

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY, 10TH March 2004**

Present: Cllr Mr I Griffiths (Chairman)
 Cllr Mr R Hull (Vice Chairman)
 Cllr Mr D Hubbard
 Cllr Mrs S Roberts
 Cllr Mrs J Robinson
 Cllr Mr S Walker

Parishioners: 2 + Mr Womble and Cllr J Lonergan

OPEN FORUM

Mrs Kendall asked if the Council had written with regard to lighting the A60/Forest Lane junction. Chairman informed her that contact still had to be made with Notts. County Council on this subject.

Cllr Lonergan informed the meeting that discussion was underway with regard to speeding in Ravenshead along the A.60. Also that positive consideration was being given to a central reservation at the Blidworth Way/A60 junction.

Cllr Lonergan mentioned the liaison with Tarmac in respect of Bestwood Quarry II and the Chairman confirmed that although Ravenshead had objected to the quarry extension Papplewick had not. Cllr Lonergan felt the extension could be close to the Pumping Station. Mrs Barker reported that following the presentation by Papplewick Association to the Friends of Moor Pond Wood, she had visited the site and walked around the newly constructed lagoons. She felt these would provide an excellent facility in terms of walks, especially if a footpath link could be made to the village.

Cllr Lonergan stated the Inspector's decision on the Gedling Local Plan was still awaited. He also reported that from the £4,000 Building Better Communities project 50% would be allocated to Linby and Papplewick with £2,000 for Ravenshead

Cllr Hull expressed disappointment that residents of Linby Lane had not attended the meeting following concerns being expressed to Cllr Wensley about speeding traffic through the village. Clerk confirmed she had information regarding this matter to be discussed under 'Highways'.

1. APOLOGIES

Apologies were received and accepted on behalf of Cllr Wensley.

2. DECLARATION OF INTEREST

Chairman declared a personal interest in Item 9(c) – donation for St James' Church.

Cllr Mrs Roberts declared a prejudicial interest in 9(c) as Treasurer of the Papplewick & Linby Cricket Club and would withdraw from the meeting. Cllr Hull also declared a personal interest in 9(c) donation to Papplewick & Linby Day Centre.

3. **INTRODUCTION OF NEW CLERK**

Chairman introduced Mrs Pamela Clarke as the new Clerk taking over from Mrs Barker as from 1st April. Cllrs were informed that Mrs Clarke would be shadowing Mrs Barker during March and Mrs Barker would do the same in April in order to complete the 2003/04 accounts for audit.

Mrs Barker confirmed the new Clerk could be obtained via email through the website.

4. **MINUTES OF THE PARISH COUNCIL MEETING – 12th NOVEMBER 2003**

With an amendment on Page 1 to read, fourth paragraph 'Dispatch' as opposed to 'Dispatched', Cllr Walker proposed acceptance of the minutes, seconded by Cllr Hull and agreed.

5. **MATTERS ARISING**

Open Forum

Code of Conduct (Page 1) Cllrs were informed that a video was available on this subject. Additional information from Gedling BC had been circulated re declaration of interest in respect of memberships of 'Freemasons' and 'Political Parties'. Any alteration to Cllrs' registered declaration of interest forms should be made within 28 days of any change in their circumstances.

Capital Grant (Page 2) Clerk confirmed the Council had received the extra £70 which had been requested towards a new noticeboard.

Matters Arising

Boundary Stones (Page 2) Clerk reported to Cllr Robinson that she had experienced difficulty in receiving the emailed photographs. Hard copies to be provided for the parish records.

BT Telegraph Pole (Page 2) Contact made with Mrs Holland by the Clerk but BT/Marconi to speak to Mr & Mrs Holland directly regarding the moving of this pole.

Cemetery Provision (Page 3) Chairman confirmed contact had been made with the Consultant whose report had yet to be received. Gedling to be contacted to find out when the report would be available.

Conservation Enhancement Grant (Page 3) Clerk confirmed £9,940 had been allocated towards new replacement street lighting lanterns which had been ordered.

Playing Field (Page 4) Cllr Hull reported that the new goal had been installed with the assistance of Mr Stuart Marshall, who had provided a JCB, the Sutcliffe Engineer and his friend Colin Burnett. Cllrs were informed all remedial work had been completed to the play equipment. Chairman congratulated and thanked Cllr Hull. It was agreed letters of thanks be sent to Mr Marshall and Mr Burnett. Cllr Hull suggested the vandalised roadside seat and the old one removed from the Crossroads be renovated and installed on the recreation ground. Playing Field Committee to look at suitable positions.

