs plan to attend.</p>	
142/15	<p>NEWSLETTER</p> <p>Distribution list for delivery of the parish newsletter discussed, Cllrs to let Cllr Stef Roberts know which areas they are happy to cover for future editions.</p>	
143/15	<p>REPRESENTATIVES REPORTS</p> <p>a) Village Hall - Cllr Nigel Penlington advised that there is a new chairman and secretary in place, general update provided.</p> <p>b) Julien Cahn Trust - Cllr Stef Roberts gave an overview of recent activity. Currently, there is one empty property.</p> <p>c) MPW - Cllr Stephen Walker advised that the MPW group are currently reconstructing the sluice.</p> <p>d) AOB - None</p>	
144/15	<p>COUNCILLORS REPORTS</p> <p>a) Cllr Hilary Espley advised that for car insurance policies, voluntary cllr positions are classed as business use.</p> <p>b) Cllr Carolyn Hesketh raised the matter of Christmas celebrations and requested that cllrs bring ideas to the Sept meeting.</p>	

<p>145/15</p>	<p>c) d)</p> <p><i>DATE OF NEXT MEETING</i></p> <p>Full Council Meeting - Wednesday 9th September 2015 at the Village Hall</p>	
<p>146/15</p>	<p>The meeting ended at 22.05pm</p> <p>Signed Chairman</p>	