

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick on Wednesday 11th January 2017

Present: Cllr Stephanie Roberts (Chairman), Cllr Carolyn Hesketh (Vice Chairman), Cllr Nigel Penlington, Cllr Stephen Walker, Cllr Jules Salmons, Cllr Terry Savage, Liz Gretton (Clerk)

Parishioners: 4 members of the public, Cllr's C Barnfather and C Powell

Open Forum commenced at 19:15.

Mrs Kerr commented she had seen reference to a £150k award to Nottinghamshire & Derbyshire to improve tourism and wondered if the PC could access this to improve the footpaths on Blidworth Waye. The PC agreed to investigate.

Cllr Penlington commented that the Village Hall Committee had requested that the fire safety procedures be communicated to everyone at the start of all Parish Council meetings.

Mr Kerr commented on the Neighbourhood Plan meetings and advised he felt the meetings should be held for residents, and at this stage should not include the participation of business owners in the area who do not reside within Papplewick Village. Cllr Walker agreed it would be beneficial to have the input from more residents, but that stakeholders like the Village Hall, User Groups/Societies and businesses should also be consulted. He advised that all residents had been notified of the neighbourhood plan in the newsletter, and those that contacted the PC to express an interest were sent details of the meetings and asked to attend to contribute their ideas. Sadly, many had chosen not to.

Mr Hull asked the PC to remove the offensive graffiti from the swings.

Council Meeting

Meeting commenced: 19:30

<u>Minute No</u>		<u>Action</u>
1/17	APOLOGIES None	
2/17	DECLARATIONS OF INTEREST Cllr Roberts – Papplewick & Linby Cricket Club Cllr Penlington – The Village Hall	
3/17	MINUTES OF PREVIOUS MEETING The minutes of the previous meeting were accepted as a true record. Proposed by Cllr Hesketh, seconded by Cllr Penlington and signed by the Chair Cllr Roberts.	
4/17	MATTERS ARISING NOT COVERED IN THE AGENDA Cllr Roberts reported that Baz Mayoh had decided to stand down as Councillor due to work commitments. Cllr Roberts thanked Baz for his contribution to the Parish Council. The Clerk advised she is waiting on a reply from Galliford Try regarding a contribution towards the re-covering of seats at the Village Hall.	Clerk to send letter to B Mayoh thanking him for his work on the Parish Council. Clerk to chase Galliford Try.

Initials Chairman

5/17	BARRACKS FARM WIND TURBINE CONTRIBUTION Cllr Penlington advised he had spoken with Stuart Marshall who is keen to move forward with the contribution and will update the PC in due course.	
6/17	VILLAGE CLEAN UP / BIG TIDY UP CAMPAIGN – UPDATE Cllr Walker advised he would submit an application to the Big Tidy Up Campaign. Cllr Hesketh and Cllr Savage agreed to organise the event and Cllr Walker to include information in the next newsletter.	Cllr Walker to sign up for the Big Tidy Up Campaign and include information in the next newsletter
7/17	CORRESPONDENCE RECEIVED <i>All correspondence received by the Clerk was circulated to the PC prior to the meeting.</i> Cllr Roberts advised the Parish Council's Business Term Deposit Account would end on 8 th February 2017. The PC agreed not to continue with the account since access to funds was prohibited within the 12 month period. The Clerk to contact Yorkshire Bank to discuss alternative accounts which allow access and report back to the PC prior to the next meeting.	Clerk to close the Business Term Deposit Account. Clerk to seek alternative Accounts.
8/17	COUNCIL POLICIES UPDATE Cllr Roberts produced the updated Standings Orders. The Parish Council agreed to adopt the Standing Orders policy.	Clerk to update the cover of Standing Orders policy. Cllrs Walker & Penlington to update their policies
9/17	NEIGHBOURHOOD PLAN UPDATE 1. Cllr Walker advised that at the beginning of December, there had been a meeting of Councillors with Anthony Northcote, and he has been engaged as the Planning Consultant. 2. Rob Hollins has been employed as the Traffic Consultant. Mr Hollins is also employed as the Traffic Consultant for Linby's Neighbourhood Plan and would be looking closely at the traffic speed and road safety within both villages. He advised that since Linby Parish Council were further ahead with developing their neighbourhood plan and had received their first tranche of funding, they were in a position to pay for the initial invoices from the Traffic Consultant. Cllr Walker advised Papplewick Parish Council would pay for their share upon receipt of the grant. He warned that if the PC does not receive sufficient funding for the cost of the Traffic Consultant, they would need to pay for the work carried out so far, and decide whether they could continue to employ the Traffic Consultant. 3. Cllr Walker advised of a meeting held in December with David Pick, Jenny Hawkes and Tina Cooke at Notts County Council. Rob Hollins, Traffic Consultant and Denise Ireland at Linby Parish Council were also present. The meeting had been arranged to discuss the current progress of both Neighbourhood Plans. NCC agreed to look at the proposed schemes presented by Rob Hollins, many of the ideas reflecting the Traffic in Villages document, and report back with their comments. 4. At the meeting with NCC they had discussed the two road improvements in the village. The junction of Moor Road / Papplewick Lane, and the junction at the Griffin's Head. Cllr Walker had obtained a copy of the plans for both junctions which he showed to the meeting.	

