

# PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick on Wednesday 14<sup>th</sup> November 2018

**Present:** Cllr Stephanie Roberts (Chairman), Cllr Carolyn Hesketh (Vice-Chair), Cllr Jules Salmons, Cllr Helen Guyler, Cllr T Savage, Cllr Nigel Penlington, Cllr Stephen Walker and the Clerk.

**Parishioners/Visitors:** 5

<b>Minute No</b>		<b>Action</b>
112/18	<b>APOLOGIES</b> Cllr C Powell	
113/18	<b>DECLARATIONS OF INTEREST</b> Cllr Roberts – Papplewick & Linby Cricket Club Cllr Penlington – Papplewick & Linby Village Hall	
114/18	<b>OPEN FORUM</b> <u>Tree Works</u> Nick Crouch, Natural Environment Manager, NCC attended the meeting to update the PC on the tree work which is due to take place over the winter. He advised he is seeking a second opinion on the tree survey as his concern is the extent of work suggested may be more than is required. He advised concentrating on the trees that pose a risk to public safety. He advised he will inform the PC prior to works being carried out and advised work will be phased to minimise disruption to users. Cllr Penlington advised the PC are looking to carry out a tree survey on the woodland around the park. Mr Crouch advised the surveyors may be able to look at these trees whilst visiting the site. Cllr Walker agreed to forward a map to Mr Crouch.  <u>Hydroelectric Scheme</u> Mrs Kerr enquired whether the PC will pursue the Hydroelectric scheme on the Leen and asked if it could be considered under the Papplewick Environment & Community Fund. The PC agreed to pursue.	Cllr Walker to send map to Mr Crouch  PC to pursue hydroelectric scheme
115/18	<b>APPROVAL OF MINUTES</b> The minutes of the previous meeting were accepted as a true record. Proposed by Cllr Roberts seconded by Cllr Walker and signed by the Chairman Cllr Roberts.	
116/18	<b>MATTERS ARISING NOT COVERED IN THE AGENDA</b> None	
117/18	<b>PAPPLEWICK ENVIRONMENT &amp; COMMUNITY FUND</b> The Papplewick Environment & Community Fund Agreement was signed by Cllr Roberts and Suzanne Marshall. Cllr Walker thanked Stuart and Suzanne Marshall and advised the agreement will be under permanent review. He agreed to update the community in the next newsletter.	Clerk to scan and email agreement to S Marshall  Cllr Walker to include details of the Fund in the newsletter.
118/18	<b>HEALTH &amp; SAFETY POLICY</b> Cllr Penlington to review the revised Risk Assessment from Malfords. Cllr Penlington advised he is reviewing the Health & Safety policy.	Cllr Penlington to pursue

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119/18	<b>NEIGHBOURHOOD PLAN ACTION PLAN</b> Cllr Walker requested an additional meeting in the new year to discuss the Action Plan.	PC to meet and discuss in New Year
120/18	<b>CHRISTMAS LIGHTS FOR THE VILLAGE</b> Cllr Hesketh to pursue in January.	Cllr Hesketh to pursue
121/18	<b>WAR MEMORIAL – UPDATE ON EVENT</b> Cllr Walker advised the rededication ceremony was a success. The project came under budget. He advised the memorial is registered on the Notts Roll of Honour website. The Clerk advised the memorial is covered under the PC insurance.	
122/18	<b>NEW NOTICEBOARD ON PLAYING FIELD AND HALL LANE</b> The PC agreed to purchase the noticeboard on the playing field. Hall Lane Tourist Information Board on hold.	Clerk to purchase noticeboard.
123/18	<b>PAPPLEWICK &amp; LINBY BONFIRE &amp; FIREWORKS DISPLAY</b> Cllr Hesketh advised of a successful event. The total profit made will be split between the three parties. Cllr Walker discussed creating a brick enclosure for the bonfire to preserve the field, whilst adding another attraction to the playing field. Cllr Penlington asked the Clerk to thank all volunteers for their assistance.	Clerk to thank all volunteers
124/18	<b>FINANCE COMMITTEE MEETING UPDATE</b> Cllr Roberts gave a brief overview of the recent Finance Committee Meeting. She advised the recommended precept for 2019/20 is £12,842.00 which is an 8.1% increase on the previous year. She advised this is due to potential critical tree work and the upcoming Elections. The PC resolved to accept the precept recommendation. Cllr Walker to include an explanation of the increase within the next newsletter.  Cllr Hesketh advised including an ear marked fund of £3,000 for removing travellers from PC land. She confirmed that this ear marked fund would not be included in the precept. The PC agreed.  Cllr Robert advised of changes to the Financial Risk Management Policy. The document was circulated to the PC prior to the meeting. The PC agreed to the changes.	Cllr Walker to include in newsletter  Clerk to update the Ear Marked Reserve
125/18	<b>MINERALS LOCAL PLAN CONSULTATION</b> Cllr Walker advised comments have been submitted, nothing further to report.  Cllr Walker gave a brief overview of his attendance at the Quarry meeting in September.	
126/18	<b>CORRESPONDENCE RECEIVED</b> <i>All correspondence had been circulated prior to the meeting.</i> None	
127/18	<b>LIS (LOCAL IMPROVEMENT SCHEME) SUGGESTIONS</b> Suggestions included noticeboards, finger posts, restoring stone walls and improvements to footpaths on Main Street. The Clerk to contact Cllr Barnfather to request an update to the suggestions put forward for the Transport & Maintenance Scheme, which included improvements to Main Street.	Clerk to contact Cllr Barnfather to update on Transport & Maintenance Scheme

