

# PAPPLEWICK PARISH COUNCIL

## **Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick on Wednesday 9<sup>th</sup> November 2016**

**Present:** Cllr Stephanie Roberts (Chairman), Cllr Carolyn Hesketh (Vice Chairman), Cllr Nigel Penlington, Cllr Baz Mayoh, Cllr Stephen Walker, Cllr Jules Salmons, Cllr Terry Savage, Liz Gretton (Clerk)

**Parishioners:** 9 members of the public, Stephen Bradwell (Planning & Heritage Consultant) and Cllr C Barnfather (arrived 20:50)

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Open Forum commenced at 19:15.

Mr Kerr asked the Parish Council to consider a Hydropower scheme which could generate electricity from the River Leen. Under the Rural Community Energy Fund the Parish Council are eligible to apply for funding. The PC agreed this was an excellent idea and would look into applying for the feasibility study. Mr Kerr to email information to the Parish Council for further discussion.

Cllr Roberts welcomed Reverend Trevor Raaff to the meeting. He introduced himself to the Parish Council and gave a brief talk about his background and family life.

Mrs Kerr advised of the 30mph sign on Blidworth Waye being dirty and not visible. Cllr Hesketh to contact the Lengthsman.

Mr Hull advised the street lights were very good but was disappointed they had not been extended to the 30mph sign. He advised the Parish Council to request the support of Cllr Barnfather.

Open Forum ended at 19:40.

Stephen Bradwell, a Planning & Heritage Consultant (appointed by Gedling Borough Council to review the Conservation area character appraisal for Papplewick), was invited to the meeting to talk about the work he will undertake. Mr Bradwell advised he had visited Papplewick a few times, observed what is in the conservation area and what changes should be made to it. He advised he has adopted two approaches – updating the text to reflect changes in planning policy and to look at the boundary and the changes proposed from the previous appraisal. He advised he would draft an appraisal for submission to Gedling Borough Council who would then be responsible for a public consultation. Mr Bradwell advised his opinion was to make no changes to the existing area, as Linby Lane and Forest Lane have no special architectural historical interest. Cllr Walker commented he would be happier as a councillor and a resident if some degree of consultation was received before Mr Bradwell reached his judgement. Cllr Walker to take Mr Bradwell around the village to discuss the areas in question. Mr Bradwell to email the Clerk with available dates. Cllr Roberts commented that she was frustrated having previously spent over 4 hours walking around the village with a Consultant from the Council discussing how to extend the conservation area to include the hedgerows on Forest Lane, Linby Lane, the cricket club and walled garden. Mrs Kerr commented that the linear housing on Forest Lane was of historical interest and was concerned that the area could be used for residential development if not included in the conservation area appraisal. Mr Bradwell advised he would speak to Jason Morden, a Conservation Officer to find out the nature of the linear settlement and how unique it is in the County.

Initials Chairman .....

