

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick Wednesday 13th January 2010

Present:

Cllr Mr D McCracken
Cllr Mrs G McCracken
Cllr Mr C Womble
Cllr Mrs S Roberts
Cllr Mrs M Else

Clerk Kay Mackenzie

Parishioners:

Insp. A Crouch, PC I Stafford, Matthew Done, Paul Holmes, Richard Hull

OPEN FORUM

The meeting commenced at 7.15pm.

Inspector Crouch introduced himself to those in attendance at the meeting, explaining that he was new in post and was hoping to familiarise himself with local communities and further explained that there were now 3 Police Officers and 3 PCSO's covering the area. Insp. Crouch gave a brief crime update, reporting that he hadn't noticed any since being in post in the Linby/Papplewick parishes. However, there had been one burglary in Ravenshead and the perpetrator had been caught. Insp. Crouch asked that residents be vigilant, particularly whilst trying to de-ice cars and leaving the engine switched on in the current weather. Insp. Crouch said he had been made aware of the HGV issue, outlining that PC Stafford has use of an 'on the spot' speed camera, and that the Police were willing to work with the Parish Council on this issue and a member of the team will be attending the meeting arranged by the Parish Council on 26 January 2010 to specifically discuss highway issues. PC Stafford explained that it was often difficult to stop all HGV weight restriction offenders as the time it takes to stop the HGV another 3 or 4 may go past whilst issuing the ticket. PC Stafford also informed the meeting that there were 2 very good Specials who also do speed checks. Cllr. Womble informed Insp. Crouch that the Parish Council suffers anti social behaviour on it's playing field, which will start again around Easter and as such would like the Police to be aware. Cllr. Roberts added that alcohol was also a regular feature of the vandalism and anti social behaviour. Insp. Crouch suggested the need for seasonal planning and explained about the steps taken with youngsters and anti social behaviour; Step 1 the youngster is spoken to by the Police and the parents are informed, Step 2 an acceptable behaviour contract is drawn up between the youngster, GBC, the parents and the Police. If possible the Police don't want to criminalise young people without giving them a chance before issuing an ASBO. As such the Police will need to work with PPC and look at what else the young people can do with their time in the area, something more constructive.

Mr Hull raised the intended discussion with regard to the proposed music event on 24th July, however Ben Marshall was not in attendance to discuss the matter any further. Further discussion took place about the possible state of the Playing Field as the Play Day was only 2 days later. The Police asked to be kept informed about any developments with regard to the Music Event. It was agreed that until Mr Marshall was able to attend a meeting to discuss the matter further with PPC then no decision could be made.

Mr Hull raised the developments on the PPC website on behalf of Stephen Walker, who has asked that Cllrs. check it out and report back to him. Cllr. Womble also talked about Ringmaster as it needs updating for Neighbourhood Watch and Insp. Crouch asked if Stephen Walker would be interested in volunteering as the area's Ringmaster.

COUNCIL MEETING

Minute No.	Action
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001/10 *APOLOGIES*

Cllr J Robinson, Cllr B Zinn

002/10 *DECLARATIONS OF INTEREST*

Cllr Womble - NCC matters
Cllr Else - NCC matters
Cllr Roberts - Cricket Club

003/10 *MINUTES OF PREVIOUS MEETING*

The minutes of the meeting held on 11th November 2009 were accepted as a true record of the meeting. Proposed by Cllr. Womble and seconded by Cllr. Else and signed by the Vice Chairperson Cllr. S Roberts.

004/10 *MATTERS ARISING*

From Open Forum - a meeting is planned for 26th January at 10am with representation from NCC Highways, the Police and Cllrs. from PPC. Invitations have also been extended to Cllr. Barnfather and Cllr. M Murphy.
Cllr. Roberts said that the Christmas decorations had been lovely and thanked Cllr. Else for the refreshments this evening.

