

# PAPPLEWICK PARISH COUNCIL

**Minutes of the meeting held at  
Papplewick Village Hall, Linby Lane, Papplewick  
Wednesday 10th November 2010**

Present:

Cllr Mr D McCracken (Chair)  
Cllr Mr C Womble  
Cllr Mrs S Roberts (Vice Chair)  
Cllr Mrs G McCracken  
Cllr Mrs M Else

Clerk Kay Mackenzie

Parishioners and visitors: Mr I Griffiths, Ms J Lewis, Mr D Lewis, Mrs J Lewis, Mr L Montgomery,  
Cllr P Andrews, Ms A Gibson (GBC).

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## Open Forum

Mrs J Lewis reported that the Nottinghamshire International Clothing Centre is now a Police Training Centre and wondered if traffic would increase due to this. Cllr Womble said this may be offset by many using the M1 Junction 27.

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## COUNCIL MEETING

Minute No.	Action
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093/10 *APOLOGIES*

Mr R Hull, Mrs M Kerr, Cllr P Andrews has a prior meeting at GBC at 7pm but hoped to make it later, Mr I Griffiths has a prior meeting in Southwell but hoped to make it later, Cllr C Barnfather and Mrs J Robinson.

094/10 *DECLARATIONS OF INTEREST*

Cllr Womble - NCC matters  
Cllr Roberts - Cricket Club  
Cllr Else - NCC matters

095/10 *MINUTES OF PREVIOUS MEETING*

The minutes of the meeting held on 8th September 2010 were accepted as a true record of the meeting. Proposed by Cllr. Womble and seconded by Cllr. Roberts and signed by the Chairman Cllr. D McCracken.

096/10 *MATTERS ARISING*

Clerk reported that the Highways Senior Inspector has taken a look at Main Street in the wet and agrees that the levels of the road are not ideal and are contributing to the puddles. He has therefore put the road forward for a

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'planing and patching scheme, which if successful will be carried out this financial year. If it is not successful then a smaller remedial scheme around the bus stop just to prevent people getting splashed while waiting for the bus will be carried out.

CLlr Else raised the matter of the Christmas Tree arrangements for this year and Mrs Lewis reported that she had spoken to Darren at Blacksmiths Court which would be a possibility. Mr Montgomery offered to put a tree outside the Griffins Head, he will supply the tree and power for the lights. Mr Montgomery also offered to do a small ceremony with the Parish Council. It was agreed to have the Christmas tree at the Griffins Head on the Moor Rd side and that the Parish Council will supply their tree lights. It was also agreed to enquire as to the arrangements Linby PC makes for its ceremony.

Clerk to make enquiries with Linby PC re their Christmas ceremony and also to ask Wyn about the Parish Council's tree lights.

### 097/10 *CORRESPONDENCE*

The following correspondence had been received and circulated as appropriate:

- 1) Notts Police Authority let re award for tackling anti-social behaviour
- 2) Glasdon Products leaflet
- 3) SLCC let re support of membership
- 4) Wicksteed leaflets
- 5) GBC Cabinet agenda 7/10/10
- 6) GBC Cabinet minutes 2/9/10
- 7) GBC Planning Committee agenda 6/10/10
- 8) GBC Planning Committee minutes 15/9/10
- 9) NCC roadworks notification
- 10) Rural Voice RCAN magazine subscription edition 12
- 11) RCAN annual report
- 12) Mark Spencer MP surgeries flyer
- 13) CPRE let re renewal and leaflets
- 14) GBC Environment & Licensing Committee agenda 21/9/10
- 15) GBC Environment & Licensing Committee minutes 13/7/10
- 16) GBC Cabinet & Committee minutes for June, July, August, Sept 2010
- 17) GBC Policy Review Scrutiny Committee agenda 14/9/10
- 18) GBC Policy Review Scrutiny Committee minutes 20/7/10
- 19) GBC Planning Committee agenda 15/9/10
- 20) GBC Planning Committee minutes 18/8/10
- 21) The Clerk magazine subscription vol 42 no 5 September 2010
- 22) NCC let re parks
- 23) NCC Travel & Transport Briefing October 2010
- 24) Email J Lewis re LINK mtg invitation
- 25) Email PCSO Chris Shaw re new Insp for Gedling Alan Pearson
- 26) GBC Planning Committee agenda 27/10/10
- 27) GBC Planning Committee minutes 6/10/10
- 28) NCC Highways letter re grit salt and bins
- 29) Minutes from mtg with Mark Spencer MP re Core Strategy
- 30) Countywise issue 32
- 31) GBC Cabinet agenda 4/11/10
- 32) GBC Cabinet minutes 7/10/10
- 33) GBC letter re regeneration of Arnold Town Centre
- 34) NCC leaflet Roads in Winter - salting routes
- 35) The Clerk magazine Nov 2010 Vol 42 No 6
- 36) NCC letter re Severe Winter Weather
- 37) The Playing Field newsletter Autumn 2010

