

PAPPLEWICK PARISH COUNCIL

MINUTES OF THE MEETING HELD IN THE VILLAGE HALL ON WEDNESDAY 9th July 2008

Present: **Cllr Mr C Womble (Chairman)**
 Cllr Mrs S Roberts (7.25pm)
 Cllr Mr J McCracken
 Cllr Mrs G McCracken
 Cllr Mrs J Robinson

Absent Cllr Mr B Zinn
Parishioners 4 + Pc Brian Newsome
The meeting commenced at 7.15pm

OPEN FORUM

PC Newsome outlined the new policing arrangements for the Newstead district. He explained that he had now replaced PC Vale and would be supported by PSCO Joe Partlett and PCSO Chris Shaw who would be arriving shortly. PC Newsome would be concentrating on the southern part of the district in particular Papplewick, Bestwood and Linby. He is trained on the use of speed guns and will be targeting speeding drivers, an area that has been of great concern recently. In this respect an operation is planned for rural villages for July.

Civilians can be trained in the use of speed cameras and notify the police of any drivers exceeding speed limits. The police will write to drivers but cannot instigate enforcement proceedings if the cameras are not operated by trained police officers.

Mr I Griffiths, the Parish Council's representative on the Village Hall Management Committee informed the meeting that the village hall bookings clerk had resigned and as yet no replacement had been appointed. The councils booking requirements for the year had been recorded.

COUNCIL MEETING

1. APOLOGIES

Cllr B Zinn

2. DECLARATIONS OF INTEREST

Cllr Mrs S Roberts in respect of Papplewick Cricket club
Cllr Mrs J Robinson in respect of newsletter production
Cllr Mr C Womble in respect of NCC issues

3. MINUTES OF PREVIOUS MEETINGS

The minutes of the Parish Council meeting held on the 12th March 2008 and the Annual General Meeting held on the same date were accepted as true records of the meetings.

4. MATTERS ARISING

It was reported that a parishioner, Roger Pickering, had expressed an interest in joining the council.

The chairman had spoken to Mrs Stewart and explained the reasons why the request to site a bouncy castle on the playing field had been refused.

The Clerk provided details of the quote obtained regarding the increased limit for Fidelity Guarantee insurance cover.

5. CORRESPONDENCE

A letter had been received from NCC outlining the waste core strategy. A review is being undertaken following consultations.

6. ACCOUNTS.

Moor Pond Wood

Income

£ 0.61 Yorkshire Bank Bank interest

Expenditure

None

Parish Council General

Income

None

Expenditure

553	£	708.53	Metrosigns	Notice board
554	£	206.80	Sutcliffe Play	Swing seats
555	£	1039.40	Allianz Ltd	Insurance premium
556	£	24.00	P & L Village Hall	Hall Rental
557	£	18.51	Gedling BC	Grass cutting (May)
558	£	33.00	Notts Wildlife Trust	Annual subscription
559	£	38.19	W V Whyley	Petty cash
560	£	114.60	Barrie Woodcock	Internal Audit fees
561	£	40.48	Sherwood Office Supplies	Newsletter printing
562	£	19.09	Gedling BC	Grass cutting (April)
563	£	64.33	Ordnance survey	Mapping Licence
564	£	53.76	S P Rose	Grass cutting (P3)
565	£	74.03	S P Rose	Grass cutting CH lane
566	£	38.19	Gedling BC	Grass cutting (May * 2)
557	£	102.23	Playsafety Ltd	Inspection fees

All payments were approved.

The Chairman reported that the latest edition of 'Governance & Accountability for Local Councils' had recently been published, The Council would need to ensure it complied with the new provisions and the Chairman agreed to obtain and circulate a copy.

7. PLANNING

The following planning applications have been received:

33 Linby Lane	2008/0219	Two storey extension No objections
165 Moor Road	2008/0259	Loft conversion No objections
49 Mansfield Road	2008/0363	Change position of stable block No objections
33 Linby Lane	20085/0437	Two storey extension No objections
37 Linby Lane	2008/0552	Two storey extension

It was noted that the mature trees had been removed in contravention of the planning submission at 34 Forest Lane 2007/0464. The clerk will write to Gedling BC expressing concern.

8. PLAYING FIELD

a). General

The annual ROSPA inspection had now been completed. Some minor defects were reported but it was agreed that at present no action was required.

Some fencing is in need of repair. Mr R Hull agreed to carry out the necessary repairs.

b). Skate Park

Cllr Zinn, being unable to attend the meeting, had written to advise that due to the proximity of the school term end the graffiti project with National School could not be instigated until after the summer school recess.

c). Big Lottery Fund Grant

Three new estimates have now been received. One supplier had removed some products from its range. After a review of the quotations it was agreed to chose Playdale Ltd. The clerk will notify Gedling BC together with an explanation outlining the reasons behind the decision.