**Council Meeting**

Meeting commenced: 19:20

<b><u>Minute No</u></b>		<b><u>Action</u></b>
90/16	<b><i>APOLOGIES</i></b> None	
91/16	<b><i>DECLARATIONS OF INTEREST</i></b> Cllr Mayoh – The Griffins Head Cllr Penlington – The Village Hall Cllr Roberts – Papplewick & Linby Cricket Club	
92/16	<b><i>MINUTES OF PREVIOUS MEETING</i></b> The minutes of the previous meeting were accepted as a true record. Proposed by Cllr Hesketh, seconded by Cllr Penlington and signed by the Chair Cllr Roberts.	
93/16	<b><i>MATTERS ARISING NOT COVERED IN THE AGENDA</i></b> The Clerk advised she had received an email from Alan Jones at Galliford Try confirming they would offer an additional donation of £500 and requested further information about the re-covering of the seats in the Village Hall.	Clerk to contact Kathryn Holmes for cost of re-covering seats  Clerk to contact Alan Jones
94/16	<b><i>BARRACKS FARM WIND TURBINE CONTRIBUTION</i></b> Cllr Penlington advised that due to work commitments and personal reasons Mr Marshall was unable to pursue the wind turbine contribution at this time, but would be in a better position towards Christmas.	Cllr Penlington to update the PC at the January meeting.
95/16	<b><i>BEST KEPT VILLAGE COMPETITION UPDATE</i></b> Cllr Roberts read out the comments made by the judges. It was advised that next year the PC will provide the judges with a more detailed map flagging up features including the sensory garden, play area, the wood and church.	
96/16	<b><i>VILLAGE CLEAN UP CAMPAIGN UPDATE</i></b> The Clerk had circulated information re: the Big Tidy Up Campaign to the PC prior to the meeting. The PC was in favour of the event and Cllr Walker agreed to organise.	Cllr Walker to organise the Big Tidy Up Campaign.
97/16	<b><i>CORRESPONDENCE RECEIVED</i></b> All correspondence had been circulated to the Parish Council prior to the meeting	
98/16	<b><i>COUNCIL POLICIES UPDATE</i></b> <b><i>– Code of Conduct to be adopted by the Council</i></b> The Parish Council agreed to adopt the document 'Code of Conduct'.  Cllr Hesketh advised all Councillor's to update the policies they have been assigned. Cllr Walker advised that Gedling BC have an emergency Plan and they are the emergency planning authority. Aside from the formal plan, it was agreed to have in place a policy on how deal with emergencies such as a major road accident, gas explosion, loss of power etc. Cllr Walker to pursue.	Cllr's to update their policies and report back at the next meeting.
99/16	<b><i>NEIGHBOURHOOD PLAN UPDATE</i></b> Cllr Walker updated the PC on the Neighbourhood Plan. He advised of the Working Party meeting to be held on the 10 <sup>th</sup> November at the Village Hall. Various representatives from organisations and businesses around the village have been invited, as were people who had previously expressed an interest.	

Initials Chairman .....

