

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held remotely (via Zoom) on Wednesday 9th September commencing at 7:15pm

Present: Cllr S Roberts (Chair), Cllr Stephen Walker, Cllr H Guyler, Cllr N Penlington and the Clerk.

Parishioners/Visitors: 1 plus Cllr's S Murray (GBC) and C Barnfather (GBC & NCC)

<u>Minute No</u>		<u>Action</u>
93/20	<p>APOLOGIES Cllr C Hesketh (Holiday) and Cllr M Smith (Holiday).</p> <p>Absent: Cllr J Salmons, Mr R Pettitt</p>	
94/20	<p>NEW COUNCILLOR TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE Agenda item to be carried forward</p>	Agenda item to be carried forward
95/20	<p>DECLARATIONS OF INTEREST Cllr S Roberts - Cricket Club Cllr S Walker - Website Upgrade Cllr H Guyler - Village Hall</p>	
96/20	<p>APPROVAL OF MINUTES TO CO-OPT ROSS PETTITT The minutes held on 29th July 2020 to co-opt Ross Pettitt were accepted as a true record and signed by Cllr Roberts.</p>	
97/20	<p>APPROVAL OF MINUTES Cllr Penlington advised his declaration of interest in the Village Hall was not included in the July minutes. The Clerk to make the amendments to the minutes and circulate to the Parish Council. Cllr Roberts to sign.</p>	Clerk to circulate minutes. Cllr Roberts to sign.
98/20	<p>MATTERS ARISING None</p>	
99/20	<p>SAM BRIGGS AT VITTY TO DISCUSS THE NEW WEBSITE DRAFT Mr Briggs shared the website draft on screen and discussed each section, which includes a community page that provides information on local interest, community groups, upcoming news and events. It includes a map of Papplewick, details of where the noticeboards are located in the parish, a Lest We Forget page paying tribute to local people who served their country, a Parish Council page which includes details of councillors, all minutes, newsletters, financial documentation, policies and procedures. All the content is structured and easy to locate. If you click on an event it will bring up a synopsis of that event including location, prices etc. Also a local services page which will include local businesses, bus routes which when clicked will bring up a time table or take you to an external link. For the Councillors there's a playing field inspection list which can be accessed via tablet or mobile and information can be keyed in. This will have limited access and only available to the Councillors. The PC asked whether it would be feasible to include an area on the website to allow members of the public to submit a comment or concern and photograph, similar to the NCC Highway's site for reporting potholes. The PC also asked to include an image of the parish boundary. Mr Briggs advised he will make the changes and forward to Cllr Walker. He advised by the next meeting in November, there will be a test version of the website available to review.</p>	
100/20	<p>OPEN FORUM None</p>	

