

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick on Wednesday 28th June 2017

Present: Cllr Stephanie Roberts (Chairman), Cllr Stephen Walker, Cllr Jules Salmons, Cllr Nigel Penlington (arrived 20:27) and the Clerk

Parishioners: Mr Hull, Cllr C Powell

Open Forum began at 19:22

Mr Hull advised of the Play day event on Wednesday 26th July 1pm – 4pm and asked for volunteers on the day. There will be go-karts, KMX carts, a bouncy castle, den building, craft stalls, drummer and play forums.

Council Meeting

Meeting commenced: 19:30

The meeting was inquorate until 20:27 due to the absence of Cllr Penlington. Matters on the agenda were discussed, but no decisions were made until after this time.

<u>Minute No</u>		<u>Action</u>
71/17	APOLOGIES Cllr Hesketh, Cllr Barnfather, Mr & Mrs Kerr (parishioners), M Else (parishioner)	
72/17	DECLARATIONS OF INTEREST Cllr Roberts – Papplewick & Linby Cricket Club Cllr Penlington – Papplewick & Linby Village Hall	
73/17	APPROVAL OF MINUTES The minutes of the previous meeting were accepted as a true record. Proposed by Cllr Walker, seconded by Cllr Salmons and signed by the Chairman Cllr Roberts.	
74/17	COUNCILLOR VACANCIES The PC confirmed they had not received any applications for the two Councillor vacancies.	
75/17	MATTERS ARISING NOT COVERED IN THE AGENDA Cllr Walker advised he had spoken to Nottingham Archives who confirmed they would accept Parish Council documentation. The PC agreed to go through the filing cabinet in the autumn. Cllr Roberts advised she had not yet looked through the Deeds for Church Lane re: access and ownership of the hedge. The Clerk advised she had not received any communication from Mr T Savage regarding the timber, and would write to him again to request the invoice.	PC to meet and go through filing cabinet in the autumn. Cllr Roberts to look at Church Lane Deeds Clerk to write to Mr Savage to request invoice for timber

Initials Chairman

76/17	<p>BARRACKS FARM WIND TURBINE CONTRIBUTION</p> <p>Cllr Walker advised that members of the Parish Council attended a meeting with the Marshall Family, who agreed that they wish to give a donation to the Parish Council on a regular basis. They wish the donation to be used for an environmental purpose. They suggested setting up a ring-fenced fund within the PC account and a working party of both Councillors and representatives of the Marshall family where they hold the majority, as they do not want the money to be used on anything that would be detrimental to their business. They would support maintaining footpaths, but not commissioning new footpaths across their land, and would therefore like to keep some oversight, without having power of veto on how the money is used. The Clerk advised the PC that the money could not be donated to any one individual but must benefit part or all of the local community. They can accept a ring-fenced gift of money which can be spent using any of the Council powers, and if not for a specific purpose, it will form part of their S.137 expenditure. Cllr Walker advised the Marshall Family agreed to backdate the contribution by 3 years. They will discuss the workings of the scheme and report back to the PC.</p>	
77/17	<p>HEALTH & SAFETY POLICY TO REVIEW</p> <p>Cllr Penlington not present</p>	Cllr Penlington to produce the Health & Safety Policy for the September meeting
78/17	<p>NEIGHBOURHOOD PLAN UPDATE INCL. TRAFFIC CONSULTANT'S REPORT</p> <p>Cllr Walker advised the Planning Consultant had produced the pre-submission draft of the Neighbourhood Plan which has been circulated to the PC and the Steering Group. The document is in 2 parts, the first is policy and the second is aspirations.</p> <p>Cllr Walker commented that the biggest concern for most people was traffic. He commented that the PC have no direct control over what happens in terms of traffic management. The decision lies with Highways on what measures can be implemented and anything the PC suggests can only be advisory which will be added to the end of the Neighbourhood Plan. He advised the Traffic Consultant has put together a document with suggestions for the PC to consider, and it will be discussed further at the next NP meeting on 19th July. Cllr Roberts advised of an email the PC had received from a resident with 10 suggestions for traffic calming measures within the village. Cllr Walker suggested forwarding this to the Traffic Consultant to ask for his expertise on whether the suggestions are feasible.</p> <p>Cllr Walker advised staying on track with producing the NP, and work towards having a consultation in the autumn. This will be the first of two consultations and suggested inviting Highways to discuss specific issues. Cllr Walker advised that less than 10% of parishioners are involved in the NP. He suggested when sending the document out to residents it would be beneficial to personally discuss the NP and what its main aims are.</p>	
79/17	<p>GEDLING LOCAL PLAN UPDATE</p> <p>Cllr Powell advised the Inspector had cancelled the hearing scheduled for 27th June as she had raised concerns about the Killisick Lane housing allocation given it's proximity to the adjacent mineral site. She has asked that GBC propose alternative sites.</p>	