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098/10 CONSERVATION AREA APPRAISAL

Alison Gibson (GBC) gave a presentation on the proposed Conservation Area Appraisal. The consultation is due to take place in the New Year. GBC proposes to extend the conservation area up Hall Lane, pockets along Main St, Moor Rd, Forest Lane and Linby Lane (Castle Mill). A Management Strategy and Article 4 Direction are also proposed. The latter takes away permitted development rights as a home owner as they would have to put in a further application to GBC to carry out alterations but there will be no additional fee. This will help address the issue of inappropriate small scale changes.

Comments from the meeting included; the Hollow Route not being included; rolling landscape not included; MPW not included. Ms Gibson commented that GBC had to be practical as these sites were protected by Greenbelt. Cllr Womble commented that development of Blacksmiths Court and along Forest Lane do not compliment the village but GBC let it go ahead. It was agreed that the Clerk should pass on the contact details for MPW to Ms Gibson. Mr Griffiths questioned the green space provision proposal and asked about the grave yard extension which should be included. Cllr Womble suggested a public meeting in February.

Clerk to book the Village Hall for a date in February.

099/10 ACCOUNTS

a) Parish Council Income

Date	£	Payer/Details
9/11	765.96	PLLEG Fireworks donation

ai) Parish Council Expenditure

Date	Chq No	£	Payee/Details
2/9	713	50.00	James Earwaker Church Lane cut
6/9	711	39.36	GBC groundworks June
10/9	714	500.00	1st Galaxy Fireworks
13/9	716	680.43	Clerks Bi Monthly salary
14/9	715	125.98	Newsletter and office supplies
14/9	718	79.31	Newsletter
20/9	717	19.68	GBC groundworks July
22/9	707	9.00	Village Hall room hire
23/9	719	19.68	GBC groundworks August
30/9	712	24.32	Cllr S Roberts reimbursement
30/9	720	158.63	Clement Keys audit fee
15/10	721	400.00	Soho Supplies fireworks

aii) Unpresented Chqs

Chq No	£	Payee/Details
722	23.50	Proweb
723	18.00	Village Hall Room Hire
724	33.37	Playdale
731	5.00	R Hull reimbursement
732	19.68	GBC grass cut Sept

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aiii) **Balance of cheque a/c as of 28th October is £13,523.53**

**b) Moor Pond Wood Income: £nil Expenditure: £2388.04**

Clerk reported that she had transferred the balance of the Premium AC to the Current Ac and closed the former as agreed at the last meeting. The balance therefore is **£5051.35**.

**c) Precept recommendations by the Finance Committee**

Cllr Womble reported that spending was broadly in line with budget. The £2000 accommodation budget remained as 'bought forward (b/f)' and the bulb planting budget remained unspent but b/f from 2009/10 at £300 and from 2010/11 at £300, totalling £600 to be bought forward to the 2011/12 budget. It was agreed to propose that the budget set aside under donations should be agreed at the next full meeting of the Parish Council. IIt was agreed that the budget for the printing of newsletters would not be sufficient as it stands at present if editions were to continue at their current rate. PPC had produced 4 copies so far this financial year, which is all the budget allows for. It is anticipated that a further edition will be required in the New Year following the January meeting and that an edition may also be required prior to the election. Costs equate to 18p per household per copy. It was agreed there was obviously a need to disseminate current Parish Council information and that 4 editions should be aimed at for 2011/12.

Following a lengthy discussion it was agreed that due to the budgets which were both cumulative and bought forward, eg, accommodation, bulb planting, and playing field equipment purchase, that a third account should be opened nominated as 'Allocated Reserves' to transfer these funds. This will help with transparency of the accounts. Subject to the Revenue Aid from Gedling BC remaining at the same level as 2010/11, it was agreed that the precept stay at the same level. Existing funds will be used to support expenditure over income received from precept and Revenue Aid. Chairman and Clerk are to meet with GBC on 14th December re Parish Aid. The Parish Council agreed the recommendations.