005/10 *CORRESPONDENCE*

The following correspondence had been received and circulated as appropriate:

- 1) GBC Cabinet Agenda 5/11/09
- 2) GBC Overarching Scrutiny Committee agenda 10/11/09
- 3) GBC letter re minutes/agendas online
- 4) GBC Cabinet and Committees minutes Sept/Oct 09
- 5) SLCC magazine The Clerk Nov 09
- 6) CPRE magazine Countryside Voice Autumn 09
- 7) NALC Employment Briefing Sept 09
- 8) GBC magazine Contacts issue 23 Winter 09
- 9) NCC Travel & Transport Briefing Sept 09
- 10) NCC letter re Parish Council Event 10/12/09
- 11) NCC letter re budgets
- 12) NCC letter re bus user groups
- 13) NCC letter re budgets update
- 14) NCC letter re bus stop scheme in Papplewick
- 15) GBC letter re parish aid
- 16) Papplewick Pumping Station letter of thanks for donation
- 17) NCC Planning & Landscape Briefing Dec 09
- 18) Parochial Church Council letter of thanks for £100 donation
- 19) Parochial Church Council letter of thanks for £500 donation
- 20) NCC Christmas card
- 21) NCC Highways letter re offer of bagged salt

- 22) LCR magazine winter 09
- 23) NCC letter re salting routes leaflets 09/10
- 24) NCC 'Your County Councillor' leaflet 09/13
- 25) NCC Countylink issue 89 Dec 09
- 26) GBC Annual Statement of Accounts 08/09
- 27) NCC Travel & Transport Briefing Dec 09/Jan 10
- 28) CPRE letter and questionnaire
- 29) Gedling Partnership letter re appt. of Cllr. P Andrews on it's Board
- 30) Countywise issue 30 Dec 09
- 31) EMDA News winter 09/10
- 32) GBC letter re Parish Aid application forms for 2010
- 33) NCC Planning & Landscape Briefing Jan 2010
- 34) NCC BBC letter confirmation of submitting 6 bids

006/10 ACCOUNTS

a) Parish Council Income

Date	£	Payer/Details
6 Nov 09	0.38	Yorkshire Bank safe custody fee adjustment
27 Nov 09	1495.23	HMRCC VAT refund claim
4 Dec 09	162.38	Enterprise Group donation for teddy bin

ai) Parish Council Expenditure

Date	Chq No	£	Payee/Details
2 Nov	BACS	17.63	Yorkshire Bank safe custody fee
3 Nov	659	327.75	Clement Keys audit fee
4 Nov	657	8.50	Papplewick Village Hall room hire
4 Nov	661	36.41	petty cash
4 Nov	662	37.38	GBC grass cutting
5 Nov	658	23.00	Proweb anti spam filter
13 Nov	660	21.16	Sign Solutions no waiting signs
17 Nov	663	680.16	Clerks Wages
17 Nov	664	186.73	Teddy Bin
18 Nov	670	50.00	Cricket Club donation
20 Nov	665	333.50	Moorwood Joinery maintenance
27 Nov	668	50.00	PPS donation
27 Nov	669	50.00	Day Centre donation
27 Nov	671	10.99	Cllr G McCracken reimbursement
14 Dec	666	500.00	PCC churchyard extension donation
14 Dec	667	100.00	PCC churchyard maintenance donation
17 Dec	672	19.26	GBC grass cutting
17 Dec	673	56.09	R Hull reimbursement for concrete etc for teddy bin and cctv

a ii) Unpresented Chqs

Chq No	£	Payee/Details
674	48.69	Sherwood Office Supplies cartridge and paper
675	77.63	Sherwood Office Supplies newsletter

a iii) **Balance of cheque a/c as of 17/12/09 is £9762.36**

a iv) Cllr. expenditure - Cllr S Roberts explained that any works undertaken needs to be agreed by PPC prior to work being undertaken on behalf of PPC, it has to be a formal decision.

a v) Clerk discussed the precept as Form A was due for completion along with Form C to be signed. It was agreed that the precept would be raised by £754 from the previous years precept of £6011. Clerk advised that the Revenue Aid would remain similar whilst the Capital Aid was higher this financial year, set at £4679 by GBC.

Clerk to send Form A and C back to GBC as agreed.

a vi) The Parish Council discussed the Safe Custody fees charged twice annually at £17.25. Clerk advised that Yorkshire Bank no longer offers this service and that should we request access we will be unable to return to the safe whatever was inside. It was decided that as the Parish Council can no longer be certain what is inside that the Clerk should price up a small home fire proof safe and if this price is acceptable then remove the items from the bank safe and transfer to the new home safe.

