

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY, 14TH JANUARY 2004**

Present: Cllr Mr I Griffiths (Chairman)
Cllr Mr R Hull (Vice Chairman)
Cllr Mr D Hubbard
Cllr Mrs J Robinson
Cllr Mr S Walker
Cllr Mr D Wensley

Parishioners: 1 + Mr Womble who arrived at 7.31
Cllr J Lonergan

OPEN FORUM

Mr Peter Murdock, Director of Community Services and Monitoring Officer for Gedling Borough Council addressed Councillors on the Code of Conduct, whilst Mrs S Sale, Head of Legal and Administration Department/Deputy Monitoring Officer talked on Declarations of Interest. The difference between personal and prejudicial interests was explained and the action Councillors should take when making declarations. The Chairman, Cllr Griffiths explained how difficult it was for smaller Parish Councils because of the interest of members in village matters which made the regulations quite difficult in this area.

Cllrs were informed that any hospitality incurred should be reported to the Monitoring Officer within 28 days change in personal interest declaring what it is. It was also confirmed that if a Cllr had a prejudicial interest in an item then the Cllr should leave the meeting.

Of any breach of the Code members were informed they were under a duty to report it to the Standards Board.

Mr Robinson of the Hucknall Dispatched asked if there was a danger of people being put off becoming a Councillor because of the new Code. Mr Murdock confirmed there was because people were not prepared to have their private affairs put under public scrutiny.

The position regarding declarations of interest when Cllrs considered planning applications was also discussed.

Chairman stated that two to three weeks previous there had been a very disturbing headline about land at Top Wighay Farm, which he would have described as bringing Notts. County Council into disrepute. Mr Murdock re-emphasised that the Code was about individual conduct and an investigation procedure would be triggered by a complaint the Standards Board. The Standards Board would either dismiss it or refer it to an adjudication panel or to the Borough Council Monitoring Officer.

Councillor Mr Ray Poynter addressed the Council on the Gedling Parish Aid Review. He explained an additional distribution would ensure that each parish received a minimum of £500 for the year 2003/04 and additional aid to those parishes where the percentage of concurrent expenditure had fallen. He confirmed no additional payment would be made to parishes already receiving above 47.5% of their 2003/04 concurrent expenditure. In respect of

Papplewick an additional payment of £350 would be made. Also an additional £70 capital aid had been allocated to Papplewick on the basis of population at mid 2000.

At 8.23 PC Johnson left the meeting and Cllr Walker also left the meeting briefly to speak to PC Johnson.

Chairman confirmed to Cllr Poynter that Gedling's matrix system of distributing capital grants was very valuable and important to smaller parish councils as was the recognition of the cost incurred in employing a Clerk.

At 8.45 Cllr Poynter left the meeting after the Chairman thanked him for attending and briefing the Council on Gedling's review.

1. **APOLOGIES**

Apologies were received and accepted on behalf of Cllr Roberts.

2. **DECLARATION OF INTEREST**

None

3. **MINUTES OF THE PARISH COUNCIL MEETING – 12th NOVEMBER 2003**

Cllr Walker proposed acceptance of the minutes, seconded by Cllr Hull and agreed.

4. **MATTERS ARISING**

Open Forum

Policing (Page 1) Chairman thanked the Clerk for contacting PC Johnson.

Boundary Stones (Page 1) Cllr Robinson confirmed photographs had been taken of the boundary stone and monuments. Copies to be given to the Clerk for the parish photograph album.

Notts. CC Replacement Minerals Local Plan – Omission Sites (Page 1) Letter sent to Notts. CC confirming Papplewick had no objections to the extension of Bestwood Quarry II on the basis that it was a main road location; it is screened by topography and trees, and is relatively remote from residential areas.

Condition of Road Surface by Betty's Cottage (Page 1) Gedling had inspected and confirmed the condition was not currently beyond the intervention level and they were currently undertaking emergency patching only but that they would repair it in the new financial year.

BT Telegraph Pole (Page 2) Cllr Hull and the Clerk had met representatives from BT and Marconi to discuss this pole and the one outside No 52 Main Street. Cllrs informed work already carried out to lay an underground cable to The Oaks so the pole could be moved. Various alternative locations were discussed but Mrs Mary Stevenson had confirmed she did not want the pole in her garden. Clerk to speak to Mr Holland next door re locating the pole on the green access way next to his property. BT discussed moving the pole outside No 52 to opposite side of the road outside No 47 and both property owners in agreement.

District and County Councillors' Budgets (Page 2) Request made to Cllr Lonergan for £2,500 towards a new piece of equipment on the playing field. Cllr Lonergan inferred

funding would be available and Cllrs confirmed they would be prepared to commit the 2004/05 capital grant towards the cost.