**C1) Capital Grant**

It was agreed that it may be unlikely that the Parish Council will receive any Capital Grant for 2011/12, having received the full grant for 2010/11 of £4679. Clerk also recommended that it would be too risky to ask GBC to carry forward any balance for continued capital expenditure. With this in mind it was agreed that with the agreement from GBC (already received) and when Julia T Betts advises the Clerk of estimated costs for acquiring Possessory Title of Church Lane, to pursue this with the agreed budget of £2000. Clerk also recommended waiting until January to commit the rest of the Capital budget. Clerk had put in a bid to the LIS for replacement of the Moor Rd noticeboard but should this bid not be successful, the Capital budget will cover the cost estimated by Malcolm Lane & Son at £1829 +VAT. Should this bid be successful, then the Parish Council can consider capital expenditure on a 4th piece of outdoor older peoples gym equipment, as Clerk had asked the Enterprise Group about funding a 3rd piece, or funding the brown tourism signs for the Pumping Station (application does not guarantee acceptance by Highways however), or a mini noticeboard at the Pumping Station or Hall Lane. The latter is proving difficult at present between Conservation and Highways.

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### **C2) Donations**

Clerk outlined the proposed donations of £100 to St James' Church for maintaining the church yard, £50 to the Cricket Club, £50 to the Day Centre and £50 to Papplewick Pumping Station. It was agreed to go ahead with the proposed donations as they had been asked for and PPC agreed there was a need for these organisations to have the money. It was agreed that if any other self funding organisations in the parish would like a donation they can also approach PPC.

### **d) Audit completion**

The external audit had been returned complete with 3 matters being raised during the process. An incorrect figure had been brought forward which in turn affected the bank reconciliation figure in Box 7. Clerk had amended these figures. Thirdly, Clement Keys required an explanation of the difference in the Asset Register from last year to this year. Clerk had provided this. No other matters or recommendations were raised at the conclusion of the audit.

Clerk to make donations as agreed.

### 100/10 ***PARISH COUNCILLOR VACANCIES & COOPTION***

Chairman asked if anyone present wished to put themselves forward to be co-opted onto the Parish Council. Mrs Jean Lewis and Mr Laurence Montgomery both gave a show of hands. As there were currently two vacancies it was proposed by Cllr Womble and a formal resolution was passed by the Parish Council.

### 101/10 ***LIS BIDS***

Clerk reported that she had met with Cllr Barnfather and the Project Manager, Nancy Ashbridge, from the LIS to look at developing two designs for the accessibility improvements to the playing field. The Clerk distributed the designs and associated paperwork for the Cllrs to consider. Following lengthy discussion it was agreed to arrange a further meeting with Nancy Ashbridge on the park to come up with a further design. It was also agreed that the Cllrs would go through the plans and email her prior to the meeting.

Clerk to arrange meeting with Nancy Ashbridge.  
Cllrs to go through the designs and contact the Clerk prior to the meeting.

### 102/10 ***NEWSLETTER***

Cllr Womble reported that normally two or three are produced annually on an ad hoc basis. Four had already been produced this year which has a financial impact on the budget. Cllr Womble also reported that he had received an enquiry from TIS Heating about putting an advert in the Newsletter. The Parish Council agreed that we should still do this at the agreed cost of £25. Cllr Womble confirmed that a further edition would be needed for January for the public consultation meeting in February for the Conservation Area Appraisal. Cllr Montgomery suggested that four adverts could be placed on the back page at a cost of £20 each which could cover the cost of printing. Chairman extended thanks to the Papplewick & Linby Leisure Enterprise Group for help with distributing the last edition.

### 103/10 ***PLANNING APPLICATIONS RECEIVED***

1) Planning application for 87 Mansfield Rd to erect a PVCU conservatory to the rear of the property. No objections raised and the application was

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returned by the Clerk to GBC. Conditional permission was granted.

2) Conditional permission was granted for 2 of the applications made by Altham Lodge to install a new swimming pool and changing facilities and to retain the horse shelter, chicken run and hard stoned surface inside the field gate.

3) Clerk had been informed by a parishioner that Ashfield DC had received a planning application to build 21 residential buildings on Grange Farm.

4) Conditional permission had been granted for the Horse Chestnuts for alterations to a domestic store to create a guest suite.

5) Planning application for 25 Main St to erect a sun room. No objections were raised by the Parish Council and Clerk can return the plans to GBC.

Further discussion took place about item 3 Grange Farm, and it was agreed that Clerk should comment on behalf of the Parish Council; 1) Ecological issues re MPW; 2) No access for construction traffic from Moor Rd; 3) Restrict vehicle access from Moor Rd with better more substantial plans re the bollards. It was agreed that access to the development could turn Moor Rd into a rat run.