Initials Chairman

	<p>The Moor Road junction will be a mini-roundabout. The paths will be moved back and the roundabout will not require additional land. The plan is at an advantaged stage and construction should take place in 2017.</p> <p>Cllr Walker advised that work at the Griffin's Head would be funded by the developers of Papplewick Green. He advised the plan includes raising the junction to slow down traffic, widening the road by moving back the lines to create more space for traffic to manoeuvre around the corner and pedestrian refuges. The traffic consultant is also looking at the junction with regards to the materials used.</p> <p>5. Cllr Walker reported that he had submitted an application for the first tranche of funding to 'Locality' and has been given approval for £1,700 to be spent by 31st March 2017 to fund the initial cost of the Planning Consultant. He advised Locality had queried the funding for the Traffic Consultant, and requested details of the 3 quotes that had been taken. Quotes had been obtained from Linby Parish Council and Cllr Walker forwarded these to Locality. He clarified the importance of having the Traffic Consultant's expertise when looking at the effects the housing developments within Linby and Hucknall will have on the village and their roads. Locality will confirm asap whether we have the funding.</p> <p>6. Cllr Walker reported that the NP Working Group would meet with Anthony Northcote tomorrow.</p>	
10/17	<p>GEDLING LOCAL PLAN</p> <p>The PC had received an email from Carmel Edwards at Gedling Borough Council inviting the Parish Council to the Local Plan Consultation. Cllr Walker had emailed Carmel Edwards to confirm the PC wish to attend the hearings in February. Cllr Powell advised that though the PC cannot make new representation whilst at the meeting, they are able to comment on what other people are saying. He felt it was important that the PC attend to show an interest.</p> <p>Cllr Roberts gave a brief overview of the Top Wighay Development Brief meeting, which she attended along with Cllr Walker. She reported that no vehicular access from the Strata homes development would be permitted to the rest of the site. Numerous discussions were held regarding the environment and grasslands. Cllr Roberts advised Jo Gray at Gedling BC that one of the planning conditions for Strata homes was that no hedgerows were to be removed between March and July when birds are nesting, however the developers netted the hedgerows in the autumn so the birds were unable to nest. Jo Gray advised she was not aware of this and was concerned it had happened. Cllr Roberts advised the Park & Ride has been removed from the brief and felt this would have been a major advantage on the site, having a bus connecting the estate with the tram stop encouraging people to use public transport. She advised the tram stop car park is always full and there are few parking areas within Hucknall. Cllr Barnfather commented the park and ride and bus service would not be sustainable.</p>	
11/17	<p>HYDROPOWER SCHEME UPDATE</p> <p>Cllr Walker advised he had made enquiries into the scheme. He advised a stretch of the River Leen is on the environmental list preventing abstraction, and therefore further investigation into the feasibility is ongoing.</p>	