Matters Arising

Cemetery Provision (Page 2) Clerk confirmed Chairman's details given to the Consultant but Cllr Griffiths reported he had not been contacted. He agreed to chase this matter.

Highways – Linby Lane Parking (Page 2) Cllr Wensley reported the footpath was still being obstructed. He felt if the layby opposite was extended it could alleviate future problems. Cllr Lonergan suggested the Community Priorities Budget for funding - Clerk to write to him.

Seat on Moor Road (Page 2) New seat installed. The position on the opposite side of the road, as suggested by Gedling, had been agreed by Cllrs.

Accounts – Allowances - Following consultation with NALC Cllrs informed that as the Chairman's Allowance section of the new legislation had not been repealed the Council could continue to pay this. However, if the Council wished to pay travel and subsistence to its members when attending events outside the parish, it would need to make an application to the Independent Remuneration Panel. Clerk confirmed this would incur the cost of the panel sitting to make a recommendation. Resolved not to pay travel and subsistence allowances.

Correspondence

Conservation Enhancement Grant (Page 4) - Cllr Hull and the Clerk had met Gedling officers on site to discuss new lamp column lanterns. Outcome of the report submitted to the Portfolio Holder not yet known.

Notts. CC Partners' Feedback Forum (Page 4) Clerk reported an immediate response as a result of completing this questionnaire regarding lack of action on replacing highway signs. Following a site meeting with Mr McLaren details had been emailed to Cllrs for comments. Mrs Barker confirmed that a scheme for sign replacement at the crossroads would be drawn up.

Office of the Deputy Prime Minister - Living Spaces (Page 5) Cllr Robinson confirmed application pack received and being actioned.

Highways

Flooding on Moor Road – letter from Mr Groves of Gedling BC confirmed he was not in a position to advise when any drainage infrastructure works would be carried out. He stated: "The problem is not just about the number of road gullies but also about the method of discharging the water and, if this is by a piped system, also overcoming slack gradients. It also has to be said that whatever the solution, it has to be affordable". He also confirmed that Gedling is terminating its Highway Agency Agreement with County as from 1st April 2005.

Cllr Walker stated the problem had got worse since the kerb levels had been raised. He was concerned at the amount of water standing on the road, in particular on the middle stretch of the road between the crossroads and Papplewick Lane where pedestrians get soaked as vehicles spray water over them. Clerk to write to Notts. CC asking how this matter will be dealt with.

Village Hall – Computer Equipment (Page 8) Telephone line cancelled and Cllr Hull confirmed Management Committee informed the equipment would be insitu until the end of March.

Review of Parish Plan (Page 8) Cllr Walker confirmed he would be updating the plan in response to Gedling's comments.

Representative/Committee Reports

Moor Pond Wood – Tree planting undertaken around the Papplewick Lane boundary of Grange Cottage Wood.

Playing Field – All remedial works now carried out to the play equipment. Cllrs informed that after prolonged negotiations with Sutcliffe Play regarding the goal post, the Clerk had been unable to negotiate a reduction on the £500 installation cost. However, the company had agreed that if the Council could find someone locally with a JCB or similar vehicle for use in the installation it would avoid the £500 charge. The charge only related to the provision of heavy-duty plant which the company felt was necessary due to the weight of the equipment. Cllr Robinson confirmed she was discussing the use of such equipment with one of the local farmers.

Village Hall - Cllrs were informed that at the last Management Committee meeting Cllr Hull requested that hirers be asked not to leave litter in front of the hall and on the playing field. This would now be incorporated within the conditions on the booking form.

Councillors' Reports

Hidden Valley Project - Letters sent to Gedling's Director of Environment & Development, Mr Kanuritch and Cllr Mrs Golland requesting considering be given to the allocation of officer time for this important project. No response had yet been received.

Millennium Fund - Seat - Clerk confirmed she had not been contacted on this matter.

3. **CORRESPONDENCE**

Action for Wildlife Newsletter - Issue 14 Autumn 2003

Base - Multisport Specialist leaflet

Bigfoot Play Systems brochure

BTCV Conserver Winter 2003

Clerks & Councils Direct - Issues 30 & 31 November 2003 and January 2004 + Suppliers Guide and Yearbook

Countryside Agency - Rural delivery review

CPRE

Newsletter Winter 2003 / Rural Matters issue 29 October 2003

TCG News issue 27 October 2003

Request for support re The Government's Planning Bill

DEFRA

Consultation : use of mechanically propelled vehicles on rights of way Equine issues