9. CAPITAL GRANT

Cllr Roberts had previous suggested a scheme to improve the grassed area outside Papplewick Hall gates, including seating and sign post. The Chairman pointed out that the main problem was erosion of the grass by over-running vehicles and this needed to be halted before works were put in hand. Chairman had spoken to Mr. Cundy at Top Farm who was in agreement with the proposed scheme but had pointed out that parking issues needed to be addressed. Mr. Cundy was happy for 'No Parking' signs to be erected on his wall if necessary.

Discussion ensued on the best means by which vehicles might be prevented from parking on the grass.

10. RESIGNATION OF CLERK

The Chairman explained that as he was about to depart on annual holiday the appointment process for a new clerk would be delayed. In the interim councillors would be expected to fill as necessary. Cllr Robinson was appointed to the temporary unpaid post of Financial Controller with power to oversee the Council's accounts and comply with Council's Financial Regulations and as such would not be able to sign cheques.

A personnel committee would be convened to appoint a new clerk comprising of the Chairman plus Cllrs Mrs J Robinson and Mrs S Roberts.

The Chairman expressed his thanks to the outgoing clerk for the work he had undertaken on behalf of the council.

11. NEWSLETTER

The last newsletter was distributed in April. It was agreed that the next newsletters would be distributed in July and October. Advertising would be accepted in the newsletter, subject to space being available, at a price of £25.00 per half page. Advertising on the Councils website would be limited to the insertion of a suitable link to the advertiser's own website.

12. BONFIRE & FIREWORKS EVENT

Richard Hull informed the meeting that the Village Hall had been booked for Friday 7th November. Due to operational issues the bar was likely to be situated inside the hall. In addition to the usual fire and ambulance cover the police had also been asked to attend. However, they had refused to provide 'No Waiting' traffic cones for roads around the village during the event as they had done in previous years. The Leisure Enterprise group will again provide resources to manage the event but more volunteers are still needed and the Chairman requested people come forward.

A new cycle parking area will be provided on the rest area to reduce the problem of cyclists riding amongst the onlookers as identified at last year's event.

13. HIGHWAYS

Grass cutting on Moor Road, between Clover Court and Moor Pond Wood, had been raised by the Chairman with NCC. He had initially discussed matters on 17th June with Mark McLaren at NCC and again on 7th July with John Evens of GBC, whose responsibilities included grass cutting. They had both confirmed that the section in question was on the schedule of works and said it would be undertaken shortly.

14. EMERGENCY PLANNING

The Chairman outlined the requirements of the newly introduced Civil Contingencies Act following his recent attendance at an emergency planning event focusing on flooding matters at the Richard Herrod Leisure Centre. The Act placed additional requirements on County and District Councils to produce comprehensive emergency plans. No similar duties had been placed on parish councils but emergency planners were encouraging them to create Community Emergency Plans. He agreed to circulate full details to all councillors.

Chairman pointed out that in the event of a local emergency or national emergency with local consequences, the Parish Council would be expected to take a leading role. Richard Hull, as a member of the Village Hall Management Committee, confirmed that in the event of an emergency, the Village Hall could be made available for use by the Parish Council. Chairman stated that costs incurred during an emergency could be recovered from Gedling BC under the Bellway scheme but Gedling had asked that prior authority be sought beforehand if possible.

15. REPRESENTATIVES REPORTS

- a). Village Hall
Covered in the open forum
- b). Linby School
No report
- c). Julian Cahn Trust
No issues to report

16. COUNCILLORS REPORTS

- a). Parish Paths Partnership (P3)

The P3 annual survey had now been completed. Grant payment from NCC was awaited. The Chairman had carried out strimming around certain parts of Papplewick 5 between Stanker Hill and Mansfield Road, along Papplewick 6 and 7 on Walter's Hill and parts of Papplewick 1 and 2.

- b). Playing Field

Already covered in item 8

- c). Moor Pond Wood

It was agreed that sum of £750.00 previously promised by the Parish Council be now passed over to the Friends. The Clerk was instructed to arrange a bank transfer.

The Chairman confirmed that grass cutting along path edges had taken place in Papplewick Dam, Dam Banks and Moor Pond Wood using the Council's strimmer. The Leen Valley Conservation Volunteers had replaced damaged fencing adjacent to the lay-by outside Papplewick Dam.

Concerns were expressed about the newly named Papplewick Park Development (off Papplewick Lane) causing some confusion. The clerk was asked to write to NCC expressing the Parish Council's concerns.

The Chairman stated that the latching mechanism on the Church Lane gate had been reported defective shortly after the last meeting and he had replaced it at a cost of £12.21.

17. DATE OF NEXT MEETING

Wednesday 10th September 2008 at 7.15pm

The meeting closed at pm 10.15pm

Signed

Chairman Vice Chairman