

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick Wednesday 11th November 2015

Present:

Cllr Stef Roberts (Chairman)
Cllr Carolyn Hesketh (Vice Chairman)
Cllr Nigel Penlington
Cllr Stephen Walker
Cllr Baz Mayoh
Cllr Terry Savage
Cllr Hilary Espley

Clerk: Liz Gretton

Absent: None

Parishioners and visitors: Julian Gladman (Landscape Architect) Richard Hull (PLLEG), 8 members of the public

Open Forum commenced: 19:15

Mr Julian Gladman, a landscape architect was invited to discuss future provision for the playing field. Mr Gladman provided a slideshow of various parks where children are stimulated through natural elements of the playground. Mr Gladman met with the Councillors at Papplewick Park in October for an area assessment and concluded that it was apparent that some pieces of equipment are nearing the end of their life span. Ideas for the park were discussed at length which included creating a circulation through the site, theme zones, scooter park, sand play, mounding and planting, railway sleepers, stepping logs, natural willow tunnels and information boards to provide an education resource in order to make it a natural park where children can explore. The Parish Council agreed to look into this further and ensure the park provides for all ages and ensure the site remains low maintenance.

Mr Hull commented on the new playground being built on the housing estate off Papplewick Lane, which is to be called Papplewick Park. He was very concerned that the similar naming could cause confusion should an incident occur, with emergency services going to the wrong park. Mr Hull asked that the Parish Council object to this park name.

Cllr Mayoh advised that during his recent playground duty inspection, he had again found obscene graffiti and drug paraphernalia. He was concerned that by improving the park this would attract more people from outside of the village which could lead to a potential increase in this behaviour taking place. Mr Gladman advised contacting Architectural Crime Detection to seek advice on policing this unwanted activity and advised that a constant turnover of

people visiting the park could eliminate the problem, however if the park was unlit and secluded, this activity will happen.

One parishioner pointed out that the park is provided for both Papplewick and Linby and with the new housing developments taking place, the population of Linby is going to increase dramatically so whatever we do, the facilities for younger people need to be looked at.

Cllr Roberts advised it was not the intention to develop the park in order to bring more people into the village. It is intended to make better use of the land and woodland areas by creating a safe, exciting place for the children of the village and surrounding areas to enjoy.

Cllr Roberts thanked Mr Gladman for his presentation and agreed the development of the play park would require further discussion.

Mr Hull advised the Papplewick Park has entered into the Fields in Trust "UKs Best Park" Award and asked for everyone's vote which can be made online (<http://www.fieldsintrust.org/bestpark/nominations>) the closing date is 25th November 2015.

Cllr Roberts thanked the parishioners who attended the open forum and welcomed their points and questions and looked forward to seeing them at future meetings.

Mrs Kerr thanked the PC and the PLLEG for the extremely successful bonfire night. She asked that next year there wouldn't be a long delay in starting as the younger children were getting frustrated. Another concern was people leaving the site, due to the amount of people it was very congested and with lots of young children, it was fortunate that no incident occurred. Mr Hull agreed that this would be looked at for next year.

Mr Griffiths commented that the issue with people riding bicycles on the footpath was still a problem and the stile is starting to get damaged. He asked the PC if it was feasible to put up a 'No Cycles' sign at each end of the footpath. The PC agreed to look into this. Mr Griffiths advised he would be willing to pay for the signs.

Mr Kerr advised the footpaths outside of Papplewick Hall were in a terrible condition and becoming dangerous. He pointed out that visitors to the village frequent this area.