80/17	VILLAGE CLEAN UP, 3rd JUNE – UPDATE ON EVENT Cllr Walker advised of a successful event. It involved some litter picking and it was commented that there was a marked difference in the amount of litter, due to the previous clean up event. The signs in the village were cleaned.	
81/17	VILLAGE SHOW 2018 UPDATE Cllr Salmons advised she was looking at ideas for the Village Show and commented she felt it would be important that it was different to the Village Fete or other events that are held in the village.	Cllr Salmons to pursue
82/17	PLANTING PROJECT UPDATE & DISCUSS PURCHASING NEW BARREL FOR HALL LANE Cllr Salmons commented the Planters were very effective. The decision to purchase a new barrel for Hall Lane will be put forward to the September meeting.	Clerk to include purchasing new barrel on Sept agenda.
83/17	RELOCATION OF WAR MEMORIAL UPDATE Cllr Walker advised of an article in the Evening Post stating that funding for £300 was available for Great War Commemorations, though there were certain conditions. Cllr Walker advised he had spoken to the householders and they would be happy with the terms. He suggested the unveiling on Armistice Day, 11 th November 2018. He advised approaching the British Legion for their involvement.	Cllr Walker to contact the British Legion.

Cllr Penlington arrived 20:27

84/17	CPRE VALERIE GILLESPIE AWARD – DISCUSS NOMINATING MOOR POND WOODS PROJECT The Parish Council agreed to nominate Moor Pond Woods for this award. Cllr Walker asked the Clerk to enquire whether Linby Parish Council would also consider nominating Moor Pond Woods.	Clerk to write to Linby PC re: nominating MPW for the award
85/17	DISCUSS NO COLD CALLING ZONES The clerk had forwarded information on No Cold Calling and Cold Calling Controlled zones prior to the meeting. In order to sign up to the scheme, the area must have evidence of significant problems of rogue trading offences. The scheme would also need to be run by a 'champion', similar to a Neighbourhood Watch Co-ordinator. Cllr Walker and Cllr Penlington both said they had had cold callers, but they had not been offensive in any way. After further discussion, the Parish Council agreed not to pursue this further.	
86/17	CORRESPONDENCE RECEIVED <i>All relevant correspondence was circulated to the PC prior to the meeting.</i> <u>Best Kept Village Competition Update</u> The Clerk advised she had received notification that Papplewick Village had not been successful in going through to Round 2 in the Best Kept Village Competition.	

