

# PAPPLEWICK PARISH COUNCIL

## **Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick Wednesday 13<sup>th</sup> July 2016**

Present:

**Cllr Stephanie Roberts (Chairman)**  
**Cllr Carolyn Hesketh (Vice Chairman)**  
**Cllr Nigel Penlington**  
**Cllr Baz Mayoh**  
**Cllr Stephen Walker**  
**Cllr Terry Savage**  
**Cllr Jules Salmons**

**Clerk: Liz Gretton**

**Parishioners and visitors: Christine & Nigel Leafe (Joint Co-ordinators for the Community Road Safety Scheme for Ravenshead), Richard Hull, Doreen Siddons, Maggie Else, Wyn Lewis**

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The meeting commenced at 19:15 with a short presentation from Nigel & Christine Leafe on the Community Road Safety Scheme. The Scheme is run by volunteers and involves monitoring the speed of vehicles along a road using a speed gun. Vehicles caught cannot be prosecuted by the police, however Nigel advised it wasn't about prosecution, it was about educating drivers and making them aware of the speed limit. The Scheme is currently running at Ravenshead, which has received good feedback and caused a noticeable reduction in speed. A 2-hour training is required for each volunteer which is held at the Civic Centre in Arnold.

**Open Forum commenced: 19:45**

Mrs Siddons raised concerns regarding installing raised platforms on Linby Lane near the cross roads, something that was talked about at the Neighbourhood Plan Consultation. She advised that these would be noisy especially when tractors with trailers go by, early in the morning. Cllr Penlington advised the proposal was from Co-op and not Gedling. Cllr Penlington commented there was a suggestion to put in traffic lights on the edges of the village to be used at peak times. This had been taken to Gedling Borough Council previously, but the Parish Council had received no response. Cllr Walker advised if the Parish Council were to proceed with a Neighbourhood Plan, they could approach an expert in traffic management and come up with a set of suggestions and forward to the necessary authorities and discuss amongst the parishioners in the village.

Mr Griffiths had emailed the Clerk prior to the meeting with the following observations: 1) The footpath along fieldside between wood at A60 and Stanker Hill is massively overgrown and needs cutting. 2) The pavement just south of 63 Mansfield Road is overhanging with nettles and needs cutting back. Cllr Hesketh to contact the Lengthsman.

Initials Chairman .....

Mrs Kerr had emailed the Clerk prior to the meeting with the following observations: 1) The gate across the meadows isn't fixed - Cllr Hesketh advised there had been some confusion with which gate required fixing. The first gate has been mended. Cllr Penlington to look at and inform Cllr Hesketh who will contact the Lengthsman. 2) The hedge outside the Hall makes it difficult to use the footpath - The Council advised the hedge outside the Hall is the responsibility of the landowner. 3) Using the contributions from the Wind Farm to investigate the feasibility of a hydroelectric system on the Leen – Cllr Penlington to discuss with Marshalls at Barracks Farm and report back to the Parish Council.

