

PAPPLEWICK PARISH COUNCIL

**MINUTES OF THE MEETING HELD AT PAPPLEWICK VILLAGE HALL,
LINBY LANE, PAPPLEWICK ON WEDNESDAY, 10TH September 2008**

Present:

Cllr Mr C Womble (chairman)

Cllr Mrs S Roberts (vice chairman)

Cllr Mr D McCracken

Cllr Mrs G McCracken

Cllr Mrs J Robinson

Cllr Mr B Zinn

Absent

None

Parishioners

Two plus P.C. Brian Newsome

The meeting commenced at 7.15 p.m.

OPEN FORUM

Since the last meeting, P.C. Newsome reported that he had stopped a number of vehicles passing through the village exceeding the speed limit, three of whom were parishioners. He had also reported some HGVs for exceeding the weight limit.

P.C. Newsome also updated the meeting on a number of crimes in the parish during the last two months including two incidents on Moor Road, one of which was an assault. On Forest Lane, there had been a number of incidents involving a field of hemp and criminal damage or theft from the field.

Cllr. Robinson queried the presence of an unaccompanied Rottweiler dog which had been stood on Forest Lane and which posed a menace to passers by. P.C. Newsome stated that dogs had to be kept under proper control. He suggested referring the matter to the Dog Warden.

Concern was expressed by Mr. Walker about the state of grass on Moor Road between Clover Court and Moor Pond Wood. The Chairman gave a resume of the actions he had taken with NCC and Gedling to get this work put in hand but unfortunately, so far without success. In addition, trees were overgrowing on the west side of Mansfield Road between the railway bridge and Seven Mile

Cottages, obstructing the pavement. It was agreed the matter would be pursued with NCC.

Mr. Walker also reported gullies at the Moor Road/Papplewick Lane junction were full of detritus and required cleansing.

COUNCIL MEETING

Minute

No.

1/08

1. APOLOGIES

None

2/08

2. DECLARATIONS OF INTEREST

Cllr. Womble – matters involving NCC

Cllr. Robinson – Newsletter printing and Leisure Enterprise Group

3/08

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting on 9th July were accepted as a true record of the meeting, subject to a minor amendment. Proposed Cllr. Robinson seconded Cllr. Roberts and signed by the Chairman.

The minutes of the extraordinary meeting on 25th July were accepted as a true record of the meeting. Proposed Cllr. Zinn seconded Cllr. McCracken and signed by the Chairman.

4/08

4. MATTERS ARISING

Item 9 Capital Grant. Cllr. Roberts reported that someone was using 'No Waiting' cones on the island outside Hall Gates. They were being placed on the grass when required and removed again. As a result, traffic was no longer parking on the grass.

Item 10 Councillors Reports. Cllr Roberts queried if the letter regarding the development off Papplewick Lane had actually been sent. The Chairman said he would check the archive.

5/08

5. CORRESPONDENCE

The following correspondence had been received and circulated as appropriate:

- a) NCC – Bus User Group
- b) Cllr J. Lonergan (NCC) – Information on Highway Maintenance
- c) CPRE – Introduction of Valerie Gillespie Cup
- d) NALC – July edition of Countywise
- e) Gedling BC – Top Wighay Farm Development Brief
- f) East Midlands Fire & Rescue Control Centre – update on establishment
- g) Papplewick & Linby Village Hall – hiring arrangements
- h) Gedling Community & Voluntary Services – notification of AGM
- i) Clement Keys – re: Annual Return 2007-8

6/08 6. ACCOUNTS.

a) Parish Council General

Cllr. Robinson presented a list of receipts and payments made since the last meeting:

Income			
£ 20,748.00	Gedling BC	Big Lottery Fund	grant payment
Expenditure			
566	£38.19	Gedling BC	Grass Cutting
567	£102.23	Playsafety Ltd	Playing Field Inspection
568	£15.96	R Hull (B&Q)	Minor repairs
569	£989.50	W V Whyley	Clerk's salary & allowances
570	£750.00	Friends of MPW	Tree Felling
571	£8.00	Papplewick Village Hall	Room Hire
572	£16.25	Gedling BC	Grass Cutting
573	£28.00	CPRE	Annual Fee
574	£16.26	Gedling BC	Grass Cutting

b) Moor Pond Wood

Income
None

Expenditure

£ .Nil

Stephen Walker gave a resume of the current situation with regards to Moor Pond Wood and winding up the account. It was unanimously agreed that the Council would pay from the Moor Pond Wood account £7,499.50 (£6,340 net) for works in connection with the cost of creating the new footpath and tree planting. This money had been obtained by way of a grant specifically for the project from the Breathing Spaces fund. The Chairman agreed to send a copy of the accounting spreadsheet for Moor Pond Wood to Mr. Walker and Cllr. Robinson.

c) New Bank Mandate

Cllr Robinson said the bank had not been able to produce a recent mandate. As certain councillors were not currently eligible to sign cheques, it was agreed a new mandate would be completed.

d) Review of Financial Regulations

Draft replacement Financial Regulations, last reviewed in November 2000, had been circulated prior to the meeting and were unanimously agreed.