East Midlands Ambulance Service – re estates strategic review

East Midlands Development Agency – 'email' issue 17 Dec 2003

Gedling BC

Cllr Poynter re Parish Aid and Revenue Aid

Gedling Community Plan 2003-2008 / Register of Electors 2004

Quotation re new lamp column tops – conservation grant

Mr Groves re Moor Road flooding and drainage problems

Planning Dept – permission granted for Crossroads Garage development

Village Ventures Spring 2004 Programme

Annual Statement of Accounts 2002/03

Gedling CVS

Community Eye / Volunteer Bureau / Compact issue 14 / Every Penny Counts

National Council for Voluntary Organisations Press Release

Annual Report for funding year 2001/2

Greater Nottingham Partnership - Annual Report & Newsletter – Issue 2

Labour MEPs - European News Winter 2003

Cllr Lonergan - Info re Land at Top Wighay Farm and Papplewick Pumping Station

NALC

Countywise issue 8 Dec 2003 / Andy Stewart former MP now President

58th Annual Report / Confirmation of subscription rate £23.25 and 12.53 per elector

AQA Certificate in Local Council Administration

New Opportunities Fund 'Initiative' Autumn 2003

Newstead Parish Council – copy fax re restoration of Annesley North East Tip

Notts. CC

Planning & Property Briefing – Oct/Nov & December 2003

Travel & Transport Briefing – November & December 2003

Replacement Notts Mineral Local Plan Revised Deposit – Omission Sites +
acknowledgement of comments

Notts & Nottm Joint Structure Plan, Deposit Draft November 2003

Replacement Notts Minerals Local Plan – confirming Public Inquiry 20th April 2004

Countylink - Issue 59 December 2003 / 'Bye the Way' Winter 2003

Environment Dept Annual Report 2002-3 / Community Legal Service (legal aid)

'Living for Tomorrow' issue 5 Summer 2003 / Community Initiative Fund

Notts. Rural Community Council - Virtual Village Forum meeting – 22nd January

Notts. RPA 'Coalfield Contact' winter issue 2003

Notts Youth Offending Service – work in Gedling to promote Youth Inclusion Support Programmes

Notts. Wildlife Trust

'Living for Tomorrow' issue 6 / Natural World, Wildlife & Newsletter Winter 2003

Papplewick Pumping Station – press release

Rukba regarding its organisation in helping elderly people

SMP Playgrounds – new playground design

MOOR POND WOOD

Notts. Wildlife Trust – ancient tree initiative 2003/04

Sherwood Forest Trust – The Sherwood Broadcast

RECEIVED BY THE CLERK AND ACTIONED

Bank of Ireland – info re their 'parish account'

BT acknowledging complaint re telegraph pole outside The Oaks, Main Street

Mrs P Clark – application for Clerk

J Chisholm - application for Clerk

Gedling BC Confirming the Monitoring Officer will attend the January 2004 meeting

Hucknall Local Area Forum - Talking Steps leaflet – distributed and in noticeboards

Hacker Young – confirmation of audited accounts. Completion posted in noticeboards

Cllr Lonergan re his County budget and our request for funding towards p/equipment

North Notts. Newspapers - invoice for Clerk vacancy advert

Notts. CC - Notts & Nottm Joint Structure Plan acknowledgement of comments

Notts. RCC - Request for updated database information

Papplewick & Linby V.Hall invoice for 2004 hall hire – referred to January meeting

Sid Paver & Sons invoice for commando frame repair – referred to January meeting

Trent & Peak Archaeological Unit – specification for an appraisal of future archaeological work together with final invoice for submission to Countryside Agency

6. PLANNING

2003/1427 – Crossroads Garage (Demolition of existing buildings) Conditional permission.

2003/2807 – Honeysuckle Rise, Forest Lane (Alterations and extensions to house) No objections

Land at Top Wighay Farm, Linby - Cllrs discussed the article that had appeared in the Hucknall Dispatch on the 9th January reporting that Notts. CC together with the landowner is promoting the site for mixed use development, despite the fact that Gedling Borough Council was opposed to it being used for housing/industrial and its Local Plan Public Inquiry had not reported yet. Cllrs felt that County as the landowner was not acting correctly and should have waited until the Public Inquiry report was released. Clerk to write to the Chief Executive at Notts. CC, Gedling Borough Council and to the Planning Inspectorate.

Annesley North East Tip (Renovation) - Information had been received in respect of the restoration proposal for this site. Cllr Lonergan stated that Newstead Parish Council's long term concerns were for when the land had been levelled. The plans included infilling the polishing ponds and reprofiling the north east tip to create informal recreational and ecological resource with public access. Also the Annesley southern tip would be used to provide a source of restoration material, following which it would be remodelled to provide a small mound. This would include infilling with inert material by a combination of imported material and on site cut material, with 32 lorry movements per day over a three

year period via the A611. Cllrs supported the restoration work but asked the Clerk to write to Notts. CC regarding the lorry movements to ensure no lorries breached the HGV ban through the village.