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101/20	<p>ANTISOCIAL BEHAVIOUR IN THE PARISH – UPDATE</p> <p>Cllr Roberts advised of the meeting in July with Police Inspector Chris Pearson to discuss antisocial behaviour in the village. They walked through the playing field and looked at other sites within Papplewick and Linby which are currently the target of antisocial behaviour. The Police advised they are increasing their patrols and have released a media appeal relating to the recent criminal damage to the benches. They are also looking at police in operation signs which can be displayed on the playing field and other areas as necessary. He advised they could look at trail cameras which can be sited around the playing field. Cllr Walker advised he had a follow up conversation with Inspector Pearson regarding Moor Pond Woods and he had some suggestions which the MPW group will look at. They need to liaise with Nottinghamshire County Council as the site is managed by them as a partnership. He advised he has asked about trail cameras and recorders in the area as they would also like to use them to track wildlife. He advised they are looking at opening out the picnic area so it's no longer secluded from the road and layby. Cllr Roberts advised that Inspector Pearson is working with the British Transport Police as he doesn't think the perpetrators are from the local area. Cllr Roberts commented that parishioners can be assured that the Parish Council and Police are doing all they can. She advised parishioners to be vigilant and report any suspicious or criminal activity to the police rather than the parish council, as the Police need to keep a record in order to investigate.</p>	
102/20	<p>RISK ASSESSMENTS TO REVIEW / UPDATE</p> <p>The Clerk advised she has contacted Malfords re: their updated Risk Assessment. Clerk to chase.</p>	Clerk to pursue
103/20	<p>PAPPLEWICK ENVIRONMENT & COMMUNITY FUND</p> <p>Cllr Walker advised he will try to arrange a meeting for mid-October. He advised the PC to come up with a list of projects they'd like to do. He commented he didn't feel the PC have the capacity to manage the bidding process and suggested approaching the Nottinghamshire Community Foundation as they manage funds and bidding processes for various funds across the county. He advised they may charge a management fee, so would need to make enquiries. He advised they would be able to manage and advertise it widely on behalf of the PC. The PC agreed. Cllr Walker to pursue.</p>	<p>Cllr Walker to arrange meeting</p> <p>Cllr Walker to contact Nottinghamshire Community Foundation</p>
104/20	<p>UPGRADING PC WEBSITE</p> <p>Discussed in Agenda Item 99/20</p>	
105/20	<p>UPDATE FROM TOP WIGHAY MEETING</p> <p>Cllr Robert advised she attended the meeting with Cllr Walker on behalf of the Parish Council. She didn't feel the meeting was very productive. She advised she contacted Mike Avery, Head of Planning at GBC after the meeting to formally request a face to face meeting. This would be to discuss the PC's concerns as she felt they hadn't been taken into consideration during the meeting. She discussed with the PC whether they should employ a Traffic Consultant to complete a review of the Papplewick area. Cllr Walker advised that the PC already employed a traffic consultant as part of the Neighbourhood Plan process and a report was produced on the traffic issues which are still valid. The report also set out some ideas which the PC have suggested like gateways, signage, road layouts etc. Cllr Roberts commented on the 400 houses being built on the north side of Bestwood Village as well as the 800+ homes at Top Wighay which will add further traffic problems. Cllr Barnfather agreed that Papplewick have separate issues to Linby but did not feel they should engage in their own traffic consultant as the traffic issues have already been identified within the NP. He advised it was important for Papplewick to have their own voice and own separate meeting. He offered to speak to the Highways Officer responsible for the Top Wighay development to arrange a meeting for Papplewick PC to make their own representations. He advised making available a copy of the Neighbourhood Plan to highlight some of the issues and ideas. The PC thanked Cllr Barnfather.</p>	<p>Cllr Barnfather to arrange meeting</p> <p>Clerk to forward link to the NP to the Highways Officer</p>