**Council Meeting**

**Meeting commenced: 20:00**

<b><u>Minute No</u></b>		<b><u>Action</u></b>
55/16	<p><b><i>APOLOGIES</i></b></p> <p>Cllrs Chris Barnfather, Colin Powell, Bruce Andrews Parishioners – Margaret Kerr, Ian Griffiths</p>	
56/16	<p><b><i>DECLARATIONS OF INTEREST</i></b></p> <p>Cllr Roberts – Cricket Club Cllr Mayoh – The Griffins Head</p>	
57/16	<p><b><i>MINUTES OF PREVIOUS MEETING</i></b></p> <p>The minutes of the meeting held on 11<sup>th</sup> May 2016 were accepted as a true record of the meeting. Proposed by Cllr Hesketh and seconded by Cllr Mayoh and signed by the Chairman Cllr Roberts.</p> <p>The Co-option minutes of meeting held on 31<sup>st</sup> May 2016 were accepted as a true record of the meeting. Proposed by Cllr Hesketh, seconded by Cllr Savage and signed by the Chairman Cllr Roberts.</p>	
58/16	<p><b><i>MATTERS ARISING NOT COVERED IN THE AGENDA</i></b></p> <p>Cllr Roberts enquired whether the Council had received any further details from Amanda Sherwin at Mortons Farm regarding the proposed tea-rooms. The Council had not received any further information. Cllr Savage had searched for documentation regarding the Parish boundary without success, however he advised he would contact Colin Womble who may be able to assist.</p> <p>Cllr Roberts advised on the flooding area on Forest Lane. The kerb had either been broken or the mud cleaned out, either way the water now drains away.</p> <p>Cllr Roberts advised chevrons had been placed on the house-side of Devils Elbow on Mansfield Road.</p>	Cllr Savage to contact Colin Womble
59/16	<p><b><i>CORRESPONDENCE RECEIVED</i></b></p> <p>1) Letter from Via (Nottinghamshire County Council) regarding a public consultation to propose 50MPH speed limit on Burntstump hill. The Council agreed no objections.</p>	Clerk to contact NCC

Initials Chairman .....

	<p>2) Play Inspection Report. Cllr Hesketh commented that the report indicated the majority of equipment as low risk, with one item medium risk but an overall rating of medium risk. Cllr Penlington advised it would automatically be set at the higher level due to the medium risk item. Mr Hull commented the report stated a bolt was missing on the swing; however, it was the blanking off cap that was missing. He advised that last year the bolt was missing and was replaced. Cllr Hesketh advised pulling out the recommendations within the report and asked that the Playing Field Committee look at them and confirm the work has been carried out. This can then be minuted at the next Council meeting to show the PC have looked at the points raised.</p>	<p>Playing Field Committee to look at recommendations within the report and confirm work carried out at the next Council meeting.</p>
60/16	<p><b>COUNCIL POLICIES UPDATE</b></p> <p>Cllr Hesketh produced updated copies of the Papplewick Parish Council Members' Code of Conduct, Financial Risk Management Policy and Financial Regulations which incorporate relevant information from the old policies and that of the NALC standard format.</p> <p>Cllr Roberts produced updated copies of the Papplewick Parish Council Standing Orders and 'Children and Young people first' Policy Statement.</p> <p>The Parish Council discussed the above policies and agreed to make minor changes.</p>	<p>Cllr Roberts to update Standing Orders</p>
61/16	<p><b>NEIGHBOURHOOD PLAN UPDATE</b></p> <p>Cllr Walker advised he had applied to Gedling to be recognised as a relevant body to set up a Neighbourhood Plan. The Parish Council should receive written confirmation by September and once authorisation has been granted, Cllr Walker will bring it to the Parish Council to decide whether to proceed. Gedling received 21 responses from the Consultation, with no objections to the proposal. Cllr Walker advised the proposed neighbourhood plan area had been rejected by Ashfield District Council. This was due to nothing in their legislation allowing a neighbouring parish to produce a plan for an unparished district council. Ashfield advised the PC could declare a Neighbourhood Forum for that part of Ashfield, however, Cllr Walker felt it was up to the residents to decide whether they want to pursue this. He added these residents will still be able to consult on the Neighbourhood Plan, but not be formally part of it. Cllr Walker advised until we receive confirmation from Gedling Borough Council, the NP Working Party cannot proceed with funding and therefore on hold until September.</p> <p>Cllr Walker produced the feedback from the two consultation meetings and felt these discussions were fruitful. Cllr Walker advised it would be good practice to acquire quotations for two further Planning Consultants, as per the PC's Financial policy.</p>	<p>Cllr Walker to obtain two further quotes for Planning Consultant</p>