Initials Chairman

	<p><u>Ground Work Community Awards</u> The Parish Council agreed to nominate Moor Pond Woods for this award.</p> <p>Cllr Walker asked the Clerk to enquire whether Linby Parish Council would also consider nominating Moor Pond Woods.</p>	Clerk to write to Linby PC re: nominating MPW for the award																																													
87/17	<p>PARISH COUNCIL ACCOUNTS</p> <p>a) <u>Current account balance:</u></p> <p>£43,093.15</p> <p>b) <u>Payments & Receipts:</u></p> <p>bi) Payments:</p> <table border="1" data-bbox="368 658 1114 1072"> <thead> <tr> <th>Date</th> <th>Amount £</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>22/05/17</td> <td>£2.40</td> <td>E Gretton – expenses (postage)</td> </tr> <tr> <td>22/05/17</td> <td>£12.00</td> <td>E Gretton – expenses (paper)</td> </tr> <tr> <td>22/05/17</td> <td>£156.00</td> <td>A Musson – Plants for barrels</td> </tr> <tr> <td>26/05/17</td> <td>£175.00</td> <td>N McCarthy – Play day drummer</td> </tr> <tr> <td>26/05/17</td> <td>£6.00</td> <td>CPRE – Best kept village comp.</td> </tr> <tr> <td>26/05/17</td> <td>£121.80</td> <td>Playsafety – Inspection</td> </tr> <tr> <td>26/05/17</td> <td>£371.64</td> <td>Plantscape – planters/brackets</td> </tr> <tr> <td>26/05/17</td> <td>£400.00</td> <td>A Northcote – Planning cons.</td> </tr> <tr> <td>01/06/17</td> <td>£369.13</td> <td>E Gretton – May Wages</td> </tr> <tr> <td>06/06/17</td> <td>£20.10</td> <td>GBC – Grounds maintenance</td> </tr> <tr> <td>12/06/17</td> <td>£61.00</td> <td>Parish Mag Printers – Newsletters</td> </tr> <tr> <td>TOTAL</td> <td>£1,695.07</td> <td></td> </tr> </tbody> </table> <p>bii) Receipts:</p> <table border="1" data-bbox="368 1167 1125 1232"> <thead> <tr> <th>Date</th> <th>Amount £</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>06/06/17</td> <td>£300.00</td> <td>GBC – Donation towards planters</td> </tr> </tbody> </table> <p>c) <u>Additional signatory on the Yorkshire Bank account</u> Cllr Salmons advised she had taken in her I.D. to the Yorkshire Bank and was waiting for the application to be processed.</p>	Date	Amount £	Payee	22/05/17	£2.40	E Gretton – expenses (postage)	22/05/17	£12.00	E Gretton – expenses (paper)	22/05/17	£156.00	A Musson – Plants for barrels	26/05/17	£175.00	N McCarthy – Play day drummer	26/05/17	£6.00	CPRE – Best kept village comp.	26/05/17	£121.80	Playsafety – Inspection	26/05/17	£371.64	Plantscape – planters/brackets	26/05/17	£400.00	A Northcote – Planning cons.	01/06/17	£369.13	E Gretton – May Wages	06/06/17	£20.10	GBC – Grounds maintenance	12/06/17	£61.00	Parish Mag Printers – Newsletters	TOTAL	£1,695.07		Date	Amount £	Details	06/06/17	£300.00	GBC – Donation towards planters	
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88/17	<p>PLANNING</p> <p>a) <u>Applications received:</u></p> <p>2017/0617, 1 Hall Mews, Hall Lane. Proposal: Detached garage block</p> <p>2017/0671, Papplewick RDA. Proposal: Retention of stables, shed stores for shaving for bedding RDA horses and caravan for accommodation when competing away from home.</p> <p>2017/0734, 4 West View Court, Main Street. Proposal: Carport & Storage.</p> <p><u>Stone Barn, West View Court</u> The PC discussed the Stone barn on West View Court and the UPVC windows that have recently been installed. Their concerns were that the Stone barn is of local historical importance within the conservation area and felt that the UPVC windows were not suitable</p>																																														