	<p>He requested that people from the community get involved with the NP and not just people on the Parish Council.</p> <p>It was resolved to employ a Planning Consultant. Cllr Hesketh advised she had received three quotes from Planning Consultants; two were very similar in their bid and price, the other Consultant seemed to offer something slightly different, and had a wealth of experience, however the quote was more expensive. Cllr Hesketh agreed to liaise with this Consultant further to attempt to reduce the cost and would report back to the Council. The Parish Council gave the approval for the Working Party to make the decision on the Planning Consultant in order to have one on board by the end of the month.</p> <p>Cllr Walker advised on the meeting he attended with Denise Ireland of Linby PC and the Traffic Consultant. He advised the Traffic Consultant had some very good ideas and it makes sense to treat the roads in the two parishes as one entity.</p>	<p>Cllr Hesketh to contact Planning Consultant re: cost.</p> <p>Working Party to advise PC of which Consultant they have chosen.</p>																																				
100/16	<p><b>SPEEDING UPDATE</b></p> <p>Cllr Mayoh advised the number of cars speeding through the village on a Sunday night had dropped considerably. Cllr Roberts advised of the Traffic in Villages document, which suggests alternative approaches to tackling traffic and speeding problems within a village or town. Cllr Walker commented the Traffic Consultant for the NP would be able to advise the NP working party further on this.</p>																																					
101/16	<p><b>CiLCA TRAINING UPDATE – Council to discuss the CiLCA Qualification</b></p> <p>The Clerk advised of her recent CiLCA (Certificate in Local Council Administration) Training. There is now the opportunity to pursue the qualification, which would be beneficial to both the Clerk and the Council, and the cost could possibly be split with Linby Parish Council. The PC approved this.</p>																																					
102/16	<p><b>FINANCE COMMITTEE MEETING UPDATE – Budget / Precept</b></p> <p>Cllr Roberts discussed the budgets for 2017/18 and all were in agreement with increasing the precept by 1.45%.</p>																																					
103/16	<p><b>PARISH COUNCIL ACCOUNTS</b></p> <p>a) Balances</p> <p>Current Account £20,400.10    Deposit Account £15,790.14</p> <p>b) Payments</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Amount</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>14.09.16</td> <td>£1,199.20</td> <td>1<sup>st</sup> Galaxy Fireworks</td> </tr> <tr> <td>27.09.16</td> <td>£120.00</td> <td>NALC – CiLCA Training</td> </tr> <tr> <td>27.09.16</td> <td>£25.00</td> <td>NALC – New Cllr Training</td> </tr> <tr> <td>01.10.16</td> <td>£401.78</td> <td>E Gretton wages &amp; home exp. Sept</td> </tr> <tr> <td>13.10.16</td> <td>£26.00</td> <td>Papplewick Village Hall – Hire</td> </tr> <tr> <td>13.10.16</td> <td>£24.00</td> <td>PROWEB (Email Antispam)</td> </tr> <tr> <td>13.10.16</td> <td>£6.00</td> <td>E Gretton Expenses (paper)</td> </tr> <tr> <td>01.11.16</td> <td>£353.53</td> <td>E Gretton Wages &amp; home exp.Oct</td> </tr> </tbody> </table> <p><i>Payments awaiting approval:</i></p> <table border="1"> <thead> <tr> <th>Date</th> <th>Amount</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>08.11.16</td> <td>£61.00</td> <td>Parish Mag – Newsletter Printing</td> </tr> <tr> <td>08.11.16</td> <td>£38.83</td> <td>E Gretton – Mileage exp.</td> </tr> </tbody> </table>	Date	Amount	Payee	14.09.16	£1,199.20	1 <sup>st</sup> Galaxy Fireworks	27.09.16	£120.00	NALC – CiLCA Training	27.09.16	£25.00	NALC – New Cllr Training	01.10.16	£401.78	E Gretton wages & home exp. Sept	13.10.16	£26.00	Papplewick Village Hall – Hire	13.10.16	£24.00	PROWEB (Email Antispam)	13.10.16	£6.00	E Gretton Expenses (paper)	01.11.16	£353.53	E Gretton Wages & home exp.Oct	Date	Amount	Payee	08.11.16	£61.00	Parish Mag – Newsletter Printing	08.11.16	£38.83	E Gretton – Mileage exp.	
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104/16	<p><b>PLANNING</b></p> <p>a) Applications Received – None</p> <p>b) Tea-Rooms Update - Mrs Sherwin acknowledged receipt of the Parish Council letter and advised she will respond in due course</p> <p>c) Parish Boundary – Nothing to report</p>													
105/16	<p><b>PLAYING FIELD</b></p> <p>a) General – vandalism &amp; litter: Cllr Mayoh advised of more graffiti in the tunnel, other than that, generally clean and tidy. Mr Hull commented the graffiti on the swing needed spraying with paint. Cllr Mayoh to action. Cllr Roberts advised the Assistant Head at National Academy had spoken to the pupils asking them to treat the park with respect, and asked that should anything new appear, to contact him again. Cllr Walker advised of graffiti in the woods – on trees and across the information panels. Cllr Walker to contact the Asst. Head.</p> <p>b) Inspection duty book handover and report: not confirmed. Cllr Mayoh to pursue.</p> <p>c) Inspection report and risk assessment &amp; d) tree survey update: Cllr Walker advised he will be attending a meeting with the arboriculture officer to carry out a tree inspection and that will be the basis of the work to be done on the field, so all trees in the area are safe.</p> <p>e) Confirmation of work carried out by Playing Field Committee as recommended in the Play Inspection Report – Nothing reported</p> <p>f) Playing Field Signage: Cllr Roberts advised a sign directing people to the Queen Elizabeth II Playing Field would be a good idea. The Council commented they would prefer to discourage people from arriving by car and putting a road sign up feels contrary to that. Mr Hull advised the existing signage is out of date. It was agreed the Playing Field Working party should discuss this further.</p> <p>g) Playing Field Working Party update: Comments as above</p> <p>h) Bonfire night Update: Mr Hull updated the Parish Council of the recent Bonfire Night event and thanked all who volunteered. It was commented the night was a great successful with thousands of people attending. Cllr Hesketh commented that she was concerned as to how so many people would evacuate safely in an emergency. Cllr Savage commented he'd witnessed some congestion at the park gate and advised looking at employing a specialist to come in and give advice for next year. The Parish Council advised looking at these Health &amp; Safety issues at the Debrief.</p>	<p>Cllr Mayoh to spray paint the graffiti on the swing.</p> <p>Cllr Walker to contact the Assistant Head at National Academy (details from Cllr Roberts).</p> <p>Cllr Mayoh to handover inspection duty book</p> <p>Playing field working party to formulate a plan of action on all outstanding points and bring this to a future meeting (Jan/March 2017)</p>												
106/16	<p><b>HIGHWAYS MATTERS</b></p> <p>a) Lengthsman Scheme – Cllr Hesketh advised the PC have 34.3 hours left up to March. Outstanding jobs include the bushes in the lay by on Linby Lane, strimming the roundabout at the end of Hall Lane, litter picking/bin emptying on the field/ bus shelter and general tidy up of weeds in the spring time. Mrs Kerr advised the weeds needed spraying at the verge on Main Street.</p>	<p>Cllr Hesketh to contact the Lengthsman re: weed killing on the verge on Main Street</p>												

