

# PAPPLEWICK PARISH COUNCIL

## MINUTES OF THE MEETING HELD AT PAPPLEWICK VILLAGE HALL, LINBY LANE, PAPPLEWICK ON WEDNESDAY 12<sup>th</sup> November 2008

Present:

**Cllr Mr C Womble (chairman)**

**Cllr Mrs S Roberts (vice chairman)**

**Cllr Mr D McCracken**

**Cllr Mrs G McCracken**

**Cllr Mrs J Robinson**

**Cllr Mr B Zinn**

Absent

**Nil**

Parishioners

Two plus two other people.

The meeting commenced at 7.15 p.m.

### **OPEN FORUM**

Ian Griffiths stated that the Bonfire event had been well organised.

Chairman reported that a parishioner had approached him about an incident on the Playing Field. She had taken young children onto the Field when another woman arrived with children and a large dog. The dog had bounded around the Field frightening her child. She had noted that there were no signs preventing dogs being taken onto the Field and felt that it was inappropriate for dogs to be allowed where young children play for both health and safety reasons.

Richard Hull thanked everyone for helping out at the Bonfire. He had recently sent a letter to the Dispatch regarding car parking charges which had suddenly been imposed by the Griffin's Head without prior notification to the Council.

Mr. Theaker, a parishioner at 1 Blacksmith's Court, offered to provide a Christmas tree for the parish. He was looking for support from the Council to do so. The land in question, outside his home, was owned by the highway authority and permission was being sought to locate the tree on the area in question. It was anticipated that the tree would be around 15ft. in height. Lights on the tree would be powered by electricity from Mr. Theaker's home at his expense. Due to the presence of services in the grass verge, it would not be possible to dig a

hole to secure the tree and it would therefore need to be suitably secured in a tub. The total cost of the tree and lighting unit would be approximately £770.00. Support was expressed for the idea by parishioners and councillors present. It was agreed that the Council would consider this request further under 'Capital Grant.'

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## COUNCIL MEETING

Minute  
No.

26/08 1. APOLOGIES

An applicant for the position of Clerk had sent her apologies.

27/08 2. DECLARATIONS OF INTEREST

Cllr. Womble – matters involving NCC  
Cllr. Robinson – Newsletter printing and Leisure Enterprise Group  
Cllr. Zinn – Parochial Church Council  
Cllr Roberts - Papplewick Cricket Club

28/08 3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 10<sup>th</sup> September were accepted as a true record of the meeting. Proposed Cllr. Roberts seconded Cllr. Robinson and signed by the Chairman.

29/08 4. MATTERS ARISING

Open Forum

Grass on Moor Road between Clover Court and Moor Pond Wood had been reported to NCC by the Chairman and since cut. He had also reported the overhanging trees on Mansfield Road and blocked gullies at Moor Road/Papplewick Lane junction.

4/08 Matters Arising

Cllr. Roberts reported that the cones previously seen around the grassed area outside Top Farm had not been seen since the last meeting.

Chairman had been unable to locate any trace of a letter being sent in relation to the Papplewick Lane development.

#### 5/08 Correspondence

Chairman had written to CPRE recommending the 'Friends of Moor Pond Wood' as suitable recipients in the inaugural year of the Valerie Gillespie Cup. An acknowledgement had been received.

#### 9/08 Parish Council Accommodation

Cllr. Robinson reported that she had heard nothing further from the Jones Trust regarding the grant application. Cllr Robinson to pursue.

#### 11/08 Newsletter

October edition of the Newsletter had been circulated along with advertising material for the Bonfire and Firework Event.

#### 13/08 Emergency Planning

Chairman had compiled a basic Plan, a copy of which was circulated to each councillor.

#### 14/08 Parish Council Archives

The Chairman had deposited two minute books and Nottinghamshire Archives Office had allocated references PAC/103/4-5 to them. Following discussions with Archives staff, it was intended to forward the annual Financial Statements to them for possible deposit in due course.

#### 16/08 Councillors Reports – Other Matters

Cllrs. Robinson and Roberts had inspected the fence between the house on Linby Lane and the Playing Field and found one end protruding out into the Playing Field by around 0.5m. Chairman agreed to inspect the fence again.