62/16	<p><b>BEST KEPT VILLAGE COMPETITION UPDATE</b></p> <p>Nothing to report.</p> <p>Cllr Walker advised signing up for the Keep Britain Tidy Campaign which begins in March 2017.</p>	Clerk to pursue																																													
63/16	<p><b>SPEEDING ON MOOR ROAD – UPDATE</b></p> <p>The Council commented on the Community Road Safety Scheme. Cllr Roberts advised her concerns were whether they could get volunteers in the village to join the scheme. Cllr Mayoh commented that if the money had been raised from speeding fines to fund the Scheme, the police should be the ones monitoring the speeding. He advised that when they had been out in the past, they have caught lots of vehicles speeding and are therefore already aware that there is an issue with speeding in the area. Cllr Mayoh commented he struggles to see that the scheme would make a big difference. Cllr Roberts advised that the pavement is only on one side of the road and can therefore only measure traffic going in one direction. Cllr Walker suggested that some information regarding the Scheme could be included within the next Newsletter asking. If anyone is interested in volunteering, they could come along and discuss in Open Forum. Cllr Penlington added that speeding is an issue that parishioners feel very strongly about and agreed to giving the residents the opportunity to volunteer. Cllr Hesketh advised she had seen on the Facebook Papplewick Community Noticeboard Page that someone had posted they were looking for volunteers interested in speed gun training along Moor Road. Cllr Hesketh to pursue.</p> <p>Cllr Mayoh advised putting up posters informing people of LorryWatch and to include information in the next newsletter.</p>	<p>Cllr Walker to include Community Road Safety Scheme in next newsletter</p> <p>Cllr Hesketh to pursue</p> <p>Cllr Walker to include LorryWatch info in next newsletter</p>																																													
64/16	<p><b>PARISH COUNCIL ACCOUNTS</b></p> <p>a) Current account balance - £21,873.70  b) Deposit account balance - £15,790.14  c) Expenditure:</p> <table border="1" data-bbox="368 1361 1109 1843"> <thead> <tr> <th>Date</th> <th>Amount</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>26/05/16</td> <td>£6.00</td> <td>BKV Competition</td> </tr> <tr> <td>27/05/16</td> <td>£160.00</td> <td>N McCarthy (Drummer for playday)</td> </tr> <tr> <td>01/06/16</td> <td>£3.35</td> <td>GBC – VAT on previous invoice</td> </tr> <tr> <td>01/06/16</td> <td>£25.00</td> <td>NALC – Chairmanship Induction</td> </tr> <tr> <td>01/06/16</td> <td>£356.99</td> <td>E Gretton - wages &amp; Back pay</td> </tr> <tr> <td>09/06/16</td> <td>£1,964.33</td> <td>AON – Insurance</td> </tr> <tr> <td>09/06/16</td> <td>£20.10</td> <td>GBC – Grass cutting</td> </tr> <tr> <td>09/06/16</td> <td>£121.80</td> <td>Playsafey – park inspection</td> </tr> <tr> <td>09/06/16</td> <td>£500.00</td> <td>Only Solutions – NP Consultation</td> </tr> <tr> <td>16/06/16</td> <td>£7.80</td> <td>Metrosigns – keys for noticeboard</td> </tr> <tr> <td>01/07/16</td> <td>£353.53</td> <td>E Gretton – wages</td> </tr> <tr> <td>11/07/16</td> <td>£20.10</td> <td>GBC – Grass cutting</td> </tr> <tr> <td>11/07/16</td> <td>£62.84</td> <td>Glasdon – Tidy bear door</td> </tr> <tr> <td>11/07/16</td> <td>£789.44</td> <td>Reuben Shaw - Barrels</td> </tr> </tbody> </table>	Date	Amount	Payee	26/05/16	£6.00	BKV Competition	27/05/16	£160.00	N McCarthy (Drummer for playday)	01/06/16	£3.35	GBC – VAT on previous invoice	01/06/16	£25.00	NALC – Chairmanship Induction	01/06/16	£356.99	E Gretton - wages & Back pay	09/06/16	£1,964.33	AON – Insurance	09/06/16	£20.10	GBC – Grass cutting	09/06/16	£121.80	Playsafey – park inspection	09/06/16	£500.00	Only Solutions – NP Consultation	16/06/16	£7.80	Metrosigns – keys for noticeboard	01/07/16	£353.53	E Gretton – wages	11/07/16	£20.10	GBC – Grass cutting	11/07/16	£62.84	Glasdon – Tidy bear door	11/07/16	£789.44	Reuben Shaw - Barrels	
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65/16	<p><b>PLANNING</b></p> <p><b>a) Planning Applications Received:</b></p> <p>2016/0775. 17 Main Street, Papplewick. Demolition of the existing rear single storey building forming the kitchen, conservatory and clks. Construction of a rear single storey extension forming kitchen, dining, utility and en-suite. Removal of a ground floor wall. Addition of a first floor bathroom and replacement windows to the front elevation of the dwelling. The PC agreed – no objections.</p> <p><b>b) Planning Policy. Nothing to report.</b></p>																		
66/16	<p><b>PLAYING FIELD</b></p> <p>a) General – vandalism &amp; litter. Cllr Roberts has been monitoring the playing field. Graffiti was spotted on the skatepark, the swing and inside/outside of the metal tube. Cllr Roberts advised she had been in contact with Alex Hawkins, Assistant Head at The National Academy, who advised he would speak to the students. Cllr Mayoh to purchase graffiti remover. The Lengthsman is emptying the bins. One bin needs a new liner, Cllr Penlington to measure and pursue. Sunday was the unveiling of the WI centenary bench donated to the PC by WI Lapwings. Cllr Roberts thanked everyone involved in this. Cllr Hesketh advised she had spoken to someone on the playing field on Saturday who said a motorbike had been on the field. Cllr Penlington advised putting this in the next newsletter advising the community to contact 101 should they witness anything like this.</p> <p>b) Inspection duty book handover and report. Cllr Roberts to pass to Cllr Penlington.</p> <p>c) Inspection report and risk assessments. Graffiti as above.</p> <p>d) Playing Field Working Party update: Richard Hull advised all was in hand for the playday on 27<sup>th</sup> July, the drummer has been booked, a sports development team, Premier Sports, will provide various activities on the playing field for the children as well as promoting their activities for the first two weeks of the summer holidays. He advised the Play forum will not be providing fresh fruit this year, however Cllr Barnfather has</p>	<p>Cllr Mayoh to purchase graffiti remover Cllr Penlington to measure bin liner</p> <p>Cllr Walker to include contacting 101 in newsletter</p>																	