Clerk to return plans for 25 Main St back to GBC with no objections

Clerk to make comments to ADC re Grange Farm development

### 104/10 *PLAYING FIELD*

a) General - vandalism/litter - Clerk reported that Mr Hull reported signs fitted on playing field gate but little notice being taken. Replacement seat for shelter ordered and fitted. Cllr Womble reported that a number of welds already split on the Fun Box 4 across the entire width and that the small ramp is also splitting, both of which need remedial work. It was agreed to contact Playdale as the equipment shouldn't be failing.

Clerk to contact Playdale re skate park remedial work.

b) Inspection Duty Book passed from Cllr Else to Cllr Womble. Cllr Else reported that there had been some remains from the bonfire evident, bits of litter but generally ok. Clerk to produce a new rota to include the two new Councillors.

Clerk to produce a new park rota.

c) Bonfire & Fireworks Event - Clerk reported that Mrs J Robinson, Secretary to the PLLEG, reported that the evening went very well with £3200 taken on the entrance and a further £900 from catering. Minus expenses they should clear £3000. Mrs J Robinson wished to thank all those who had helped, it was most appreciated. Chairman thanked the Griffins Head for the car parking and the stewards who helped. Mr D Lewis suggested a sign for next year saying, "Cars parked at owners risk". Cllr Womble reported that he felt there wasn't enough people helping, on the entrance, in the woods stopping access, volunteers just didn't show up. No matches were found to light the bonfire and it was unattended for long periods. Plenty of volunteers needed if next year is to go ahead. Cllr Lewis raised the issue of a mum who had been looking for a place to breast feed her child. It was agreed that a set of keys should be left at the kitchen so that access can be gained.

Volunteers needed for next if it is to go ahead.

Set of keys to be left in the kitchen at all times so that access can be gained.

### 105/10 *HIGHWAY MATTERS*

a) Church Lane/Main St substation - no report from Clerk

b) Church Lane possessory title acquisition - Clerk met with Julia T Betts, Solicitor, on Monday 11th October and Julia got back to the Clerk on 2nd

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November saying that she had had a look through the file of papers the Clerk gave her at their meeting and she feels that we do have a good case. The Parish Council has treated the land as its own in terms of maintenance, planting bulbs, putting up lighting etc and adjoining owners have also taken on the assumption that the land does indeed belong to the PC. Her only reservation would be that the land is and has been a public right of way for some time and she is not sure how the Land Registry will view this when making a decision. In all other aspects though she thinks our case is promising and it is worth making the application. Julia would be happy to take on the case. It is difficult to give a precise estimate at this stage, but she would say that her costs would be in the region of £1200-£1,500 plus VAT. There would also be Land Registry disbursements which would include their fee for registration and also the cost of sending a surveyor to the site as part of the registration process. The plan would be to stick within our budget for costs vat and disbursements. Julia would keep the Clerk up-dated as to costs as the matter progressed and hope this is satisfactory. It was agreed to go ahead with instructing Julia T Betts and using Capital Grant funds.

Clerk to instruct Julia T Betts and use Capital Grant

c) Lorry Watch Scheme - Report from Neil Savage at Trading Standards. The results for the enforcement days done in July are as follows:- 10 warning Letters issued, 13 Simple Cautions issued, 3 investigations pending. The results for reports put through to Trading Standards of vehicles over 7500 kg for intelligence are as follows:- 53 reports received of which: 40 correct, 12 incorrect, 1 pending result from VOSA. We are currently developing a plan for a future enforcement day based on the above intelligence. Please can you ask at the meeting if the local residents feel it has made a difference or not? Mr D Lewis reported that he had witnessed vehicles reversing out of Main St when they spotted the signs but lorries turning into Main Street from Linby Lane cannot see a Lorry Watch sign since we don't have one on the opposite side of the junction. Lorries are turning because the Lorry Watch sign only comes into view once they are committed into the turn on Main St. There were no signs on the approach to Linby from Linby Rd. It was felt that more signs were needed, it was felt they were cheap signs which were poorly secured and twisted and flapped making them ineffective.

Clerk to report comments to Trading Standards

d) Hall Lane Island - Clerk reported that she had been trying to negotiate between Highways, Conservation and the LIS team to conclude matters on improvements to the island. At this stage it is agreeable between all departments that LIS approve our bid for a new finger post and remove the old finger post as well as the red Road Liable to Subsidence sign on behalf of Highways. Conservation would like the chevron boards on the island removing before they consent to us putting a small noticeboard there. This situation is yet to be resolved as safety is paramount and the Parish Council is not willing to compromise on safety.

e) General - Mr D Lewis asked about a pedestrian crossing to get to the bus shelter on Linby Lane as he felt we needed to ensure the safe crossing for users of the park, for people attending the day centre for the elderly and for parents taking small children to the play group. Cllr Andrews commented that this matter had been discussed in the past on numerous occasions. Further discussion took place as it was felt that the safety of the road had last been examined eleven years ago and Blacksmiths Court had not been built then. Cllr Womble commented that the Parish Council would need to demonstrate sufficient use which is doubtful that Papplewick would meet the