Clerk to investigate the cost of a small home fire proof safe.

a vii) The Parish Council received an email query from a parishioner, Mr Bentley, with regard to the invoice from Moorwood Joinery for £333.50. Mr Bentley wanted to know if this invoice was just for the repairs on the Church Lane gate post and why the contractor had not been pursued via our insurers. Cllr. Womble informed the meeting that the invoice was for several items of repair and maintenance in the parish including the gate post on Church Lane. However, the original gate post was installed in 1991 at the bottom of Church Lane and moved 2 years later to it's current location. It cost £28 originally. It was evident that the post had become quite rotten, as was evident upon inspection but there had been no indication prior to this. It was agreed that the Parish Council may have a claim against the contractor, had the situation been made evident to the Parish Council at the time. However, because the rotten gate post was replaced with a brand new one, the contractor or his insurers would argue that the council were in a much better position after the loss than before it. Consequently, they would expect the parish council to shoulder a significant proportion of the replacement cost, known as betterment. At the end of the day, the amount recovered would, be relatively small. Of course, there would be the clerk's time in pursuing this issue. Given these considerations, the council acted entirely appropriately in the circumstances and audit approval should pose no difficulty.

Clerk to respond to Mr Bentley.

b) Moor Pond Wood Income: £ nil Expenditure: £378.35

Clerk discussed the MPW project accounts as she had been in contact with Yorkshire Bank, however, they would require another letter from PPC which they would like Cllr. Robinson to take in, requesting that all statements and correspondence should be directed primarily to the Clerk. Clerk typed up the letter for signature by Cllr. Roberts as Vice Chairperson and Cllr. Robinson which was also requesting the retrieval of missing statements from July 2008 to the present be sent to the Clerk.

Cllr. Roberts and Cllr. Robinson to sign letter and Cllr. Robinson to take to the bank.

007/10 *BBC BIDS FOR JANUARY 2010*

a) Clerks update on 6 BBC bids; playing field levelling and drainage, roundabout installation, older people outdoor gym equipment installation, Hall Lane finger post and finger on Village Hall post, Welcome To signs, and Moor Road Noticeboard area and planters throughout the village. Clerk had received an encouraging response from County Councillor Chris Barnfather and a confirmation letter from Sue Jacques at BBC. They are due to meet for consideration in January 2010. Following this

County Councillor Richard Butler (Cabinet Member for Environment and Sustainability) will make a decision on the list of schemes programmed for implementation during 2010/11.

Clerk reported that Mr Stretton at Papplewick Lodge had agreed to a planter being placed at the side of the main door on Main Street. Clerk had also spoken to Kathryn Holmes at the Village Hall about placing a planter at the side of their main door. Kathryn had felt very positive about this and would take it to the Village Hall Committee for approval. Both Mr Stretton and Kathryn Holmes had agreed the planters would be maintained by themselves. Cllr M Else reported on the volunteers meeting with regard to placement of the planters showing a 'map' of the proposed locations agreed upon in conjunction with who had volunteered to maintain a planter or planters and in which location they had agreed to do so. The group estimated approximately 15 planters.

b) Cllr M Else update on 2 Gedling Partnership bids; roundabout and older people outdoor equipment. These bids had been amended with support from the other councillors and submitted.

c) Mr Hull asked if the Parish Council intended to pre order the equipment as both Playdale and Wicksteed were willing to hold the equipment at the 2009 prices. It was agreed that the Clerk would pre order the items as they would be paid for by the Enterprise Group anyway and the Parish Council would have to look into installation costs should the bids not be forthcoming.

Clerk to order new park equipment

008/10 *PLANNING APPLCIATIONS*

1) Planning application received for the removal of one multi stem sycamore tree at 15 Mansfield Rd (Seven Acres). No objections were raised and the Clerk returned the application to GBC.

2) Planning application received for alterations and extensions to roof space at 79 Mansfield Rd. No objections were raised and the Clerk returned the application to GBC.

3) Cllr Roberts reported that she had noticed improvement works being carried out to a property at Hall Cottages.