Chairman reported that the external auditors had written requesting further information in relation to the Annual Return. They had requested a copy of the Service Level Agreement entered into with Gedling BC for the Big Lottery Fund grant on 22nd November 2007. They also wanted to know why the Council apparently kept large reserves.

Chairman had replied accordingly to Clement Keys on 5th September pointing out that the skate park project had required significant reserves to cover VAT payments of some £6,000. Although VAT was recoverable, it had to be paid out first. Secondly, the Council was in negotiations for significant grants towards its own accommodation and resources would be needed for that project.

The auditors had also suggested referencing Council minutes, which Chairman will put in hand.

7/08 7. PLANNING

The following planning applications have been received:

2008/0650	10 Forest Lane	Extensions to front & rear of dwelling
		- no objections

The following decisions on planning matters had been received from Gedling Borough Council:

33 Linby Lane	Erect two storey rear extension	Conditional
Permission		
165 Moor Road	Loft conversion with dormers	Withdrawn

The Council had received the Development Brief for Top Wighay Farm at Linby from Gedling BC. When the document had been circulated, Councillors had expressed concern at the additional traffic it would create. Chairman had sent a response to GBC highlighting these problems which had also been circulated.

8/08 8. PLAYING FIELD

a) General

Chairman referred to the recent annual inspection by Playsafety Ltd., their report having been received. Only minor, low risk items had been identified. Chairman had inspected the gate but was unable to see how its closure was less than the 12mm recommended. There was no indication that chains on the baby swing were anywhere near 40% worn. These chains had been replaced not many years ago. Chairman had been unable to identify any sharp edges on the skate ramps, Playsafety having not identified which ramp or the location on that ramp. Chairman and Mr. Hull had inspected the ramps immediately after installation and had dealt with a couple of minor places where the edges had been sharp at that time.

Richard Hull, member of the Playing Field Committee, had the new fence intended for the Playing Field in hand.

Cllr. Zinn stated that he now had three graffiti designs from National School for use on the skate park equipment. Two students had submitted the work and it was intended that two panels would be painted first. After consideration, Cllr. Zinn was instructed to proceed further with the project on two panels, choice of artwork to be left to the students.

Cllr Zinn provided an up-date on inspection of the Playing Field over the last few months. No major problems to report.

b) Big Lottery Fund Grant

BLF grant money of £20,748 had now been received from Gedling.

Cllr Robinson had placed the order for new equipment with Playdale Ltd. Chairman stated that there had been a 5% retention of grant monies without good reason but hopefully the additional money would be released in due course.

Richard Hull reported that he had today attended the Gedling Play Forum meeting on behalf of the Council.

9/08 9. PARISH COUNCIL ACCOMMODATION

Following the submission of a grant application to purchase 51 Main Street, Chairman and Cllr. Robinson provided an update on a meeting they had attended with representatives of the Heritage Lottery Fund (HLF) in Nottingham on 2nd September. Unfortunately, because the property had been recently refurbished, and the historical artefacts which had been left behind from Miss Marson's time lost, they did not believe that the premises satisfied their grant awarding criteria. Further, they were mainly concerned with properties that were derelict and in need of preservation whereas 51 Main Street, following refurbishment, was clearly not now in danger. HLF had however suggested an approach to the owners at an appropriate time to see whether they would be prepared to rent out the house as a Heritage Centre and Parish Council office.

Since the above meeting Cllr Robinson had approached the Gray Trust who had declined to assist. She had also applied to the Jones Trust c/o Smith Cooper in Sherwood, Nottingham. The application had been put together quickly to meet their timetable. A reply was currently awaited from the Trust.

Chairman had also approached the Village Hall about a possible extension they were considering. At present, all they could offer would be space for a monthly "consultation" meeting but had agreed to consider the Council's request further.

10/08 10. HIGHWAYS

Chairman reported that upon receipt of notification from Cllr. Lonergan that resurfacing works were anticipated on the B6011, he had e-mailed NCC Highways for more information on two occasions but no response had been forthcoming.

Cllr. Roberts reported that the drainage grip on the A60 bend was overgrown and needed cleaning out. In addition, water had accumulated three-quarters of the way across the junction of Blidworth Waye with Hall Lane and Main Street during heavy rainfall recently. Chairman agreed to inspect the gullies again on Walter's

Hill. .