Yew and gorse overhanging the footway outside Papplewick Hall had now been cleared.

### 30/08 5. CORRESPONDENCE

The following correspondence had been received and circulated or replied to as appropriate:

- a) Clement Keys – Annual Return 2007-2008
- b) Tarmac Ltd – Quarry Liaison Meeting minutes for 14.8.2008
- c) CPRE – renewal reminder
- d) Gedling BC – acknowledgement of response to Top Wighay Draft Development Brief
- e) Yorkshire Bank – change of address & new mandate
- f) NCC re. distribution of Travel & Transport Briefing
- g) NCC Notts. Archives – acknowledgement of deposit
- h) NCC Highways – acknowledgement of letter
- i) NCC Highways – detailed response
- j) Vic Whyley (former Clerk) – correspondence erroneously received.
- k) Gedling BC – Capital Aid 2008-9
- l) E-mail from Mick Bostock offering material for bonfire
- m) E-mail from Rev Canon Turner – displaying incorrect e-mail address on web site and now corrected.

31/08 6. ACCOUNTS.

a) Parish Council General

Income

£ Nil

Expenditure

575	£11,656	Playdale Playgrounds	Play Equipment
576	£	CANCELLED	
577	£483.59	1 <sup>st</sup> Galaxy Fireworks	Fireworks
578	£38.19	GBC	Grass Cutting
579	£16.00	Papplewick Village Hall	Room Hire
580	£53.76	S P Rose	P3 Grass Cutting
581	£74.03	S P Rose	Church Lane
582	£352.50	Soho Supplies	Fireworks
583	£4,631.85	Playdale Playgrounds	Play Equipment
584	£19.09	GBC	Grass Cutting
585	£68.15	Playdale Playgrounds	Play Equipment
586	£9,063.95	Playdale Playgrounds	Play Equipment
587	£2,039.80	Playdale Playgrounds	Play Equipment

Total: £28,496.91

Cllr Robinson reported that the balance in the current account on 10.10.2008 was £18,696.96 but a number of the above cheques had yet to clear. She was in the process of recovering approximately £4,400 in VAT paid.

b) Moor Pond Wood

Income

None

Expenditure

£Nil

c) New Bank Mandate

It was resolved that a new Mandate for Yorkshire Bank be completed for operation of the Council's bank accounts. In accordance with Council's Financial Regulations, the accounts to be operated by any two councillors and cheques signed by any two councillors.

d) Donations

It was resolved that the following donations be made to local organisations for the forthcoming year:

Papplewick Cricket Club	£50.00
Papplewick Pumping Station	£50.00
Parochial Church Council (churchyard maintenance)	£100.00
Village Day Centre Group	£50.00

32/08 7. REPORT OF FINANCE COMMITTEE

Minutes of the Finance Committee meeting on 21<sup>st</sup> October 2008 were considered. It was resolved to accept the Committee's recommendations with regards to items 21/08, 22/08 and 23/08.

a. Budget for 2009-10

The Chairman provided an outline of the main areas in which expenditure was anticipated to rise over the forthcoming year. In particular, an above average increase in insurance premiums were likely given that the new Playing Field equipment needed to be covered. It was also suggested that a fund be initiated for further replacement of equipment in years to come. A figure of £2,000 had been allocated towards acquisition of the Council's own accommodation.

It was unanimously resolved to accept the budget as identified by the Finance Committee

b. Precept for 2009-10

It was resolved to accept the Finance Committee's recommendations with regard to the precept.

33/08 The meeting adjourned between 8.20-8.48pm whilst PC Brian Newsome and PCSO Chris Shaw provided an update on policing matters in the parish.

During October and November two people had been arrested at the Griffin's Head for possession of a controlled drug (cannabis), littering and theft of a passport found in their possession. There had been an attempted burglary on Moor Road, a non-crime domestic incident on Moor Road and a local restaurant had complained about two people making off without paying for two chocolate desserts. The copper lightening conductor had been partially removed from St. James's Church.