Hidden Valley Project (Page 4) Gedling Borough Council had written stating no funds were to be allocated to this project. Mrs Barker informed Cllrs about a Government initiative to create a marketing/promotion body for each County. These would be organised by the Development Agency and the local one would be called Enterprise Nottinghamshire. She felt this might be the route to push for promotion of a link between Papplewick Pumping Station and footpaths through the village connecting to the Hidden Valley paths network.

Flooding on Moor Road (Page 3) Following a conversation with Mr Mike Spare of Notts. CC, Mrs Barker reported that County was well aware of the problem and it was one of three areas to be tackled in the Gedling area. It had been confirmed that due to its complexity, although Moor Road would be the third to be tackled, it would be investigated in 2004/05. Mrs Barker understood the drain under Moor Road, which feeds into the stream had been cleaned out by Gedling. However, Cllr Walker reported there was still a problem. He also reported that although a ditch had been constructed between the field and verge opposite the entrance to the woodland, this had exacerbated the problem by Mr Maddock's at No 111 and the road was holding more water than recent years. Possible subsidence was suggested as a contributing to the problem.

Mrs Barker reported 'Floodline' information had been received from the Environment Agency.

Annesley North East Tip Renovation (Page 6) Liaison to be undertaken with Weights & Measure and HGV traffic to be monitored. Clerk provided PC Johnson with details of HGV vehicles contravening the restriction. He had forwarded a copy of the letter sent to the company Paul Wainwright and said he would also send similar letters to other offenders. However, he had asked if incidents could be listed and then sent through.

A60 Noticeboard (Page 8) Insurance claim submitted and £181 should be received plus the £70 extra capital grant allowance. The design, size and location discussed together with a replacement of the Linby Lane noticeboard. Mrs Barker recommended purchasing the same design at the metal P3 noticeboard installed on Church Lane. She confirmed the cost for an identical one at £420 plus £72 for legs, £19.50 carriage and VAT plus installation. She confirmed a larger size would be needed to replace the Linby Lane one which would cost £499 plus £26 carriage and VAT. It was felt the existing noticeboard metal legs should be utilised to avoid excavation of the pavement.

Clerk confirmed that although there was no budgeted funding for a new noticeboard on Linby Lane, a virement to transfer funding from the Local Plan Fund could be made to enable the purchase of a new noticeboard for Linby Lane. An appropriate adjustment could then be made when budgeting for 2005/06. Resolved that the Chairman and Cllr Roberts identify a suitable location on the A.60 by the next meeting. Also, that once the outcome of the Inspector's Report on Gedling's Local Plan is known, and subject to the employment of a Consultant being unnecessary, that budget allocation be transferred to general funds.

6. CORRESPONDENCE

The Following correspondence had been received and circulated:-

Countryside Agency - Parish transport grants & Vital Villages update

Clerks & Councils Direct - Issue 32 March 2004 - Cllrs informed individual copies available for Cllrs at £7.50 per copy. It was agreed not to purchase any extra copies.

CPRE

TCG News Issue 28 Dec 2003 / Planning Update Issue 1 January 2004

Environment Agency re FloodPACT – copy ordered

Gedling BC

Details of events in 2004 / Arts Guide / Stage + Village Venture programmes
Code of Conduct re Cllrs membership of various bodies.

Gedling CVC - Community Eye February 2004

Greenwood Community Forest - Growing success Edition 11 Winter 2004

Cllr J Lonergan – information re 'Building Better Communities'

NALC

Local Council Review March 2004

Countywise March 2004 consultation on planning appeal process

Legal Topic Note 30 – Nuisance

Seminar on 'Councillors Behaving Badly' Thursday 29th April at Southwell

AQA Training Courses in June & July 2004

Notts. County Council

Travel & Transport Briefing January & February 2004

Planning & Property Briefing January, February & March 2004

Mark McLaren acknowledging letter re HGV restriction confirming it would be reported to the Transport Manager for South Herts. Waste.

Participate Edition 3 January 2004 / Pride of Place – touring theatre

HGV restriction signage letter

Notts & Nottm Joint Structure Plan Deposit Draft Nov 2003 – acknowledgement of response and details re Public Inquiry to commence on 22nd June 2004.