009/10 *HALL LANE ISLAND (dog bin)*

Clerk reported that she had made enquiries into a dog bin being placed near or on the island. This matter was currently with the Dog Warden who was monitoring the situation to see if it was justified. The Dog Warden was able to advise the Clerk that so far he hadn't been able to justify applying for a dog bin at the site due to only finding three parcels. However, he did request support from parishioners/residents of Hall Lane and asked to be advised if they were clearing the mess themselves.

Clerk had ordered two more 'no waiting' signs. These had been delivered to Mr Maddock who would be putting them up where the residents had discussed with Mr Maddock, at the entrance to Hall Lane.

Cllr. Womble reported that the tree on Hall Lane island had, as yet, not been crown lifted and agreed to undertake the works himself. Both Clerk and Cllr. Else agreed to collect the cut branches.

Cllr. Womble to crown lift Hall Lane island tree. Clerk and Cllr. Else to collect cut branches.

Cllr. Roberts reported that parking was still an issue around Hall Lane. Cllr. Womble suggested that further a sign could be required on the island, eg, a small noticeboard, to compliment the proposed finger post for which the Clerk has submitted a bid to BBC. It was agreed that the Clerk should make enquiries with Signs of the Times (SOTT) who

Clerk to make enquiries into costings for a small noticeboard

prepared the quote for the finger post and order a noticeboard to fit approximately two A4 size papers. The budget used should be the remainder of the Capital Grant, approximately £500.

on Hall Lane island with SOTT to the budget of remaining Capital Grant and order.

010/10 *PLAYING FIELD*

a) General - CCTV - Mr Hull reported that the system was now up and running.

ai) General - vandalism/litter - Cllr. Else reported that November had been relatively busy but since, probably due to the weather, it had been quiet.

aii) No Dogs signs - Cllr D McCracken and Cllr G McCracken reported back that they had not been looking into signs and had found nothing suitable when they did see others in use.

b) Inspection Duty Book handed from Cllr. M Else to Cllr. Womble.

011/10 *HIGHWAY MATTERS*

a) Clerk reported that she had been in contact with both NCC Highways and Seven Trent Water (STW) on several occasions about the sewage and broken bank issue on Forest Lane. The Drainage Manager at Highways has been working on our behalf and liaising with STW, who have carried out cleansing on parts of the rising main/gravity sewer. They are going to install another valve which should help give access to cleanse more of the main. They have also reviewed the pumping regime, both at their pumping station, and at the water supply station some distance away at Far Baulker, in order to reduce the impact of flows at the flooding location. Alongside this, they are looking at a possible replacement of the whole main from the pumping station near the junction with the A60, to the gravity sewer in Papplewick. However, they cannot give any idea of time-scale at this stage, or of the priority such a proposal will be given. They will also look at the possibility of reinforcing the embankment to prevent erosion in the event of any further flooding. Clerk will continue to liaise with Highways.

b) Clerk reported that she had followed up the issue raised by parishioners of Church Lane being icy back in January 09 and following discussion at the meeting in November 09 where it was agreed for the Clerk to contact Mr Stretton at Papplewick Lodge. Clerk can report that Mr Stretton had agreed to a salt bin being sited on the grass verge at the side of the entrance to his rear car park. Mr Stretton asked to be given notice of when this might be to enable him to prepare the site. The Parish Council discussed the matter and agreed to order one green locking one now for the Lodge end of Church Lane and order a second before the summer for the St James end of the lane. Clerk will look into filling both in the summer possibly via Highways.

Clerk to order one bin now and one before the summer and look into ways of filling each in the summer.

012/10 *REPRESENTATIVES REPORTS*

a) Village Hall - no report available from Mr Griffiths.

b) Julian Cahn Trust - Cllr. Roberts reported that some works to the roof had been completed recently. Cllr. Roberts also reported that hip baths were in place at each accommodation, however, one lady cannot access hers and Ashfield DC have said she will have to wait until 2010/11. The

resident in question has decided to pay to remedy this herself.

b) NCC Parish Council event on 10/12/09 - Cllr. Roberts gave feedback on the NCC parish/town council working together event held in December. Various parishes took part in the event giving presentations on communications between the two parties. BBC also gave a presentation on developments in their project funding which will be focussing on big projects. NCC will be encouraging parishes to undertake more of their own services, eg, grass cutting if they have the equipment already. Cllr. Womble added that a previous idea from NCC had been parishes conducting their own highways inspections. Cllr. Roberts reported that she had raised the proposed interactive sign for Blidworth Way with Richard Jackson and Mick Murphy, the first of which PPC had heard about in the Dispatch. Cllr Roberts also reported that NCC realised that the biggest problem is communication but that the mood of the event had felt positive.

c) Association of Gedling Parish Councils - General discussion pointed to thoughts that the association no longer seems to exist.