128/18	<p><b>PLANNING APPLICATIONS RECEIVED</b> None</p>																															
129/18	<p><b>PARISH COUNCIL ACCOUNTS</b>  <u>a. Current Account balance</u> £48,542.73</p> <p><u>b. Payments &amp; Receipts</u></p> <p>Payments:</p> <table border="1" data-bbox="357 416 1182 734"> <tr><td>11/09/2018</td><td>Malfords – Playing field cut/strim Aug</td><td>£96.00</td></tr> <tr><td>17/09/2018</td><td>A.R. Musson – Hedge cutting</td><td>£186.00</td></tr> <tr><td>01/10/2018</td><td>E Gretton – Wages Sept</td><td>£389.24</td></tr> <tr><td>03/10/2018</td><td>Malfords – Playing field cut/strim Sept</td><td>£96.00</td></tr> <tr><td>10/10/2018</td><td>T.J.S. Joinery – high Viz jackets</td><td>£74.88</td></tr> <tr><td>10/10/2018</td><td>Proweb – Email antispam</td><td>£24.00</td></tr> <tr><td>10/10/2018</td><td>Village Hall – Hall Hire 11/7 &amp; 12/9</td><td>£28.00</td></tr> <tr><td>10/10/2018</td><td>LexisNexis -Arnold Baker Book</td><td>£55.50</td></tr> <tr><td>01/11/2018</td><td>E Gretton – Wages Oct</td><td>£389.24</td></tr> <tr><td></td><td><b>TOTAL</b></td><td><b>£1,338.86</b></td></tr> </table> <p>Receipts: None</p> <p><u>c. Sign Direct Debit form for Data Protection Fee</u> Cllrs Roberts &amp; Hesketh signed the ICO direct debit form</p>	11/09/2018	Malfords – Playing field cut/strim Aug	£96.00	17/09/2018	A.R. Musson – Hedge cutting	£186.00	01/10/2018	E Gretton – Wages Sept	£389.24	03/10/2018	Malfords – Playing field cut/strim Sept	£96.00	10/10/2018	T.J.S. Joinery – high Viz jackets	£74.88	10/10/2018	Proweb – Email antispam	£24.00	10/10/2018	Village Hall – Hall Hire 11/7 & 12/9	£28.00	10/10/2018	LexisNexis -Arnold Baker Book	£55.50	01/11/2018	E Gretton – Wages Oct	£389.24		<b>TOTAL</b>	<b>£1,338.86</b>	Clerk to post direct debit form
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130/18	<p><b>PLAYING FIELD</b></p> <p>a) <u>General – vandalism &amp; litter</u> Cllr Salmons advised of graffiti, dog waste and broken glass on the playing field. The Clerk to contact GBC re: graffiti remover and dog waste bags dispenser</p> <p>b) <u>Inspection duty book handover and report</u> Cllr Hesketh advised Mr Palmer will empty the bins over the winter.</p> <p>c) <u>Inspection report and risk assessments</u> To be passed to the Clerk</p> <p>d) <u>Playing field working party update</u> Nothing to report</p> <p>e) <u>Replacement matting on playground</u> update Cllr Walker advised the matting has been replaced.</p> <p>f) <u>Skate park noise</u> Cllr Penlington advised Howard Marshall will pursue.</p> <p>g) <u>CCTV camera – Data Retention Policy from Village Hall &amp; Data Sharing Agreement</u> Cllr Penlington advised this was discussed at the last Village Hall meeting. He advised having a meeting with Kathryn Holmes to agree details of the agreement. Cllr Hesketh agreed to pursue.</p> <p>The PC advised that CCTV notices need to be displayed around the playing field ASAP.</p> <p>Cllr Savage to look at options for a better camera for the playing field.</p> <p>Cllr Savage to purchase new padlocks for the gate.</p>	<p>Clerk to contact GBC re: graffiti remover &amp; bags dispenser</p> <p>Cllr Salmons to email form to Clerk</p> <p>Cllr Penlington to contact Howard Marshall</p> <p>Cllr Hesketh to pursue</p> <p>PC to purchase and display signs ASAP</p> <p>Cllr Savage to pursue camera options and purchase new padlocks</p>																														