Initials Chairman .....

	<p>b) Dropped Kerb, Moor Road: Cllr Mayoh to pursue</p> <p>c) Forest Lane lay-by Update: The Clerk advised she had received confirmation from VIA that this area would be considered for drainage scheme 2017/18).</p>	Cllr Mayoh to contact CP Berry re: dropped kerb
107/16	<p><b>REPRESENTATIVE REPORTS</b></p> <p>a) Village Hall: Cllr Penlington gave a brief report on the Village Hall.</p> <p>b) Julien Cahn Trust: Cllr Roberts reported on the homes and that they have started the process of merging with Nottingham Community Almshouse Association.</p> <p>c) Moor Pond Wood: Cllr Walker reported on MPW stating they were busy finalising the work with the lottery grant. All in hand to complete the surfacing of the paths and the access ramps by March. The village hall is booked for a weekend of celebrations in the middle of March for a day of local history and advised all are welcome. They have been successful in acquiring monies from Viola for a dropped kerb to allow disabled access from the lay by to Papplewick Dam Wood and funding to upgrade the path.</p>	
108/16	<p><b>COUNCILLOR REPORTS</b></p> <p>Cllr Penlington advised he had put up the footpath signs. Mr Griffiths commented the signs had made a difference. Cllr Penlington advised he had put a rope around the church meadow gate.</p> <p>Cllr Walker asked the Clerk to contact Mr Sycamore in planning at Ashfield D.C. re: when the roundabout at Moor Road/Papplewick Lane will be put in.</p> <p>Cllr Barnfather advised he had a meeting with Chief Superintendent Holland and Mark Spencer re: policing in the villages, and he was supportive and agreed to commit to attending two meetings per year, subject to work commitments. Cllr Barnfather to email details to the Clerk.</p>	<p>Clerk to contact Ashfield D.C. re: roundabout.</p> <p>Cllr Barnfather to email details to the Clerk.</p>
109/16	<p><b>DATE OF NEXT FULL COUNCIL MEETING</b></p> <p>Wednesday 11<sup>th</sup> January 2017</p>	
110/16	<p><b>The meeting ended at 21:50</b></p> <p><b>Signed Chairman</b> _____</p>	