

**MINUTES OF THE MOOR POND WOOD 'STEERING COMMITTEE'**

**MEETING HELD ON WEDNESDAY, 4th NOVEMBER 2009**

**AT 41 MAIN STREET, PAPPLEWICK**

<u>Present:</u>	Mrs M Kerr	Chairperson
	Mr A Adams	Treasurer
	Mrs M Barker	Secretary
	Mrs C Hardstaff	Linby Parish Council (arrived 7.45pm)
	Mr D McCracken	Papplewick Parish Council (arrived 7.35)
	Mrs M Passey	Friends Group
	Mr L Scudder	Notts. County Council
	Mrs D Townsend	Friends Group

**1. APOLOGIES**

In Mr Walker's absence at a school meeting his apologies were accepted and Mrs Kerr, chaired the meeting.

**2. MINUTES OF THE MEETING HELD ON 9th SEPTEMBER 2009**

With minor name corrections Mr Scudder proposed acceptance, seconded by Mrs Townsend and agreed.

*At this point Mr McCracken joined the meeting.*

**3. MATTERS ARISING FROM THE MINUTES**

**Matters Arising**

Biodiversity Action Group – Local Nature Reserve (Page 1) No movement.

Compound (Page 1) Mr Scudder confirmed funding had been agreed at Notts. CC. He had spoken to the Planning Department and planning permission was not needed because it was not over two metres in height. The contractor was now ordering the materials.

Building Better Communities Grant (Page 1) Mrs Kerr had chased this up with Notts. CC and had been informed that BBC grants were being changed but a new application would not be necessary. The hold up had been due to the delay in signing the management agreement. She was to speak to NCC at the beginning of December.

New Footpath Agreement (Page 2) Mr Scudder had spoken to the landowner's solicitors and informed them who to contact in Notts. CC's legal department..

Friends' Meeting - Moth Survey (Page 1) Mr Walker to confirm whether he has spoken to the lady from the Long Eaton Naturalist Society who said she could help with this project.

Noticeboard (Page 2) Mrs Barker read emailed notes from Mr Walker regarding the payment for this noticeboard. He had been informed the cost of £200 would be for a whole new noticeboard but he left it to the Committee to decide whether it should make a complaint to the company. Mr Scudder felt there had probably been some misunderstanding when he placed the order. Agreed not to take the matter further. Mr Scudder to refit the door and re-mount the noticeboard to the uprights.

*At this point Mrs Hardstaff joined the meeting*

### **Project Updates – Plughole**

Richard Sheppard had been out on site and recorded details of the uncovered walling. He had suggested to Mr Scudder further excavations be undertaken to see if the wall went down to the same depth as the plughole, which could mean it was constructed at the same time.

Mr Scudder confirmed Notts. CC's forestry team would be removing one of the trees in this area and pruning another.

Mr Walker to be asked if he had contacted the water engineer. Mr Scudder had spoken to Jason Mordan the Notts. CC Buildings Conservation Officer but was waiting to hear from him.

### **Friends AGM**

Mrs Barker pointed out that the cost of monthly meetings had not been reviewed at the AGM. She informed the Committee that at the recent meeting the speaker had been paid £25 but only £24.50 had been raised and this did not take into account the room hire cost.

## **4. CORRESPONDENCE**

**Greenwood Community Forest** – Request for details of the group's activities for inclusion in information booklets/websites. Info relating to speakers given.

**Greenwood Community Forest – Tree Planting 2009/10** - Application form received for grant application. Agreed not to apply as current projects did not meet the criteria.

**Gedling CVS** - Introduction of new Volunteering Development Worker and request for up-to-date info on the group. Information also on first aid courses – Mrs Barker stated Greenwood had discussed such courses. Lee Scudder confirmed he was qualified and agreed that his name be given to Gedling CVS as the contact for volunteers.

## **5. ACCOUNTS**

**Friends' Account** - Mr Adams confirmed Mrs Coombs had paid her subscription. He confirmed there had been two lots of bank charges and interest payments since the last meeting and there was £5,500 in the account.

**Parish Council** - Mr Walker had emailed to say the Parish Council had changed the mandate on the MPW account and had recently paid out a cheque to cover the website work. The Council would now receive regular statements and therefore have a better idea of how much was left in the account.

## **6. PROJECT UPDATES**

a) **Website** - Mr Walker confirmed Sam had been paid for his work, and he had been tidying the website prior to 'launch'. Mr Walker would be meeting him on the Friday, 6th November to arrange integrating his work into the Parish Council's website.

b) **Interpretation Panels** - Mr Scudder said he had undertaken further work on these and he would circulate the wording to the sub committee members and then a meeting

would be organised. He had spoken to Jason the artist who was keen to programme this work into his schedule.

- c) **Plughole** - Already updated earlier in the meeting.