Pride of Place – touring theatre

Notts. Rural Community Council

Rural Voice Winter 2003 + grant information re:

Community Initiative Fund (Notts. CC)

Community Champions (Notts. Community Foundation/Neighbourhood Renewal Unit)

Reach Out Community Awards (BBC Radio Nottm/Nottm Evening Post)

Parish Transport Grants information (Countryside Agency)

Notts & Nottm Joint Structure Plan Deposit Draft Nov 2003 re Public Inquiry details

Planning & Property Briefing March 2004

Parish Plan Information Evening – Cllrs had been informed of this event to discuss the scheme launched by the Countryside Agency in September 2001. Cllrs Hull and Walker agreed to represent Papplewick. Cllr Walker to contact Notts. RCC to discuss what input they wanted from Papplewick.

Notts. RPA - 'Coalfield Contact' Spring 2004

Office of the Deputy Prime Minister

Local Investigation and Determination of Misconduct Allegations

Guidance to Monitoring Officers on Local Investigations

Planning & Compulsory Purchase Bill – acknowledgement of Council's consultation response.

Plantscape brochure of planters and seating

Record Playground Equipment Ltd – brochure sent for

MOOR POND WOOD

Action for Wildlife – Conference on the Importance of Aggregate Sites for Wildlife (referred to Friends Group)

Trent & Peak Archaeological Unit quote for additional study

Glasdon leaflets on seats and dog bins

Greenwood Community Forest

Information re Green Pennant Awards 2004

Friends meeting 1st March at Gedling

Received and Actioned by the Clerk

Allianz Cornhill - property claim form for vandalised noticeboard

Gedling BC – acknowledgement re carrying over the £70 capital grant to 2004/05

Hacker Young – receipted VAT invoice for audit

Matta Products Ltd – safety surfacing leaflet

NALC invoice for annual subscription – referred to March meeting

Newark & Notts. Agricultural Society – poster for 2004 show for noticeboard

Notts. CC

PA to Chief Executive acknowledging letter re Top Wighay Farm – letter passed to Richard Hanson, Assistant Director (Corporate Property)

Notts. RCC – details of seminar on Parish Plans together with questions from other parish councils – given to Cllrs Hull and Walker who have agreed to attend.

Paddy Tipping MP – details of Living Spaces grant (details already received)

RBS Auditing Solutions – services offered in respect of internal audit

Record Playground Equipment Ltd – brochure on equipment inc. skateboard equip.

Ricoh Ltd photocopying invoice for payment

S Rose Contracts

Services offered re footpath mowing/maintenance, installation of footpath furniture/way markers/bridge construction etc. Agreed to hold information for future use.

RoSPA acknowledgement of instructions to inspect play equipment 2004

SMP – play equipment leaflet

Other correspondence received and reported at the meeting included:-

Winged Fellowship Trust donation request. Agreed no action be taken

7. HIGHWAYS

- (a) **General** - Noted all highway signs as discussed on site with Mark Spare of Notts. CC had now been replaced. It was agreed a letter of thanks should be sent to County.
- (b) **Linby Lane** - Cllr Hull had received from Cllr Wensley an article for the next newsletter regarding a survey he had undertaken of Linby Lane residents following their complaints about speeding traffic. Clerk had spoken to Cllr Wensley about reporting problem to the Parish Council and had subsequently contacted Mr Ian Parker at Notts. CC. He had agreed to undertake a speed survey in the village subject to the Linby Village traffic assessment survey showing appropriate vehicle numbers.

Cllr Hull read out some of the concerns expressed by residents in the survey. Following discussion it was resolved to write to Notts. CC informing the Highways Officers of those concerns following the installation of the gateway. Also an article to be placed in the next newsletter informing parishioners the Council is planning to devote the open forum at the May meeting to discuss issues raised by Linby Lane residents.

8. PLANNING

Land at Top Wighay Farm, Linby (Gedling Local Plan Inquiry) – Clerk confirmed letters sent as agreed at the last meeting. Bernie Lyons of The Planning Inspectorate had responded that "the Inspector's report on the objections to the above local plan is not yet complete and is not due to be delivered to Gedling BC for several weeks. Therefore, I can confirm that any press comment is pure speculation. I trust this will serve to reassure the Parish Council".

Acknowledgement received from Paddy Tipping MP and a holding letter from Notts. CC saying the Parish Council's letter "has been passed to Richard Hanson, Assistant Director (Corporate Property) who will send a reply to you in due course." No response had been received Gedling BC.

Resolved that a further letter be sent to Notts. CC chasing its response.

2004/0161 - 119 Moor Road (Two storey side extension, single storey rear extension and front porch) No objections

2004/0180 - 66 Forest Lane (Erect a side extension) No objections in principle to the extension providing the size is within the PPG planning guidelines. Also that matching materials are used in respect of roof tiles and brickwork finish.