106/20	<p>BUS SHELTER ON A60 - UPDATE</p> <p>No updates</p>	Cllr Roberts to pursue

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107/20	<p>GREAT BRITISH SEPTEMBER CLEAN - 12th SEPTEMBER Cllr Roberts sends her apologies. Cllr Walker agreed to organise the groups. Everyone to meet at the Griffin's Head Pub at 9.30 am for a 10.00 am start. He advised they will use the Moor Pond Wood Risk Assessment which follows the Keep Britain Tidy Risk Assessment. He will advise working in pairs with people they normally work with and agreed to keep a record on behalf of the Parish Council. Cllr Barnfather advised he will also attend.</p>	
108/20	<p>GREATER NOTTINGHAMSHIRE STRATEGIC PLAN CONSULTATION The PC discussed the consultation and Cllr Walker agreed to formulate a response. Cllr Barnfather advised it is important that Papplewick PC respond so they can be included in any future consultations. He advised far more sites are included than are required. The process is to look at the land that is being made available and determine whether it's sustainable/economically viable, whether there's any employment opportunities close by and then they colour code the land they see as being most suitable for development. The deadline for responding is Monday 14th September.</p>	Cllr Walker to formulate response
109/20	<p>INCREASE IN HGV'S - TRAFFIC WATCH FOR RESIDENTS Dean Taylor at Trading Standards contacted the Clerk to advise he has been out to Papplewick this week and recorded 9 HGV's which he will follow up.</p> <p>Cllr Walker advised it isn't the right time of year to set up a Traffic Watch Group and advised he will include an article in the next Newsletter reminding parishioners how to report overweight vehicles coming through the village. He advised it is a simple process of taking down the registration number, the date and time and reporting it online.</p> <p>Cllr Roberts commented the PC had previously contacted Highways to request the weight limit sign be moved from the Griffin's Head back to Papplewick Lane at the Moor Road junction, as by the time the vehicle reaches the cross roads, they have nowhere to turn around. Cllr Barnfather advised he has raised the issue previously however the cost is £5,000 in legal costs to amend the stretch of road.</p> <p>Cllr Barnfather advised the cameras on Main Street and Blidworth Waye are ANPR Police cameras and not related to Lorry Watch or speeding.</p>	<p>Clerk to follow up with Dean Taylor</p> <p>Cllr Walker to include in next Newsletter</p>
110/20	<p>CORRESPONDENCE RECEIVED <i>All correspondence had been circulated to the Parish Council prior to the meeting.</i></p>	
111/20	<p>PLANNING APPLICATIONS RECEIVED</p> <p><u>2020/0050 Top Wighay Farm</u> Proposal: Outline planning application for 805 homes, land for employment purposes, local centre, primary school, infrastructure, open space, landscaping. Incl. proposal for a raised plateau at the Griffin's Head junction.</p> <p><u>2020/0671TCA 1 Hall Cottages</u> Proposal: Fell sycamore Tree</p> <p><u>2020/0652 117 Moor Road</u> Proposal: Single storey rear extension (part-retrospective)</p> <p><u>2020/0674 Chetwynd House, Hall Lane</u> Proposal: Alterations to roof: installation of boiler flue; installation of extract vent terminal.</p> <p><u>2020/0581 Land to rear of 169 Mansfield Road</u> Proposal: Demolition of buildings (single storey arched and flat roof structures) and proposed 5 no 3 bedroom detached bungalows.</p>	