COUNCIL MEETING

Meeting commenced: 20:40pm

Minute No.		Action
151/15	<i>APOLOGIES</i> None	

Minute No.		Action																				
152/15	DECLARATIONS OF INTEREST Cllr Stef Roberts - Cricket Club Cllr Baz Mayoh - The Griffins Head																					
153/15	MINUTES OF PREVIOUS MEETING The minutes of the meeting held on 7 th September 2015 were accepted as a true record of the meeting. Proposed by Cllr Stef Roberts and seconded by Cllr Terry Savage and signed by the Chairman Cllr Stef Roberts.																					
154/15	MATTERS ARISING NOT COVERED IN THE AGENDA None																					
155/15	CORRESPONDENCE RECEIVED All correspondence received by the Clerk had been forwarded to the Councillors prior to the meeting.																					
156/15	COUNCIL POLICIES Cllr Hesketh had forwarded various policies to all Councillors prior to the meeting. Cllr Roberts advised all Councillors to chose a policy to look at and review again at the next meeting. Cllr Roberts advised the Safety Plan for the Bonfire had been completed by Mr Hull and countersigned by herself, with the hard copy given to the Clerk for filing. Cllr Hesketh advised that one of the policies related to an emergency plan for the village requires updating. The Clerk to contact GBC for further information.	<i>All Cllr's to review policies</i> <i>Clerk to file</i> <i>Clerk to contact GBC</i>																				
157/15	ACCOUNTS ai) Parish Council Income 09/9/15 PLLEG Fireworks Donation £1000 29/9/15 HMRC VAT Reclaim £712.96 04/11/15 HMRC Tax Refund £67.40 11/11/15 LAPWINGS Donation to Defibrillator Fund £16.16 a ii) Parish Council Expenditure <table border="1" data-bbox="274 1823 1262 2024"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Chq No</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>9/9/15</td> <td>First Galaxy Fireworks</td> <td>001083</td> <td>1200</td> </tr> <tr> <td>22/9/15</td> <td>GBC Grass Cutting</td> <td>001084</td> <td>20.10</td> </tr> <tr> <td>1/10/15</td> <td>Clerk Wages & Expenses</td> <td>001085</td> <td>270.53</td> </tr> <tr> <td>1/10/15</td> <td>HMRC (Tax)</td> <td>001086</td> <td>67.40</td> </tr> </tbody> </table>	Date	Payee	Chq No	£	9/9/15	First Galaxy Fireworks	001083	1200	22/9/15	GBC Grass Cutting	001084	20.10	1/10/15	Clerk Wages & Expenses	001085	270.53	1/10/15	HMRC (Tax)	001086	67.40	
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	14/10/15	Proweb	001087	24.00	
	14/10/15	RCAN Play Inspection Training	001088	60.00	
	14/10/15	GBC Grass Cutting	001089	20.10	
	21/10/15	Papplewick & Linby Village Hall	001090	33.00	
	1/11//15	Clerk Wages & Expenses	Bank Transfer	405.33	
	1/11/15	Parish Mag (Newsletter)	Bank Transfer	61.00	
	<p>aiii) Unpresented Cheques - None</p> <p>b) Account balance at 11/11/15 = £18,612.64</p> <p>c) Term deposit account at 11/11/15 = £15,601.89</p> <p>d) Online banking now activated</p>				
158/15	<p>PLANNING</p> <p>a) Applications received have been circulated to all Councillors prior to the meeting and include:</p> <p>ai) GBC planning application 2015/1259 14 Forest Lane - erect two storey side & rear extensions and single storey rear extension to existing dwelling with associated internal alterations</p> <p>aii) GBC planning application 2013/1406 Land north of Papplewick Lane - Demolition of two properties on Papplewick Lane to provide access for a residential development, education provision, public open space and attenuation ponds with access defined and all other matters reserved. <u>Grant Permission</u></p> <p>aiii) NCC planning application - Yellowstone Quarry - Vary conditions 2 & 18 of the discontinuance order to allow the continuation of mineral extraction until 2035 and to amend the limit on transport movements from a daily to weekly figure</p> <p>b) Planning Policy</p> <p>Nothing to report</p>				
159/15	<p>FINANCE COMMITTEE MEETING UPDATE</p> <p>Cllr Roberts discussed the budgets for 2016/17 and all were in agreement with increasing the precept by 1%.</p> <p>Cllr Walker advised gathering email address from residents in order to send out email bulletins. This may also increase the numbers of parishioners at the Full Council meetings.</p>				<p><i>Cllr Walker to pursue</i></p>
160/15	<p>HR COMMITTEE MEETING UPDATE</p> <p>Cllr Hesketh advised the Council of the salient points of the HR meeting and advised the next meeting will be held in March 2016. It was agreed that the meeting should be brought forward to February 2016 due to the Full Council Meeting behind held in March.</p>				