A number of non-dwelling burglaries had occurred on Forest Lane involving thefts from sheds. A similar burglary had taken place on Linby Lane. A satellite navigation system had been stolen from a car at the Griffin's Head.

Cllr. Patricia Andrews, who arrived during discussion of the above, reported that she and Cllr. Joe Lonergan had each donated £250 towards the Papplewick Day Centre from their funding allocations.

34/08 8. CAPITAL GRANT

Chairman reported on a letter he had received from Gedling BC regarding Capital Aid for 2008-9. The Council had been allocated £940 in 2007-8 which had been taken forward unspent. A further allocation of £4,679 had been made for the current financial year. It was unlikely that Gedling would carry these monies forward again.

A number of possible projects were given consideration as follows:

- i. three replacement seats for the Playing Field. Chairman reported that the current concrete and timber seats had been acquired in the early 1980's and two were requiring repairs following vandal damage. In addition, the seat adjacent to the footpath at the end of Church Lane was second-hand when installed and also required replacement. Consideration could be given to replacing seats outside 67 Main Street and at the junction of Mansfield Road with Forest Lane. At the same time a pic-nic table could be ordered which would be kindly funded by the Leisure Enterprise Group.
- ii. The Village Hall had stated that they had an additional channel available on their CCTV system and would be prepared to allow the Council to use that channel for a

- camera covering the Playing Field.
- iii. Replacement of the Council's photocopier with a toner based copier/printer.
  - iv. Consideration was given to the provision of a Christmas tree with lights. Cllrs. D and G McCracken expressed opposition to the idea on grounds that passing motorists might be distracted by it causing an accident at the Crossroads.

It was unanimously resolved to proceed with items i), ii), and iii) above. The Chairman would obtain prices for the seats and bench. Richard Hull, member of the Playing Field Committee, would seek a quotation for locating the CCTV camera at the northern end of the Playing Field.

In relation to item iv) it was proposed that the Council spend £550 to provide lighting for the Christmas tree. Three councillors voted in favour of the motion and two voted against with one abstention. The motion was therefore carried.

35/08 9. PLANNING

The following planning applications had been received since the previous meeting:

Nil

The following decisions on planning matters had been received from Gedling Borough Council:

Nil

36/08 10. PLAYING FIELD

a) General

Cllr Roberts provided an update regarding matters on the Playing Field. No great difficulties had been encountered. However, dog fouling was being placed in the rubbish bins in the absence of a dog waste bin.

b) Big Lottery Fund Grant

Richard Hull updated the meeting with regards to work in connection with the above grant. A work day to remove old equipment had taken place on 5<sup>th</sup> October. Thanks were expressed to Ron Walker and Hardstaffs of Linby for using a JCB to assist with removing the

old equipment. New equipment now been installed by Playdale and appeared to be welcomed by users.

It was also noted that a Nottingham Community Foundation grant for £7,000 had been used for the 'Little Splot' equipment and mention would be made of this on the web site.

Suggestion was made that an 'Open Day' be held for the Playing Field on a Saturday before Easter next year. NCC would be asked to bring various resources for play, including face painting, climbing wall etc. Various other organisations might be invited to attend such as police, fire service etc. Grants towards this event would probably be available via the Gedling Play Partnership and therefore it would have little budgetary impact. Resolved to hold such an event, hire the Village Hall and conduct an evening barn dance. Playing Field Committee to organise.

c) Insurance of New Equipment

Chairman reminded councillors that following installation of the new equipment it required insuring on an 'All Risks' basis in common with the other equipment. Resolved to add the new equipment to the Council's policy on this basis.

37/08 11. BONFIRE & FIREWORK EVENT

Chairman thanked councillors, members of the Leisure Enterprise group and others who had helped with preparing for this event, carrying it out to fruition and clearing away afterwards. Particular thanks were made to Richard Hull for all his very valuable work organising the event and who, along with Stephen Walker, had fired the fireworks. Chairman reminded the meeting that without volunteers stepping forward to assist in this manner the event would not have been possible.