	<p><u>Other</u></p> <p>Cllr Penlington advised the fence at Church Lane needs replacing/returning. Cllr Salmons to pursue.</p>	<p>Cllr Salmons to pursue</p>
131/18	<p><b><i>HIGHWAYS MATTERS</i></b></p> <p>a) <u>Lengthsman Scheme</u> Cllr Hesketh advised due to the Lengthsman's absence, she had contacted Emma at Ravenshead PC to ask whether the unused hours could be carried forward to the following year. Emma advised she would speak to the Council and report back. She advised the only outstanding job is clearing the footpaths on Moor Road.</p> <p>b) <u>Proposed Roundabout Papplewick Lane / Moor Road junction</u> Cllr Walker advised an agreement has been made and work is expected to commence next February.</p> <p>c) <u>Fly tipping update</u> No updates</p> <p><u>Other Items discussed:</u></p> <p><u>Cycle Path</u> Cllr Walker advised he had contacted Ashfield D.C re an update to the cycle path. They advised giving permission for a piece of footpath from the last house to the railway since there is no footpath on that stretch. The developers agreed they'll bridge the Leen at that point and they will be responsible for putting in access from Moor Road to the new bridge. Once that is complete the PC will be in a position to put in a new footpath down two sides of the field.</p> <p><u>NCC Flooding Department</u> Cllr Walker advised an employee from NCC Flooding Department contacted him to request a meeting re issues with surface water in Papplewick, as mentioned in the NP. He advised he is awaiting a date.</p> <p><u>Traffic</u> Cllr Roberts advised of the traffic congestion along the A60, Forest Lane and Griffins Head junction.</p> <p><u>Gullies</u> Cllr Savage advised the gullies on Moor Road are blocked. He advised GBC haven't swept right up to the kerb for at least a year. The PC advised the gullies at Walters Hill and outside of Ward Cottage is also blocked. Cllr Walker to discuss with employee at NCC Flooding.</p>	<p>Cllr Hesketh to chase Emma at Ravenshead PC</p> <p>Cllr Walker to discuss with NCC Flooding</p>
132/18	<p><b><i>REPRESENTATIVE REPORTS</i></b></p> <p>a) Village Hall: Cllr Penlington advised lots of discussion regarding the GDPR, bookings are slow, no weddings booked for next year, though they do have children's party bookings. He advised of concerns re: the membership of the management committee.</p> <p>b) Julian Cahn: Cllr Roberts advised they have submitted further evidence to the Charity Commissioner. She advised they will take the residents out for Christmas lunch.</p> <p>c) Moor Pond Wood: Cllr Walker advised they continue to apply for grant funding to complete the footpath in Papplewick Dam Woods. They have begun to think about replanting. He advised of a programme of archaeology over the winter and into Spring.</p>	

133/18	<p><b><i>COUNCILLOR REPORTS</i></b></p> <p><u>Flowers in Planters</u> Cllr Hesketh suggested replanting. The PC advised this will be funded through the Papplewick Environment &amp; Community Fund as agreed with the Marshalls.</p> <p><u>Closure of the Day Centre</u> Cllr Walker advised the Day Centre will soon close due to lack of volunteers and customers. He asked the PC to write to the organisers thanking them on behalf of the residents.</p> <p><u>Newsletter</u> Cllr Walker to include: Memorial ceremony update and NCC Roll of honour, works to trees, precept, bonfire and fireworks update, NP update (made by GBC), NP action plan, Papp Fest update.</p>	<p>Cllr Hesketh to purchase flowers for planters</p> <p>Clerk to send thank you letter to Day Centre</p> <p>Cllr Walker to include in Newsletter</p>
134/18	<p><b><i>DATE OF NEXT FULL COUNCIL MEETING</i></b> Wednesday 9<sup>th</sup> January 2018</p>	

**The meeting ended at 21:23**

**Signed:** \_\_\_\_\_ **Chairman**

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