12/17	<p>PAPPLEWICK CONSERVATION AREA CHARACTER APPRAISAL – UPDATE</p> <p>Cllr Walker met with Mr Bradwell to walk around the village and exchanged views on the appraisal. Mr Bradwell advised the draft document that had previously been submitted was not permissible as a conservation plan document as it covered green space which isn't within the conservation area. He would look at the possibility of including Castle Mill within the Papplewick Conservation Area Appraisal as it's not included in Linby's Conservation Area Appraisal. Moor Pond Wood may also be included within the appraisal. He agreed the cricket ground and walled garden should be included within the conservation area. Cllr Walker advised Mr Bradwell does not have a duty to consult, but felt he agreed largely with the comments made. Mr Bradwell will now submit his appraisal to Gedling BC.</p>																														
13/17	<p>MOOR ROAD/PAPPLEWICK LANE ROUNDABOUT UPDATE</p> <p>See 9/17 item 4</p>																														
14/17	<p>POLICE TO ATTEND PC MEETINGS BI-ANNUALLY</p> <p>The Clerk advised being contacted by PCSO Richard Kennedy re: attending a Parish Council meeting on a bi-annual basis. The Clerk invited PCSO Kennedy to the Annual Parish Assembly on 8th March and was waiting a response.</p>	Clerk to chase PSCO Richard Kennedy																													
15/17	<p>PARISH COUNCIL ACCOUNTS</p> <p>a) Balances</p> <p>Current Account £18,941.75 Deposit Account £15,790.14 (value at maturity on 8th February will be £15,995.97)</p> <p>b) Payments</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Amount</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>16/11/16</td> <td>£41.40</td> <td>Gedling – Waste bins for bonfire</td> </tr> <tr> <td>16/11/16</td> <td>£439.97</td> <td>C Hesketh – Reimburse for lights</td> </tr> <tr> <td>01/12/16</td> <td>£353.53</td> <td>E Gretton – Wages for Nov</td> </tr> <tr> <td>05/12/16</td> <td>£150.00</td> <td>Gedling – Tree survey pre-app</td> </tr> <tr> <td>19/12/16</td> <td>£20.10</td> <td>Gedling – Grass cutting</td> </tr> <tr> <td>01/01/17</td> <td>£353.53</td> <td>E Gretton – Wages for Dec</td> </tr> </tbody> </table> <p>Payments awaiting approval:</p> <table border="1"> <thead> <tr> <th>Amount</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>£6.60</td> <td>E Gretton – Stamps</td> </tr> <tr> <td>£60.00</td> <td>Proweb – SQL Hosting</td> </tr> <tr> <td>£104.80</td> <td>D Patel – Planning Consultant</td> </tr> </tbody> </table> <p>c) The precept had been agreed at £10,062. Form C was signed and dated by Cllrs Roberts, Hesketh and Savage and the Clerk to submit to Gedling Borough Council.</p>	Date	Amount	Payee	16/11/16	£41.40	Gedling – Waste bins for bonfire	16/11/16	£439.97	C Hesketh – Reimburse for lights	01/12/16	£353.53	E Gretton – Wages for Nov	05/12/16	£150.00	Gedling – Tree survey pre-app	19/12/16	£20.10	Gedling – Grass cutting	01/01/17	£353.53	E Gretton – Wages for Dec	Amount	Payee	£6.60	E Gretton – Stamps	£60.00	Proweb – SQL Hosting	£104.80	D Patel – Planning Consultant	Clerk to submit forms A & C to Gedling B.C.
Date	Amount	Payee																													
16/11/16	£41.40	Gedling – Waste bins for bonfire																													
16/11/16	£439.97	C Hesketh – Reimburse for lights																													
01/12/16	£353.53	E Gretton – Wages for Nov																													
05/12/16	£150.00	Gedling – Tree survey pre-app																													
19/12/16	£20.10	Gedling – Grass cutting																													
01/01/17	£353.53	E Gretton – Wages for Dec																													
Amount	Payee																														
£6.60	E Gretton – Stamps																														
£60.00	Proweb – SQL Hosting																														
£104.80	D Patel – Planning Consultant																														
16/17	<p>PLANNING</p> <p>All planning applications received were circulated to the Council prior to the meeting, and include:</p> <p>2016/1124 – 353 Moor Road 2016/1166 – 1 Hall Cottages, Hall Lane 2016/1182 – 6 Hall Mews, Hall Lane 2016/1085NMA – 17 Main Street 2016/1186 – Seven Acres, 15 Mansfield Road 2016/1221 – 57 Main Street</p>																														

