

# PAPPLEWICK PARISH COUNCIL

## Minutes of the Finance Committee meeting held at 3 Stanker Hill Cottages, Forest Lane at 7.00pm

Present:

**Cllr Mr C Womble**

**Cllr Mrs S Roberts (vice chairman)**

**Mrs K Mackenzie (Clerk)**

Absent: Nil

Parishioners: Nil

The meeting commenced at 7.15pm

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Minute  
No.

92/09

1. APOLOGIES

None

93/09

2. DECLARATIONS OF INTEREST

Cllr Roberts declared an interest as a committee member of Papplewick Cricket Club. Cllr Womble declared an interest in NCC matters.

94/09

3. HALF YEAR ACCOUNTS TO 30.9.2008

The half year accounts were produced by the Clerk and considered. Both Precept and Revenue Aid had been received, along with the 5% hold back monies from BLF and the P3 grant. The current account stands at £9724.75 as at 30th September 2009.

95/09

4. REVIEW SPENDING LEVELS AGAINST BUDGETS

Expenditure was broadly in line with the budget, however, the £70 allocated under P3 should not have been put in as this should be £0.00 as it is 100% grant funded. It was agreed that this £70 should be moved across to General grass & hedge cutting which only had £85 allocated and is currently overspent at £186. It was resolved to donate the £500 set aside for the PCC and to set aside a further £500 for next year.

96/09 5. CONSIDER FUTURE FUNDING BIDS

Clerk outlined the possibility of accessing funding; firstly for the newsletter, Gedling CVS had New Initiative Funding which the Enterprise Group could access, up to £500 pa, for a joint Linby & Papplewick publication; secondly the drainage bid, the clerk was due to meet a contractor this week for a quote on the works; thirdly the finger posts, clerk advised that Cllr Else was raising the issue at the full meeting on 11th November to discuss the details of each 'finger'. This bid would be submitted to the BBC for the next round of funding in January 2010 if PPC agreed; fourthly Clerk advised that Linby were applying for 'welcome to Linby' signs at either end of the village which would be in the same format as the Village Hall finger post and the Clerk advised that Cllr Else would be asking if this was something PPC would also be interested in; finally, Gedling CVS had advised the Clerk that funding might also be available for the 'older people' equipment for the park through Gedling Partnership who are looking at funding healthy initiatives from £750 to £5000. The Enterprise Group have agreed to fund a 'tidybear' bin on the park for youngsters and the purchase of a new roundabout to replace the slide. Funding would need to be sought for delivery, installation and the slides removal. Cllr Else was looking at applying to the BBC for this element of the works and would raise this at the next full meeting.

97/09 6. REVIEW OF INSURANCE ARRANGEMENTS

It was agreed to continue arranging insurances with Allianz, current sums insured being considered adequate. The recently installed play equipment on the Playing Field had been added to the Council's policy on an 'All Risks' basis. The premium had increased as a result of this, exceeding the budget this year.

98/09 7. REVIEW OF BANKING ARRANGEMENTS

It was resolved that Yorkshire Bank, Hucknall, continue to provide the Council's banking services.

99/09 8. APPOINTMENT OF INTERNAL AUDITOR

It was resolved to appoint Mr. Woodcock for a further term of one year.

100/09 9. BUDGET FOR 2010 - 2011

All budget heads were reviewed. The attached draft budget for 2010-2011 was agreed for submission to the full Council. Expenditure was noted as being carried forward for council accommodation, and a further £1500 in the pot for equipment on the

Playing Field, which would total £3000. Additional planting was also budgeted for. It was agreed to keep the Clerks hours at 8 per week and to set aside a further £500 for the PCC church yard works. Subscriptions were reduced due to current reviews on them.

101/09 10. PRECEPT RECOMMENDATIONS FOR 20010 - 2011

Subject to the Revenue Aid from Gedling BC remaining at the same level as 2009/10, it was agreed that the precept be increased from £6011 by £754, the total in the difference in budget. Existing funds will be used to support expenditure over income received from precept and Revenue Aid.

102/09 11. VAT CLAIM

Clerk advised that she had been preparing a VAT claim as it had been a year since the last one was submitted. Approximately £1500 was anticipated to be returned. At present the Clerk was just waiting on the invoices for the fireworks before submitting the claim at the end of the month.

103/09 12. AOB

Clerk advised that following the submission of the audit, it had been returned completed with only the proviso that the Financial Risk Assessment Policy be reviewed annually, as it wasn't last year. Correspondence had been received from the auditors with regard to the Completion Notice for 2007/08 which had never been sent to them. Clerk ensured that this was received by the auditors and informed the full Council of the letter and its obligations therein.

The Financial Risk Assessment Policy was reviewed and re-adopted with no amendments.

The meeting ended at 10.30pm

Signed Vice Chairman .....