013/10 COUNCILLORS REPORTS

a) Moor Pond Wood Steering committee - Cllr D McCracken reported on behalf of Stephen Walker; 1) archaeology on Papplewick Lane is progressing with good discoveries being made and they will need to commission Richard Sheppard to survey, record and report, so they will need to know the balance of the current account; 2) the fence on Linby Lane has now been repaired. The registration of the offending vehicle was obtained from the Police and forwarded to NCC to see if they could recoup some of the costs; 3) MPW have hired a web designer to redo the MPW project pages of the PPC website so that it can be the vehicle for reporting back project information. Most of the site is already live in its prototype form so that the features can be tested. Following the links from the community groups page there is a podcast trail of the project which is worth visiting and will be tied into a guided walk that can be downloaded onto an MP3 player and visited at any time. The final stage will be to develop pages which are linked to a database. Some of those will power a directory to wildlife species lists and photographs, others will present feedback pages, which at first will be used to allow the public to report sightings of species; 4) This will require an add on facility being purchased from Proweb, at a cost of £75 to set up and £60 pa thereafter. The same facility can then be used by the Parish Council to develop their own additional pages, including, for example, a reporting log for parishioners to share their concerns, or feedback on other issues. MPW group would pay the for the additional fees, but if the Parish Council was minded or able to contribute then the offer would be gratefully accepted.

The Parish Council discussed item 4 of the report from the MPW Steering Committee agreeing that if it were of provable and demonstrable benefit then they may be interested but first of all they would be willing to see the MPW pages for reporting to see what it could do for the Parish Council and it's parishioners. It would have to be value for money.

Clerk to report back to Stephen Walker

b) Parish Paths Partnership - Cllr C Womble reported that the Parish Council would need to think about annual maintenance of all grass and verge cutting. It was agreed to continue with using SP Rose who is contracted to do the P3 paths and Church Lane verges, however, for the first cut in May we would not do the path through Seven Mile Wood but would reconsider before the cut in September.

Clerk to advise SP Rose

c) Newsletter and bid - No report available from Cllr. Robinson. Clerk reported that the funding letter to Gedling CVS had been submitted by Cllr. Robinson. Clerk asked that Councillors contribute to the articles in the Newsletter by getting them to Cllr. Robinson before the next issue, and she will edit and produce the publication.

Cllrs. to submit articles to Cllr. Robinson

d) Bulb purchase and planting project - Cllr S Roberts reported that there would be snowdrops to move in the woods and that the grow-bags of garlic would be transplanted in clumps. Cllr. Roberts also asked if we can make a note of 'gaps' in plants around the parish ready and inform her ready for the autumn.

Notify Cllr. Roberts of gaps in plants around the parish before autumn

e) Any other business -

Cllr. D McCracken asked for new Pumping Station posters for the noticeboards as the ones currently on display were out of date. Clerk asked about backing paper for the noticeboards as she had discussed with Cllr. G McCracken who takes care of the noticeboard on Moor Rd. It was agreed to order some yellow backing paper. Clerk reported that she had spoken to Claire Hardstaff who was looking for parish support for a Barn Dance on 2nd July up at Hall Farm in support of the Church now that it was no longer possible to operate the Hay Ride. Parish Council were in general support of the idea.

Clerk to contact Ashley Smart at PPS to request new posters and order yellow backing paper for the noticeboards.

014/10

DATE OF NEXT MEETING

Annual Parish Assembly meeting - Wednesday 10th March 2010 at 7.15pm at the Village Hall
Full Council Meeting - Wednesday 10th March 2010 following the APA at the Village Hall

The meeting ended at 10.06pm

Signed Chairman Vice Chairman