112/20	<p>PARISH COUNCIL ACCOUNTS</p> <p><u>a. Current Account balance</u></p> <p>£58,409.94</p> <p><u>b. Payments & Receipts</u></p> <p>Payments:</p> <table border="1" data-bbox="212 342 1259 728"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>14/07/2020</td> <td>ROSPA Play Safety - Annual Park Inspection</td> <td>£124.20</td> </tr> <tr> <td>14/07/2020</td> <td>Cllr Hesketh - Reimburse for PPE</td> <td>£78.88</td> </tr> <tr> <td>21/07/2020</td> <td>A Sharpe (Lengthsman) - Reimburse for post for play panel</td> <td>£35.20</td> </tr> <tr> <td>01/08/2020</td> <td>E Gretton - Jul wages & home office expenses</td> <td>£415.93</td> </tr> <tr> <td>22/07/2020</td> <td>Cllr Guyler - Reimburse for Signs for park</td> <td>£52.99</td> </tr> <tr> <td>11/08/2020</td> <td>Vitty Creative - Website first instalment</td> <td>£1,125.00</td> </tr> <tr> <td>11/08/2020</td> <td>Cllr Roberts - Reimburse for Zoom subscription</td> <td>£14.39</td> </tr> <tr> <td>11/08/2020</td> <td>Malfords - Grass cutting (24/7 & 7/8)</td> <td>£96.00</td> </tr> <tr> <td>11/08/2020</td> <td>Malfords - Grass cutting (26/6 & 10/7)</td> <td>£96.00</td> </tr> <tr> <td>01/09/2020</td> <td>E Gretton - Aug wages & home office expenses</td> <td>£415.93</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>£2,454.52</td> </tr> </tbody> </table> <p>Receipts:</p> <table border="1" data-bbox="212 819 1259 947"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>18/08/2020</td> <td>Charmaine Daley - Use of playing field for Zumba</td> <td>£8.00</td> </tr> <tr> <td>04/09/2020</td> <td>Charmaine Daley - Use of playing field for Zumba</td> <td>£8.00</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>£16.00</td> </tr> </tbody> </table> <p>Payments awaiting authorisation:</p> <table border="1" data-bbox="212 1039 1259 1234"> <thead> <tr> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>N Penlington - Reimburse for playing field misc.</td> <td>£16.19</td> </tr> <tr> <td>N Penlington - Reimburse for disinfectant</td> <td>£19.98</td> </tr> <tr> <td>N Penlington - Reimburse for cement</td> <td>£23.60</td> </tr> <tr> <td>A Sharpe (Lengthsman) - Reimburse for postcrete</td> <td>£17.10</td> </tr> <tr> <td>TOTAL</td> <td>£76.87</td> </tr> </tbody> </table>	Date	Details	Amount	14/07/2020	ROSPA Play Safety - Annual Park Inspection	£124.20	14/07/2020	Cllr Hesketh - Reimburse for PPE	£78.88	21/07/2020	A Sharpe (Lengthsman) - Reimburse for post for play panel	£35.20	01/08/2020	E Gretton - Jul wages & home office expenses	£415.93	22/07/2020	Cllr Guyler - Reimburse for Signs for park	£52.99	11/08/2020	Vitty Creative - Website first instalment	£1,125.00	11/08/2020	Cllr Roberts - Reimburse for Zoom subscription	£14.39	11/08/2020	Malfords - Grass cutting (24/7 & 7/8)	£96.00	11/08/2020	Malfords - Grass cutting (26/6 & 10/7)	£96.00	01/09/2020	E Gretton - Aug wages & home office expenses	£415.93		TOTAL	£2,454.52	Date	Details	Amount	18/08/2020	Charmaine Daley - Use of playing field for Zumba	£8.00	04/09/2020	Charmaine Daley - Use of playing field for Zumba	£8.00		TOTAL	£16.00	Details	Amount	N Penlington - Reimburse for playing field misc.	£16.19	N Penlington - Reimburse for disinfectant	£19.98	N Penlington - Reimburse for cement	£23.60	A Sharpe (Lengthsman) - Reimburse for postcrete	£17.10	TOTAL	£76.87	
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113/20	<p>PLAYING FIELD</p> <p>a) <u>General – vandalism & litter</u> Cllr Guyler advised she has been emptying the bins whilst Mr Southgate is away. She advised there has been a lot of McDonalds waste, however the bins are being used. There have been beer cans thrown on the floor near the seating area. Generally, all OK. She confirmed she has been wiping down the contact points on each visit.</p> <p>b) <u>Inspection duty book handover and report</u> All Councillors should complete the inspection sheet.</p> <p>c) <u>Inspection report and risk assessments</u> Cllr Walker advised he has met with Cllr Penlington to go through the risks that have been highlighted on the inspection report and make any necessary repairs. He has been in contact with the Lengthsman who has agreed to tighten any loose screws and treat all the timber. The Lengthsman has been issued with tools to tighten safety fastenings. Cllr Penlington reported on a site meeting and suggestions to address problems with the skateboard equipment.</p> <p>d) <u>Playing field working party update</u> Nothing to report</p> <p>e) <u>Dogs loose on playing field</u> No further reports. Cllr Guyler agreed to look into signage.</p>	<p>All Cllr's to complete inspection sheet</p> <p>Cllr Penlington will manage the improvements identified</p> <p>Cllr Guyler to pursue</p>																																																												