Initials Chairman

	<p>Appeal – 2015/1159 – 1 Hall Mews</p> <p>b) Tea-Rooms Update - Cllr Roberts advised the PC had sent a letter to Mr & Mrs Sherwin requesting a binding legal agreement to the terms set out in their letter sent in November. The PC requested that a solicitor draws up the legal agreement, with all fees paid by Mr & Mrs Sherwin. The PC also requested that within the legal agreement, should be the ongoing upkeep to the surface of Church Lane in the area of the tea-rooms. The PC awaiting response. The Clerk to chase.</p>	<p>The Clerk to write to Mr & Mrs Sherwin</p>
17/17	<p>PLAYING FIELD</p> <p>a) General – vandalism & litter. Offensive graffiti on the swings (as reported in Open Forum)</p> <p>b) Inspection duty book handover and report. Cllr Hesketh to collect the book and report from B Mayoh.</p> <p>c) Playing field working party update. Cllr Walker advised the Working party were holding off making any decisions on the playing field until the tree assessment has been carried out, as this will indicate how much needs to be spent on tree maintenance. He advised he met with Monty Haw who advised there are 2 trees requiring reasonably urgent action due to evidence of rotting. Mr Haw advised he would be happy to have a contract with the PC to annually carry out a tree inspection. Cllr Walker to report back to the Working Party.</p> <p>Mr Hull commented he had discussed with the PLLEG the possibility of making one of the fence panels around the playing field removable for events, such as Bonfire Night, to allow for people to easily exit the field. He advised that on the Bonfire Night event, there were 9 people with security training on site, though he was unaware of this until after the meeting.</p> <p>Mr Hull commented on the flooding in the corner of the village hall car park. He advised there are 6 soak-aways that aren't linked, and an option was to link 2 of the soak-aways. Another option is to dig out and put in aqua boxes and back fill it. These will act as a reservoir.</p> <p>Cllr Walker asked the Clerk to obtain two quotes for the grounds maintenance on the playing field and to clarify the current cost and specification from Gedling Borough Council.</p>	<p>PC to remove offensive graffiti from the swings</p> <p>Cllr Hesketh to collect book/report from B Mayoh</p> <p>Cllr Walker to contact Monty Haw for details.</p> <p>Clerk to obtain quotes & clarify cost/spec from GBC</p>
18/17	<p>HIGHWAYS MATTERS</p> <p>a) Lengthsman Scheme – Cllr Hesketh advised the schedule she had received didn't look to be updated and would contact Emma at Ravenshead. The Lengthsman to clear leaves on Main Street and on the pavements by the hall and Forest Lane.</p> <p>It was agreed for Cllr Salmons to obtain quotes for the fencing on Hall Lane.</p> <p>Cllr Roberts reported of a For Sale sign bolted to one of the fences on Hall Lane, and advised she had contacted the estate agency to remove it.</p> <p>The Clerk to contact A Musson to cut back the hedges on Church Lane.</p>	<p>Cllr Hesketh to contact Emma at Ravenshead re: updating the schedule, and ask Lengthsman to clear leaves from pavements.</p> <p>Cllr Salmons to obtain quotes for fencing.</p> <p>Clerk to contact A Musson to cut back the hedges on Church Lane</p>

	<p>b) Dropped kerb Moor Road. The Clerk informed the PC she had chased C P Berry and was waiting a reply.</p> <p>Dropped kerb Blidworth Waye. The Clerk received an email from Highways to say the works would not be carried out in this financial year and was up against a long list of requests for funding in the next financial year.</p> <p>Cllr Penlington commented he had received the road salt from Highways and had filled two boxes.</p>	<p>Clerk to chase C P Berry re: dropped kerb Moor Road</p> <p>Clerk to chase Highways re: dropped kerb Blidworth Waye</p>
19/17	<p>REPRESENTATIVE REPORTS</p> <p>a) Village Hall: Cllr Penlington reported that the seats have been sent for re-covering, a new phone has been installed and will directly connect to the emergency services, Broadband is up and running and the Committee have agreed a programme to replace the lights with L.E.D lights which will help cut down on running costs.</p> <p>b) Julien Cahn Trust: Cllr Roberts advised the bungalows are all occupied and all residents in good health. They continue to move towards handing over to Nottingham Community Almshouse Association. Surveyors have submitted their report to David Simmons. Mr Bob Spencer resigned last May however he was persuaded to stay for a further 12 months. It is hoped the handover will be completed by the middle of the year, and therefore they are not looking to co-opt another trustee. Cllr Roberts worked with Mrs Hardstaff on the budget, and they are showing income in excess of expenditure for the 12 month period.</p> <p>c) Moor Pond Wood: Cllr Walker advised the progress on the HLF fund work is coming along and will need to be signed off by the end of March. A celebration weekend is booked for 17th and 18th March where there will be a dance at the village hall on the Friday night and a local history day on the Saturday. Cllr Walker thanked Cllrs Barnfather, Powell and Andrews for their kind donation of £1000 towards upgrading footpaths in Papplewick Dam. They have also received donations from the Post Code Lottery and the Gray Trust, so are half way towards the £10,000 required. They will begin to work on the first stages now which includes some of the paths, rebuilding the steps and the information panels.</p>	
20/17	<p>COUNCILLOR REPORTS</p> <p>Cllr Roberts commented she had been clearing out the mud and leaves at the lay by on Forest Lane.</p> <p>Cllr Roberts advised BT are proposing to install FTTP (Fibre to the property) on Mansfield Road in the summer, and commented she looks forward to receiving a better quality of broadband.</p>	
21/17	<p>DATE OF NEXT FULL COUNCIL MEETING</p> <p>Wednesday 8th March 2017, which includes the Annual Parish Assembly</p>	

The meeting ended at 21:15

Signed: _____ Chairman

Initials Chairman