2004/0230 – Crossroads Garage (Minor amendments to approval No. 2003/1427 relating to materials) The Council commented that it was pleased to note the developer's intention to use pantiles for the roofs and stone from a local quarry. However, it would prefer to see all properties built in natural cut stone as opposed to 'knapped' stone to all elevations as opposed to brick.

Cllr Mrs Roberts left the meeting at approximately 9.00 pm.

9. ACCOUNTS

- (c) **Donations** - Prior to agreeing the accounts the donations were discussed. Cllr Hull asked why the Council made a donation to the Cricket Club and the Chairman informed him it was because the club provided cricket for junior and girls teams. Following discussion Cllr Walker proposed the following donations under Section 137: £35 to Papplewick & Linby Cricket Club; £45 to Papplewick Pumping Station and £45 to the Papplewick & Linby Day Centre. Also, that under the Local Government Act 1972, Section 214 and Schedule 26 a donation of £85 be made to the Parochial Church Council towards the upkeep of St James' Churchyard. This was seconded by Cllr Hubbard and agreed.

(a) **Income:** Gedling BC - Capital Grant extra allocation £70.00

Expenditure – Already Incurred:

| | | Net | VAT | Total |
|--------|--|-------|------|-------|
| 000322 | Ricoh UK – photocopying | 17.95 | 3.14 | 21.09 |
| 000323 | Papplewick & Linby V.Hall (hall hire 28/2/04) | 7.00 | - | 7.00 |
| 000324 | Proweb – website hosting | 85.10 | - | 99.99 |

Expenditure – To be Paid

| | | | | |
|--------|--|-------------------|------|----------|
| 000325 | Papplewick Linby Parochial Church Council (towards upkeep of St James' Churchyard) | 85.00 | - | 85.00 |
| 000326 | Papplewick & Linby Cricket Club | 35.00 | - | 35.00 |
| 000327 | Papplewick Pumping Station | 35.00 | - | 35.00 |
| 000328 | Papplewick & Linby Day Centre | 45.00 | - | 45.00 |
| 000329 | Mrs M Barker - Petty Cash Telephone – 6.50 Postage – 5.64 Bus Shelter - 24.00 | 36.14 | - | 36.14 |
| 000330 | Progressive Office Supplies | 37.48 | 6.56 | 44.04 |
| 000331 | Mrs M Barker – final salary & expenses 2003/04 | 1,227.50 42.00 | - | 1,269.50 |
| 000332 | Mr G Longdon (Church Lane hedge cutting) | 40.00 | - | 40.00 |
| 000333 | Notts. CC (advert for Clerk) | 50.00 | - | 50.00 |
| | NALC Subscription – approval sought for payment due 1st April 2004 | 87.65 | - | 87.65 |
| | Chairman proposed this subscription be paid on 1st April, seconded by Cllr Walker and agreed. | | | |
| 000334 | Clerk reported the Council's subscription to Notts. Rural Community Council had not been paid. Chairman proposed £30 as the previous year and also acceptance of the accounts as detailed. Seconded by Cllr Walker and agreed. | | | |

MOOR POND WOOD**Income:** NIL**Expenditure – Already Incurred**

| | | | | |
|--------|--|--------|-------|--------|
| 000072 | Newstead Miners Welfare – note this cheque should have read £180.00 | | | |
| 000074 | Newstead Miners Welfare (VAT payment only) | - | 31.50 | 31.50 |
| 000075 | University of Nottingham (archaeologist final invoice for LHI grant) | 365.00 | 63.88 | 428.88 |

Chairman noted the amendment to cheque 000072 and proposed acceptance of these payments which was agreed.

10. SPECIFIC ITEMS RAISED AT THE ANNUAL PARISH ASSEMBLY

Noted agreed to write to the school concerning the School Travel Plan and School Crossing Patrol – Clerk to action.

11. COMPUTER FACILITY/WEBSITE

Following problems experienced with the computer the Clerk had obtained two quotations to transfer all files to the Village Hall computer which was more up-to-date model. The quotations received from Progressive Computer Systems and Mansfield Computer & Electronics were both £115. Chairman proposed the Clerk proceed as suggested and that the Village Hall Management Committee be approached to see if they could utilise the dedicated cupboard. Seconded by Cllr Hubbard and agreed.

12. COUNCILLORS' REPORTS

Cllr Walker reported a subsidence problem at the Papplewick Lane/Moor Road junction. Clerk to report to Gedling BC's Highways.

13. DATE OF NEXT MEETING

Annual General Meeting and Council Meeting – Wednesday, 12th May 2004.