The event had proceeded in a very satisfactory manner with a large turnout. The police had been unable to attend due to commitments elsewhere. Chairman reported that from the safety co-ordinator's point of view a number of minor incidents had occurred. There were two occasions on which members of the public were observed using sparklers, contrary to warning notices and public address announcements. After a warning from stewards, this behaviour was not repeated. Secondly, two lads had been observed pointing laser beams from hand-held 'pens' into the night sky. After the Chairman intervened and pointed out the dangers, there had been no repetition. As always, a number of trespassers had attempted to gain unauthorised access to the site from Dam Banks, either behind



the bonfire or during firing of the fireworks. However, due to the sterling work of stewards, they had all been turned back.

Cllr Robinson stated that around £4,000 had been taken and a balance of around £3,000 realised after expenses. Full details of both attendee numbers and finances were still being calculated.

38/08 12. REPRESENTATIVES REPORTS

a) Village Hall

Ian Griffiths, the Council's representative on the Village Hall Management Committee, reported that the new management arrangements were working extremely well. The Bradbury suite would be redecorated shortly. Extensions were being considered and there was a possibility the Parish Council might be able to obtain space. The Committee had agreed that the hire fees for regular users would increase slightly above inflation over the next 2-3 years.

b) Julian Cahn Trust

Cllr Roberts asked for anyone interested in serving as a new trustee to come forward to fill a vacancy. A review was being undertaken of two properties to identify any asbestos contain materials. There was some work to be done on trees and Ashfield DC had instructed an arboriculturist to advise. Residents were generally very happy with the standard of accommodation. A maintenance charge of £35 per week was collected from residents.

c). Association of Gedling Parish Councils

No report as no meeting had been held.

39/08 13. COUNCILLORS REPORTS

a). Moor Pond Wood Steering committee

Stephen Walker had previously e-mailed councillors regarding two matters.

- i) Following discussions with other interested parties, a firm proposal had now been drawn up for additional restoration/conservation works at the outflow end of Moor Pond Wood. Comments were sought from the Council on the proposed works, the cost of which would be met from the

remaining funds in the Moor Pond Wood account.

Cllrs expressed their support of these proposals.

- ii) Tree surgery work around Grange Cottage Wood. An ash near the entrance from Moor Road had been identified by NCC's Forestry Officer as requiring remedial work to prevent it becoming unsafe. In addition, it was proposed to prune back large overhanging tree limbs along the Papplewick Lane frontage in a similar manner to that done along the Moor Road side of Moor Pond Wood a couple of years ago. This work was likely to be undertaken within about 4 weeks time.

Cllrs again expressed support for these proposals.

A Steering Committee meeting would be held on 13<sup>th</sup> November.

b). Parish Paths Partnership

Chairman confirmed that the P3 contractor had cut grass in the corridor section of Papplewick 5 at Stanker Hill at the beginning of October. The paths had been inspected at the same time and found to be in reasonable order.

c) Other Business

i) Cllr G McCracken queried building work which was taking place adjacent to 53 Linby Lane and whether planning permission had been granted to construct a new house. The Chairman agreed to check the situation and inform councillors before the next meeting.

iii) Cllr Roberts reported that bulbs had now been purchased from Naturescape at Langar. They had provided 100 wood anemones, 1,000 wild daffodils, 180 wild garlic, 200 snowdrops and 200 aconites. These now required planting around the parish within the next few weeks and volunteers were requested to assist. The same amount had been set aside in next year's budget to continue the scheme.

iii) Cllr Roberts had attended Rural Community Action Nottinghamshire's Annual Meeting on behalf of the Council. There had been a presentation on how to live in a low energy society.

40/08 14. DATE OF MEETINGS 2009

The next full Council meeting will be held at 7.15pm on 14<sup>th</sup> January

2009.

A meeting of the Personnel Committee would be held at a date to be fixed.

Further scheduled meetings would be held on 11<sup>th</sup> March, 13<sup>th</sup> May, 8<sup>th</sup> July, 9<sup>th</sup> September and 11<sup>th</sup> November 2009.

The meeting ended at 10.15pm

Signed Chairman ..... Vice Chairman .....