	<p>agreed to make a donation towards this. The Play forum will be looking at purchasing equipment for the children to include ride-on horses, space hoppers etc. Richard Hull advised the Fields In Trust had donated a Goody Box for Playday.</p> <p>Richard Hull advised he had spoken to Kelly Wright, supervisor of the Papplewick &amp; Linby Preschool who would like a bench to be placed on the playing field in memory of Amanda Atkin. The Clerk had sent information regarding this to the Parish Council prior to the meeting. An existing bench would be moved further down the field, and the pre-school bench would be placed near the flower beds. It was agreed that the bench would be donated to the Parish Council. The Parish Council agreed to this.</p> <p>Richard Hull advised of the branches falling off trees, which needed immediate attention. Cllr Walker advised the PC had made enquiries to Gedling and would pursue a pre-application tree survey costing £168.00 and they would take it from there.</p> <p>Cllr Roberts advised of the rotten fence posts at the bottom of the playing field and advised taking them out completely.</p> <p>Cllr Penlington advised the bark needs topping up around the seating area.</p>	<p>Cllr Penlington to complete the pre-application form.</p>
67/16	<p><b>HIGHWAY MATTERS</b></p> <p>a) Lengthsman Scheme: Cllr Hesketh advised she had requested the Lengthsman to empty the bins on the park on a 2/3 month request. So far this has been taken from the 2015/16 surplus hours. There are 77.3 hours for the 2016/17. So far 3 hours have been spent on cleaning up paths on Moor Road and path by Moor Pond Woods, 6 hours on Church Lane verges, 4 hours spraying the verges at the cross roads, 1 hour strimming on Forest Lane. Another 9 months of bin emptying/litter picking on the playing field will be around 40 hours to the end of the year, leaving around 20 hours. Cllr Roberts advised the bins will not need emptying as often later on in the year. The work requested by Ian Griffiths can be undertaken which will be around 10 hours. The PC advised they had their own strimmer however the license has now expired and would need to be renewed when using the strimmer in a public place. Cllr Mayoh advised he would be happy to strim. The Clerk to investigate a strimmer operator course.</p> <p>b) Dropped kerb, Moor Road. Awaiting response from Nottingham Building Society regarding their Grants for Good Scheme.</p> <p>d) General. Cllr Mayoh advised that the bollards and kerb at the top of Moor Road are in need of repair due to lorries hitting them. The Clerk to contact Highways</p> <p>Maggie Else advised one of the wooden posts on Linby Lane is damaged. Cllr Hesketh to contact the Lengthsman.</p>	<p>Clerk to investigate strimmer operator course.</p> <p>Clerk to contact Highways.</p> <p>Cllr Hesketh to contact Lengthsman</p>