Chairman reported that the footway damage outside nos. 34-36 Forest Lane had not been rectified despite an assurance from NCC that it would be put in hand once building works were complete. The properties were now occupied.

Damage to the footway had also been noted outside nos. 51-53 Linby Lane, again as a result of building work. Both matters would be pursued with NCC

11/08 11. NEWSLETTER

Newsletter had not been produced in July due to lack of material. The next issue would be in October to publicise the annual Bonfire & Fireworks event.

A notice would be inserted that no general rubbish could be accepted for the bonfire on safety grounds as controlled waste had been offered previously and rejected.

12/08 12. BONFIRE & FIREWORKS EVENT

Richard Hull requested volunteers to assist with setting up the event. St. Johns Ambulance had been booked. A resident from Blacksmiths Court (who works in Accident & Emergency at the Queens Medical Centre) had also volunteered to assist with first aid. There would be a bar inside the Village Hall this year instead of outside. The floor would require covering to protect the carpet and this had also been arranged. Doff would be contacted for pallets.

Papplewick & Linby Leisure Enterprise Group would again undertake the catering and provide a donation to cover the cost of fireworks, estimated to be around £600.

Mr. Hull again requested volunteers come forward to assist with setting up, running the event and clearing away afterwards.

An increase on the admission price from £1 to £1.50 for a child and £2.50 to £3.00 for adults was agreed.

13/08 13. EMERGENCY PLANNING

Details of emergency planning arrangements from NCC had been circulated. Cllr. J. McCracken enquired who was responsible for maintaining natural water courses in the parish. Chairman stated

that as far as he was aware from Papplewick Dam southwards the Environment Agency were responsible. Other water courses, such as ditches on private land, were the responsibility of the land owner or occupier. Where a ditch was within the precincts of the highway, the highway authority had a duty to maintain.

Discussion ensued over the merits of the Council opening the Village Hall in the event of a severe prolonged weather event. It was acknowledged that the Council did not currently have sufficient resources to prepare a full Community Emergency Plan but that the Chairman would review matters and compile basic details.

14/08 14. PARISH COUNCIL ARCHIVES

Chairman and Cllr Robinson had reviewed the Council's documents following resignation of the Clerk. A number of items had been identified that were worthy of preservation. It was agreed that the following would be deposited on loan with Nottinghamshire Archives:

Minute Book 1974-1985
Minute Book 1985-1992
Financial Statements 1929-1960

It was agreed that the petty cash book 1960-1988 should be destroyed and that three files of newspaper cuttings together with the planning application folders from 1984 be retained.

15/08 15. REPRESENTATIVES REPORTS

a). Village Hall

No report apart from above.

b). Linby School

No report

c). Julian Cahn Trust

Cllr. Roberts reported that all residents were happy with their situation. The Trustees were looking to replace the roof and windows but the building was Grade II listed. Energy efficiency of boilers was also being looked into. Some trees were in need of attention and Ashfield DC had been instructed to look into the matter.

d). Association of Gedling Parish Councils

No report.

16/08 16. COUNCILLORS REPORTS

a). Moor Pond Wood Steering committee

Chairman reminded everyone that the Annual General Meeting of the Friends of MPW was due to be held on 19th September. The Local Heritage Initiative grant had come to an end and there would be discussion about future plans.

b). Parish Paths Partnership

Chairman confirmed that grass cutting was due to be carried out again shortly at Stanker Hill.

Other Matters:

Cllr Robinson stated that a resident of Linby Lane had reported to her that a neighbour had erected fence posts that were encroaching into the Playing Field by around 0.5 metres. Chairman had inspected but any encroachment was minimal, no more than about 75mm.

Cllr Robinson reported that yew and gorse were now overhanging the footway outside Papplewick Hall and inconveniencing users.

A new name plate was required opposite the Griffin's Head on Forest Lane due to damage.

Cllr Zinn raised two items from a parishioner. First, that a larger bin was required in the lay-by on Forest Lane as the present post-mounted one quickly filled. Second, that there be a supply of refuse bags for litter picking. Cllr. Zinn to obtain same at Council's expense.

Cllr G McCracken enquired whether action could be taken about a bungalow on Moor Road which had been empty for many years. After discussion, because the property was not known to be adversely affecting nearby residents, it was thought that no action could be taken.

Cllr Roberts confirmed that she was still considering bulb planting locations around the parish.

17/08 17. DATE OF NEXT MEETING

12th November 2008

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The meeting ended at 10.25pm

Signed Chairman Vice Chairman

Initials Chairman.....