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criteria, it is also a question of cost. In 1997 NCC said 'no' but in 1999 they said 'yes, if PPC pay' so the gateways were established on Forest Lane and Linby Lane at a cost of £8000. The gateways referred to are the entrances to Linby Lane and Forest Lane with painted road markings highlighting the 30mph speed limit, the white zig zags and the 30mph boards standing at the entrance to these roads in Papplewick. The Forest Lane gateway is deteriorating and needs chasing up with Highways but they are unlikely to do this until the resurfacing of the road is undertaken, which is due, is completed. Clerk reported that Cllr Barnfather had offered to replace the interactive speed sign on Forest Lane with one like the new one on Main St.

Clerk to contact Highways and Cllr Barnfather re safe crossing on Linby Lane.

Clerk to contact Highways re Forest Lane resurfacing and gateway.

### 106/10 REPRESENTATIVES REPORTS

a) Village Hall - Mr Hull reported that the new wall at the entrance to Village Hall had been erected, stonework part funded by proceeds of winning Best Run Hall competition last year.

b) Julien Cahn Trust - Cllr Roberts reported at the last PPC meeting she informed us about the milk float demolishing the gate and wall. They have the go ahead to repair the gate and tenders are out for the wall. The weekend at the beginning of half term residents heard noise and a resident from Park Rd phoned the Police as burglars were on the property roofs stealing lead. There are low energy bulbs in lights along the back which they will put on landlords supply as they are not at the moment. Couple of residents are rather poorly. One fire back boiler needs replacing. Maintenance charge due to go up in January. Trevor Locke is the new representative from Ashfield. Further meeting tomorrow night.

### 107/10 COUNCILLORS REPORTS

a) Moor Pond Wood Steering Committee - Cllr G McCracken reported as follows:

1) The MPW group aim to separate from the Parish Council (financially) by the end of March 2011.

2) The new website is working well and will be updated regularly.

3) The site interpretation boards are ready for framing and installation. Fibreglass panels are being used (less chance of vandalism) framed in hardwood.

4) Surveys undertaken recently have confirmed that water voles are living in the area and that crayfish are (apart from the one example of the American interloper) of the native species.

5) Papplewick Lane Archaeology. The brick shaft found last year is quite capable of holding 2m depth of water. Further clearance of soil around this area has revealed a more complicated system of water management than previously envisaged. Work will be ongoing in cooperation with the County archaeologist.

6) The dipping platform is to be reinstated with various land levelling work to make this site more accessible to disabled visitors.

7) Final assembly of the hardwood frame for the site model proceeding. A method of wall mounting will be designed enabling final positioning of this work in the Village Hall.

8) Disappointingly the new management agreement is still unsigned so the group are presently unable to apply for grant money.

9) The present steering group committee were re-elected apart from the

Cllr Womble felt this should be signed as soon as possible as they don't want NCC withdrawing on costs grounds.



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treasurer (Andy Adams) who retired from this position. A new treasurer (John Price) who was not able to attend the meeting was accepted onto the committee.

10) A new management committee will be formed in March 2011 by which time financial independence from the Parish Council will be complete. It was agreed that a new constitution for the 'Friends' will be drawn up at this time.

11) Next meeting 18th November.

b) Parish Paths Partnership - Cllr Womble reported that Clerk had received the invoices for the agreed cuts by SP Rose under the P3.

c) Any other business - Cllr G McCracken reported that speed checks had been done on Moor Rd and will be done every six weeks. There are also temporary traffic lights at the moment so traffic is 30-40 mph. Cllr S Roberts wished to thank Mr Alan Mackenzie for planting the wild garlic in MPW. Cllr J Lewis reported that since the two bollards had been replaced on Main St the first ones light is not working. Clerk to report to Highways. Cllr S Roberts reported that the drain outside Old Fayling, 81 Main St, is collapsed. Cllr M Else reported that seven planters were in place and plants are due to be acquired this weekend. Cllr C Womble reported that the Council's archives were still with him and needed moving. Cllr Montgomery offered them to be stored in the Griffins Head basement.

108/10

*DATE OF NEXT MEETING*

**Full Council Meeting - Wednesday 12th January 2011  
7.15pm at the Village Hall**

**Public Consultation meeting for the Conservation Area  
Appraisal - Thursday 17th February 2011  
7.15pm at the Village Hall**

The meeting ended at 11.03 pm

Signed Chairman .....