	<p>Cllr Roberts advised of an accident on Hall Lane. A vehicle drove through the village, straight on through the island and knocked over a road sign, the surrounding fence, narrowly missed a tree and crashed into the wall. Cllr Salmons advised the Police were dealing with it. The PC advised the fence around the island was PC property and advised the Clerk contact Highways or Gedling to reinstate it.</p>	<p>Clerk to contact Highways or Gedling to reinstate the fence</p>
68/16	<p><b>REPRESENTATIVE REPORTS</b></p> <p>a) Village Hall – Cllr Penlington advised bookings were good, continuing with the upkeep and no challenges apart from plumbing and radiators. It was discussed at the last Village hall meeting they may replace the covers on the chairs and replace some of the highback chairs. The 20<sup>th</sup> anniversary celebrations last Sunday were a successful and it was hoped more bookings would come through. Cllr Penlington thanked Cllr Mayoh for use of the pub car park. Richard Hull commented he was disappointed with the attendance of local people and advised a leaflet drop next time rather than relying on social media. He commented the pay phone had been taken out and replaced with a special 3 dial only phone to be used for emergencies.</p> <p>b) Julian Cahn Trust – Cllr Roberts advised the Trust had circulated a letter to the PC asking for their opinion of whether they agree the Cahn Memorial Homes be taken over by Nottingham Community Almshouse Association. The PC had no objections. Clerk to send letter.</p> <p>c) Moor Pond Woods – Cllr Walker advised they were making progress and had two successful archeology events, they are still working towards finishing off the Heritage Lottery Fund grant and should be completed by December. He commented that he was disappointed in the response received by the PC on the invitation to the MPW BBQ. He advised of the Walk on 27<sup>th</sup> – all invited.</p>	<p>Clerk to contact Secretary/Trustee of Cahn Homes</p>
69/16	<p><b>COUNCILLORS REPORTS</b></p> <p>Cllr Walker advised he had spoken to County Archives and they are looking for more documents for their archives. Cllr Walker advised he had documentation and the deeds for the playing field, and a history of how the playing field and Hall came about arising after the first world war and felt these documents would be safer at the Archives. Cllr Walker advised he would go through the documents and scan them prior to passing on to the County Archives.</p> <p>Cllr Roberts advised the bin from the bus stop has been removed and a new bin has been placed near the bench at the cross roads.</p> <p>Cllr Roberts apologised for her absence at the next meeting.</p>	<p>Cllr Walker to forward documentation to Nottingham Archives.</p>

70/16	<b>AOB</b> None	
71/16	<b>DATE OF NEXT FULL COUNCIL MEETING</b> Wednesday 14 <sup>th</sup> September at the Papplewick Village Hall	
72/16	<b>The meeting ended at 22:03 pm</b> <b>Signed Chairman</b> _____	