Minute No.		Action
161/15	<p>PLAYING FIELD</p> <p>a) <u>General - Vandalism & Litter</u> discussed during open forum. Agreed everyone needs to be vigilant and report to police as and when incidents are happening. Cllr Walker advised contacting the Architectural Crime Detection group if possible. Cllr Penlington enquired as to updating the Park cameras. Cllr Roberts advised this could possibly be funded through the money received by the wind-turbine. Mr Hull agreed to look into the cost of updating the camera.</p> <p>b) <u>Inspection duty book handover and report</u> Handed from Cllr Mayoh to Cllr Savage</p> <p>c) <u>Inspection report and risk assessment</u> Cllr Mayoh advised the metal drum on the play equipment has a hole in it and needs replacing. Mr Hull agreed to pursue. Cllr Mayoh advised the matting/flooring under the igloo needs replacing, Cllr Hull advised the risk element to this was minimal at this time. Cllr Mayoh advised the matting on the path is also in need of repair as it's a trip hazard. Mr Hull to investigate.</p> <p>d) <u>Sensory Garden - Weeded</u></p> <p>e) <u>Bonfire night</u> Mr Hull advised it was a brilliant success with around 2000 in attendance this year and thanked everyone for their help.</p>	<p>Clerk to pursue</p> <p>Mr Hull to pursue</p> <p>Mr Hull to pursue</p> <p>Mr Hull to pursue</p>
162/15	<p>HIGHWAY MATTERS</p> <p>a) <u>Lengthsman Scheme</u> Cllr Walker advised on the work that has been carried out by the Lengthsman. The Council agreed it would be useful to request jobs on a month to month basis.</p> <p>b) <u>Dropped Kerb, Moor Road</u> Cllr Savage is in the process of putting a brief together to send to Highways. The PC discussed whether they could approach Cllr Barnfather for financial assistance to match fund the PC. The Clerk to contact Highways to look into the cost.</p> <p>c) <u>General</u></p> <p>ci) Ash Tree - Cllr Savage considers this dangerous, Cllr Walker advised it was being inspected and would keep bringing it to their attention.</p> <p>cii) Forest Lane Lay-by: Cllr Roberts advised the flooding by the lay-by on Forest Road is due to gullies being blocked up. Clerk to contact Severn Trent to clear out gullies.</p> <p>ciii) Waste bin. Cllr Hesketh advised of the new bin at the lay-by on Moor Road and the re-painting of the bin at the bus stop on Linby Lane, however the waste bin on the corner of Moor Road and Linby Lane has disappeared. Clerk to contact Highways</p> <p>civ: Extra bins: Cllr Hesketh requested 2 bins for dog waste at the end of Papplewick Lane and Forest Lane. Clerk to contact Highways.</p>	<p>Clerk to pursue</p> <p>Cllr Walker to pursue</p> <p>Clerk to contact Severn Trent</p> <p>Clerk to contact Highways</p> <p>Clerk to contact Highways</p>

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163/15	<p>TOP WIGHAY BRIEF INCL. CIL PAYMENTS</p> <p>Cllr Roberts attended a meeting with Alison Gibson to discuss CIL, which is levied at 3 bands. The land north of Papplewick Lane is exempt, the housing at Bestwood is exempt and the Top Wighay Farm site will be £70 psm. The Parish Council can claim 15% of CIL levied on properties within the Parish, or 25% with a neighbourhood plan in place, and it would need to be spent on infrastructure and has to be spent within 5 years. The CIL from the Top Wighay Farm development is being allocated in 4 areas; a large sum for Gedling access roads, £2.5m contribution to a secondary school on the Chase Farm development, a similar amount towards a secondary school on Top Wighay Farm and a visitor centre at the County Park in Gedling. Cllr Roberts concluded it was an informative meeting and has since received slides, which she agreed to circulate to the other Councillors.</p>	Cllr Roberts to circulate slides.
164/15	<p>NEIGHBOURHOOD PLAN</p> <p>Cllr Walker suggested setting up a Working Group to discuss the Neighbourhood Plan and arrange a meeting with the Planning Consultant, Dharmista Patel in December. The Councillors agreed to this approach and to acquire the support from the community.</p>	Cllr Hesketh to contact Dharmista
165/15	<p>NEWSLETTER</p> <p>Cllr Hesketh and Cllr Roberts thanked Cllr Walker for producing the newsletter. Cllr Walker suggested a monthly digital newsletter to be sent out to those interested. The Clerk had forwarded a request to the Councillors regarding businesses advertising in the Parish newsletter. Cllr Roberts felt it was not right for the Parish Council to be seen to endorse any activity that is not a community activity and that they didn't have the space for additional advertisements. Cllr Walker advised the issue is the time it takes to produce a 4 page newsletter, adding advertising to the job may double the effort. He suggested if people wished to advertise, they could produce their own leaflet, which they could deliver alongside the newsletter, for a fee. Cllr Roberts suggested people advertise on the Community Notice Board on Facebook.</p>	
166/15	<p>REPRESENTATIVE REPORTS</p> <p>a) <u>Village Hall</u> - Cllr Penlington advised that the disabled toilet has now been fixed, a new treasurer has been confirmed, income has increased £3k on last year mainly down to bar takings, bookings were good for August and September, bills were higher than expected, cupboards have been completed in the toilets, an increase in the hire charge has been set to accommodate the increase of bills. The insurance is paying for the damaged flooring, foyer and office carpet.</p> <p>b) <u>Julien Cahn Trust</u> - Cllr Roberts gave an overview of recent activity. Some Trustees and building advisors are standing down. Cllr Roberts to speak to the Almshouse Association to find out how to pass the Trust on to someone who can manage the Trust effectively and to look into officially changing the rules to allow couples and single occupants.</p> <p>c) <u>Moor Pond Woods</u> - Cllr Walker advised all is good.</p>	

Minute No.		Action
167/15	COUNCILLOR REPORTS Cllr Roberts advised she attended the consecration at St James Church and attended the Church remembrance service.	
168/15	AOB None	
169/15	DATE OF NEXT MEETING Full Council Meeting - Wednesday 13 th January 2016 at the Village Hall	
170/15	The meeting ended at 22:40pm Signed Chairman _____	