	<p>for the building. They advised they had requested an Enforcement Officer to look into whether planning permission was sought, or required. The Enforcement Officer advised she would go out to view the windows and report back to the PC.</p> <p><u>Caravan Storage – Seven Acres</u> The PC advised an enforcement notice has been issued</p> <p>b) Tea-rooms update: Nothing to report</p>	
89/17	<p><u>PLAYING FIELD</u></p> <p>a) <u>General – vandalism & litter</u> Nothing to report.</p> <p>Mr Hull advised of suspicion of drug dealing on the car park and playing field. Mr Hull contacted the police with vehicle registration numbers and they put a marker on the vehicles. Both vehicles were pulled over and evidence of drugs were found.</p> <p>b) <u>Inspection duty book handover and report</u> Handover from Cllr Walker to Cllr Penlington. Cllr Roberts to complete book</p> <p>c) <u>Inspection report and risk assessments</u> The Playground inspection had been carried out by Playsafety.</p> <p>Cllr Roberts advised the nettles need clearing before the playday, and put down new bark. She commented that the flower beds will need some attention in the autumn due to weeds and growth. Cllr Salmons commented that the twitch grass would need to be sprayed as soon as possible.</p> <p>d) <u>Playing field working party update</u> Cllr Walker advised he had met with members of the Working party to look at the safety inspection report and to discuss the new play area. He advised he had met with landscape architect Julian Gladman to show him the area. Julian agreed to review and report back later on in the summer. They suggested developing the area lower than the field including an informal cycle track around it using mulch, rather than humps/bumps. They discussed installing boulders, however after further investigation these wouldn't be feasible due to transportation, expensive ground works required and the high risk assessment. They are considering some outdoor gym equipment, climbing frames/family frames. All possibilities will be explored.</p> <p>e) <u>Quotes for ground maintenance on playing field</u> The PC confirmed they had received quotes from Ramscape and Malfords. GBC have agreed to put in place a specification. The PC agreed on monthly cuts to include strimming from April to October, and budgeting for an extra cut for events. Total 8 cuts per annum. The PC advised they do not want any weed treatment to be carried out on the playing field. The Clerk to contact GBC.</p> <p>f) <u>Skate Park Noise</u> Cllr Hesketh had emailed the PC to advise that some residents had complained about the noise from the skate ramp. Cllr Walker advised the PC he had spoken with Julian Gladman regarding this and he suggested contacting the manufacturer to ask for their advice. There could be a way of treating it including installing foam in the ramp to reduce the noise. The PC commented the ramp needs bolting down and this should reduce the noise.</p>	<p>PC to clear nettles before the play day event, and put down new bark.</p> <p>PC to meet to discuss removing twitch grass from flower beds.</p> <p>Clerk to contact GBC re: specification</p> <p>Working Party to contact Playdale re: solutions to skate park noise PC to bolt down ramp</p>

90/17	<p>HIGHWAYS MATTERS</p> <p>a) <u>Lengthsman Scheme</u></p> <p>The PC reported that the pathways alongside Moor Pond Woods had not been cut back.</p> <p>The PC commented that the grass verges on Church Lane should be cut by A Musson.</p> <p>b) <u>Dropped Kerb Moor Road</u></p> <p>GBC had contacted the PC to advise that they would need to pay for planning permission since the dropped kerb wasn't solely for disabled users. The PC had received an email from Jim Freeman at Highways stating there were a few issues including the location of the dropped kerb. Cllr Walker asked the Clerk to contact Mr Freeman to arrange an onsite visit.</p> <p>Cllr Penlington asked if the Friends of MPW could put in a request for an access drive into MPW.</p>	<p>Cllr Hesketh to contact the Lengthsman</p> <p>Clerk to contact A Musson.</p> <p>Clerk to contact Jim Freeman to arrange onsite visit</p> <p>Cllr Walker to pursue</p>
91/17	<p>REPRESENTATIVE REPORTS</p> <p>a) Village Hall: Cllr Penlington advised of a recent management meeting where they discussed the extension of the Village Hall. They also discussed car park access and lack of car parking. He advised bookings were lower but no concerns and that most hirers are happy. There had been some safeguarding issues with managing the Hall around the preschool due to the Hall only having one set of toilet facilities.</p> <p>b) Julian Cahn: Cllr Roberts reported the Nottingham Community Almshouses Association Board of Trustees have agreed in principle with taking over the homes. Residents do not officially know as they are awaiting confirmation from the charity commissioners.</p> <p>c) Moor Pond Wood: Cllr Walker reported they were in receipt of the £5,000 from the Tesco Community Fund. They are creating a disabled access into Papplewick Dam and will create a new ramp from the gateway as the present ramp is too steep. They will rebuild the steps and resurface throughout. They are approximately £1500 short of how much they need. He advised they were confident the paths will be rebuilt this year and have wheelchair access all the way round.</p>	
92/17	<p>COUNCILLOR REPORTS</p> <p>Cllr Penlington advised collecting the strimmer from Mr Mayoh.</p> <p>Cllr Walker advised coming up with a new system for distributing the newsletter and commented that more volunteers were needed. He advised the next newsletter will be produced in September.</p> <p>Cllr Roberts commented on the noise of the Brownies/families waiting to collect them in the foyer, during the PC meeting. She asked that notices go up ahead of the meeting.</p>	<p>PC to collect strimmer from Mr Mayoh</p> <p>Clerk to produce notice</p>
93/17	<p>DATE OF NEXT FULL COUNCIL MEETING</p> <p>Wednesday 13th September 2017</p>	

The meeting ended at 21:34

Initials Chairman

Signed: _____ Chairman

Initials Chairman