7. ACCOUNTS

<u>Income:</u>	HM Customs & Excise – VAT refund (£367.57 transferred to MPW A/C)			507.05
	Papplewick & Linby Enterprise Group (donation toward p/field equipment)			35.00
	Gedling Borough Council – Extra Revenue Aid for 2003/04			350.00
	HM Customs & Excise (VAT refund)			273.33

Already paid:

000312	Gedling BC (grass cutting 1 x Oct)	18.48	3.23	21.71
000313	BT (V.Hall computer telephone final A/C)	11.63	2.04	13.67
000314	Mrs M Barker (Norton anti-virus)	25.52	4.47	29.99
000315	North Notts. Newspapers (vacancy advert)	39.96	6.99	46.95
000316	Sid Paver (additional p/equipment repair)	156.00	27.30	183.30

To be paid:

000317	Papplewick & Linby Village Hall	42.00	-	42.00
000318	Progressive Office Supplies (copy paper)	11.40	1.99	13.39
000319	Mrs M Barker – Petty Cash	40.50	-	40.50
	Telephone	7.82		
	Postage	5.68		
	Bus shelter cleaning	27.00	(9 weeks @ £3 – 13/11 to 8/1/04)	
000320	Hacker Young	120.00	21.00	141.00
000321	Soc. L. Council Clerks annual membership	64.00	-	64.00

As the annual donations had not been on the November agenda the Chairman asked Cllrs if they now wished to discuss them or have the item put on the March meeting agenda. It was agreed to postpone a decision until March.

A renewal notice had been received for the annual inspection of the play equipment by RoSPA at a cost of £74. Following discussion it was agreed to re-instruct RoSPA for 2004.

Moor Pond Wood Accounts:

<u>Income:</u>	Bank Interest on Current A/C			.19
	Transfer of VAT			367.57

Already paid: NIL

To be paid: NIL

Clerk confirmed the audited accounts had been received from Hacker Young who had commented "whilst the Council had not fully completed a wide ranging risk assessment covering all aspects of the Council's business, a number of measures were in place throughout the year. It is suggested a review of all measures is undertaken each year". This was noted and it was resolved to undertake this following the appointment of a new Clerk.

Precept 2004/05 - Chairman confirmed that following agreement of the budget at the November meeting the Tax Base figures had now been received from Gedling which enabled the precept figure to be calculated as required by the Borough Council. Taking into account the calculation adjustment this meant a revision of the precept from £6,521 to £6,504 which equated to £24.75 per Tax Band B payer. Cllr Walker proposed acceptance, seconded by Cllr Hubbard and agreed.

8. NEW CLERK APPLICATIONS

Chairman confirmed two applications received and following the Sub Committee's discussion on Friday 9th January it was recommended the two applicants be invited for interviews on Wednesday, 28th January. Although the Chairman asked Cllrs if anyone else wished to join the interview panel, he recommended it be left to the Sub Committee, which was agreed. The new Clerk to be asked to attend the March meeting and to work 2.5 hours each week during March in conjunction and Mrs Barker. Also that Mrs Barker be paid for time worked in April in preparing the year end accounts.

9. COUNCILLORS' REPORTS

Cllr Walker asked if details had been received regarding the 2005 Best Kept Village competition and the Clerk confirmed they had not. He also asked for help with the website. Although he had time to update it help was needed in collating up-to-date information. Cllr Robinson offered to help.

Cllr Hull reported on the incidences of rubbish being left in the layby on Blidworth Way. As a fence had now been erected it was hoped this would help to stop the fly tipping.

10. ANY ITEM THE CHAIRMAN CONSIDERS URGENT

Clerk informed Cllrs that following receipt of Cllr Roberts' email reporting the A60 noticeboard had been vandalised she visited the bus shelter. Unfortunately, by that time the doors had been smashed off which were removed along with the broken pieces of plastic. The replacement of this noticeboard and its relocation was discussed. A suggestion made was to site one on the other side of the road, possibly outside No 95. Chairman agreed to approach the property owner. The Clerk suggested a metal noticeboard be considered the same as the P3 noticeboard installed on Church Lane.

Clerk asked Cllrs to note problems experienced during a recent break down of the photocopier and that parts for the machine were becoming unobtainable.

11. DATE OF NEXT MEETING

Annual Parish Assembly and Parish Council Meeting – Wednesday, 10th March 2004.

The meeting closed at approximately 10.00 pm.