Initials Chairman

	<p><u>f) Skate Park noise</u> Cllr Penlington advised he has met with a resident who agreed to volunteer to assist with the Skate park equipment and they have highlighted some options which have been circulated to the PC. He advised they will need to hire a telehandler and driver to lift the ramps. Cllr Penlington to pursue.</p> <p><u>g) Container/Store and CCTV</u> The PC discussed purchasing a Container for storage as they currently use the container in Linby. They advised it could also be a useful base for CCTV. Cllr Walker advised that the Moor Pond Wood group would be interested in sharing the expense and effort in undertaking a feasibility study. He advised there are grants available for tools but they have nowhere to store them. Cllr Roberts agreed to look into the cost and to liaise with Mr Pettitt regarding a suitable location.</p>	<p>Cllr Penlington to update the PC</p> <p>Cllr Roberts to pursue.</p>
114/20	<p>HIGHWAYS MATTERS</p> <p><u>a) Lengthsman Scheme</u> Cllr Roberts advised the Lengthsman is busy undertaking work on the playing field.</p> <p><u>b) Proposed Roundabout Papplewick Lane/Moor Road junction</u> Mark Potter has advised the Clerk that there is no fixed start date and that he will approach Highways in the next few weeks.</p> <p><u>c) Fly tipping</u> Cllr Walker advised all fly tipping has been reported and cleared by Gedling Borough Council.</p> <p><u>d) Wild Flower Seeds on verges</u> Cllr Walker advised the verge on Moor Road is starting to grow back. He advised liaising with Highway's re: maintaining and mowing wild flower verges and whether some wider verges can be seeded and not mowed. Clerk to pursue.</p> <p><u>e) Gullies Moor Road / Main Street</u> Cllr Walker advised the gullies need to be cleared more regularly. Clerk to pursue.</p> <p><u>f) Blidworth Waye Flood Prevention Works update</u> Cllr Barnfather advised of his meeting with Via at the end of July to discuss the flooding. He was advised they would resurface the road before they addressed the flooding issues. He agreed to speak to the Liaison Officer when she returns from holiday after the 16th September.</p> <p><u>g) Permanent Flood Sign, Blidworth Waye update</u> Cllr Barnfather advised he has requested a sign.</p> <p><u>h) Other Matters</u> Forest Lane Flooding: Cllr Roberts advised she was very pleased with the new surface; however the grip is not in the correct place and during the recent heavy rain, water was flooding the road. Cllr Barnfather requested Cllr Roberts to forward photographs of the flooding and agreed to pursue with Highways.</p>	<p>Clerk to contact Highways</p> <p>Clerk to contact GBC</p> <p>Cllr Barnfather to pursue</p> <p>Cllr Roberts to forward photos</p> <p>Cllr Barnfather to pursue</p>
115/20	<p>REPRESENTATIVE REPORTS</p> <p>a) Village Hall: Cllr Guyler advised Mr and Mrs Holmes are leaving the Village Hall at the end of the year. They are advertising for a new manager next week. The role of Secretary and Treasurer which are voluntary positions have now been filled. They have also recently recruited for a Bar Manager. Bookings are low, a lot of weddings have been rearranged for next year. The playgroup is now open as is the dance school.</p> <p>b) Moor Pond Wood: Cllr Walker reported it has been difficult as the NCC representative has not been available due to shielding. They have new volunteers and have had some good sessions getting the general maintenance done. The next major problem is to sort out the footbridge at the north end of Papplewick Dam and the area where the river bank has eroded. They have the materials for the work, but the problem is volunteers working safely distanced which is difficult for this type of work.</p>	

116/20	<p><u>COUNCILLOR REPORTS</u></p> <p><u>a) Bench on Playing field</u> The Clerk advised she is waiting on a quote from Malfords for removing and disposing of the damaged bench and installing a new bench.</p> <p><u>b) Hedge cutting and strimming Church Lane</u> The Clerk to contact A R Musson.</p> <p><u>c) Fence at Devil's Elbow, Mansfield Road</u> Cllr Roberts advised the fence has been repaired</p> <p><u>d) Pole mounted bins, Forest Lane and Moor Road</u> The PC had previously discussed the bins regularly overflowing and requested larger bins, or for them to be emptied more often. Cllr Barnfather agreed to pursue.</p> <p><u>e) Tarmac in front of Property</u> Cllr Guyler advised she has received complaints from several residents regarding a property owner who has tarmacked in front of their property including over the grass verge. The PC advised this should be the responsibility of Highways and asked the clerk to contact Highways for clarification.</p> <p><u>f) Leen Valley Trail</u> Cllr Walker advised he has received correspondence from the Nottingham Ramblers regarding connecting the Multiuser Trail to the Calverton line. Cllr Walker advised that the PC have the monies available to partially fund the project and are waiting for Ashfield District Council to come up with a scheme.</p> <p><u>g) Remembrance Service, Poppies, Silent Soldiers</u> Cllr Roberts agreed to contact Reverend Raaff regarding a service on 11th November. The PC agreed to erect the poppies and silent soldiers around the village.</p>	<p>Clerk to pursue</p> <p>Clerk to pursue</p> <p>Cllr Barnfather to pursue</p> <p>Clerk to contact Highways</p> <p>Cllr Roberts to pursue</p>
117/20	<p><u>DATE OF NEXT FULL COUNCIL MEETING</u> Wednesday 11th November 2020. Note: The next meeting is likely to be held remotely via Zoom. This will be confirmed on the next agenda.</p>	

The meeting ended at 21:42

Signed: _____ Chairman

Initials Chairman