**Agreement** - Mrs Kerr gave an update on her conversations with Heather Stokes and Gareth Broom of Notts. CC regarding the delay in renewing the agreement between County and the Co-op. This hinged on the archaeologist agreeing to the wording to be included in respect of archaeology. However, as Ursilla Spence did not seem to be organising this Mr Scudder had spoken to the Legal Department and basic wording regarding archaeology had been agreed for inclusion.

Mr Scudder informed the meeting he had been on site with Notts. CC Officers who were hoping to obtain funding through Green Infrastructure for the whole of the Leen Valley and Moor Pond Wood would be included. The scheme would include improved access, treatment of access, conservation and cycle provision. Archaeology on the Coftons site was discussed.

Mr McCracken reported that large earth moving equipment had moved onto the Grange Farm development site in the field behind his property. Mr Scudder to investigate – Mrs Barker to contact Denis Hill at Ashfield DC

- d) **Model** - A report produced by Mr Barton incorporating all the comments he had received following display of the model at the AGM had been circulated prior to the meeting.

Mr Walker's emailed comments were read out, in that he had attended a Village Hall Management Committee meeting on the 21st October 2009 with Mr Barton. The Management Committee had agreed to host the model but it was felt it should be mounted on the wall. Further discussion was needed with regard to how it could be mounted and to identify a person/company who could do the work. Mr Walker had suggested the cost for mounting the model should be taken from existing funds; a grant application be made to, say, the Gray Trust, or a fund raising event be held such as a barn dance. Mrs Hardstaff agreed to email details of the Gray Trust secretary to Mrs Barker so an initial approach could be made for a grant. It was agreed to inform Mr Barton that the Friends would stand the cost of the mounting.

Mrs Kerr suggested Mr Barton be invited with his model to a dedicated meeting to discuss the comments received in order that he could proceed to completion. This was agreed – Mrs Barker to speak to Mr Barton and a mutually convenient date to be arranged.

Mrs Barker informed the meeting Mr Walker had recently been contacted by a direct descendent of the Robinson family. He was still in touch and sharing information but he asked if anyone had a pdf version of the Greatorex articles. Mr Scudder felt he could arrange this.

## 7. **INSURANCE**

Mr Adams and Mrs Barker reported on their conversations with BTCV. Mrs Barker also informed the Committee that when discussing this topic at the recent Friends of Greenwood Community Forest, Gill Grievson had informed everyone Notts. CC had confirmed anyone

undertaking volunteering work on its land would be covered by the authority's insurance providing an appropriate risk assessment had been carried out. Following discussion it was agreed that confirmation of this was needed. If it was correct then an appropriate risk assessment template be produced and attached to Mr Scudder's and when any volunteer was undertaking any work they would then only have to inform him so the appropriate details could be logged.

## 8. HIDDEN VALLEY SIGNS

Mr Scudder and Mrs Barker had met with Denis Hill of Ashfield DC who had produced the Hidden Valley leaflets. He had agreed to produce some rigid plastic marker signs with wording appropriate to the Moor Pond Wood site. A sign currently being used in the Ashfield area was shown to members and appropriate wording discussed. Mrs Barker to discuss with Mr Walker.

## 9. FRIENDS' MEETINGS AND FUND RAISING EVENT

27th January 2010 - bees. Mrs Barker informed the meeting of the Co-operative Society's involvement in projects to promote bee keeping

24th February 2010 - Mrs Barker had contacted Amy Rogers of Opal who was involved in a survey at Mansfield using lichens on trees and tar spot fungi on sycamore leaves to get an idea about the level of nitrogen pollution in the air. She had agreed to give a talk at this meeting, although it was not her specialist subject. The Committee agreed the survey would provide an interesting talk.

It was agreed to hold a barn dance in March – Mr Walker to find out if the caller could make the 19th or 20th

Mr Adams to book the Village Hall for the following meetings:

28th April	-	Topic to be agreed.
26th May	-	Crayfish update
30th June	-	BBBQ
28th July	-	Guided walk date to be agreed.
29th September	-	Topic to be agreed
27th October	-	“ “ “
24th November	-	“ “ “

Workdays were arranged for Sundays 8th (looking for crayfish) and 15th November.

## 9. ANY OTHER MATTERS THE CHAIRMAN FEELS NEEDS TO BE DISCUSSED

Mr Scudder informed everyone that on the 11th October workday an American signal crayfish had been found near Moor Pond. He had informed the Biodiversity Officer, as this was an invasive species. The Environment Agency had been informed and had undertaken a survey along the River Leen either side of the project site. Only white-clawed crayfish had been found. An expert on this species Dr Holditch felt it was most important for the group to get involved checking the site, as the American crayfish do not hibernate until mid December.

## 10. DATE OF NEXT MEETING

To be agreed