

MINUTES OF THE MOOR POND WOOD 'STEERING COMMITTEE'
MEETING HELD ON WEDNESDAY, 20TH OCTOBER 2004
AT 143 MOOR ROAD, PAPPLEWICK.

<u>Present:</u>	Mr S Walker	Chairman
	Mrs M Barker	Secretary
	Mrs C Hardstaff	Linby Parish Council
	Mrs M Hull	Friends Treasurer
	Mrs M Passey	Friends Group
	Mr L Scudder	Nottinghamshire County Council

1. APOLOGIES

Apologies were received and accepted on behalf of Mrs Kerr and Mrs Townsend. It was noted Mrs Clark was no longer the Parish Council Clerk and the position was to be advertised.

1a. ELECTION OF OFFICERS

Chairman – Mrs Hardstaff proposed Mr Walker, seconded by Mrs Hull and agreed.

Vice Chairman - Mr Walker proposed Mrs Kerr, seconded by Mrs Passey and agreed.

2. MINUTES OF THE MEETINGS HELD ON 13TH JULY & 10TH SEPTEMBER

With minor typing errors corrected Mrs Passey proposed acceptance, seconded by the Chairman and agreed.

3. MATTERS ARISING FROM THE MINUTES

13th July Minutes

Tree Survey (Page 1) Further survey work to be undertaken once foliage has died down.

Notts. Community Foundation Grant – Bridging the Gap (Page 1) Mr Scudder reported on a meeting with the Notts. CC graphic designers who are preparing a brief and details for the interpretation panels. He also confirmed the cost of the footpath in Papplewick Dam was less than expected and the balance could be used towards interpretation panels. However, Mrs Barker pointed out that further work was needed on revetments to the path.

BTCV Insurance (Page 1) Although the matter of insurance for the GPS equipment had been mentioned at the Parish Council meeting no decision had been made. Mrs Barker stated the equipment would need to be donated to the Parish Council in order for it to be covered by the Council's insurance. Mr Walker said the GPS equipment was probably covered under his own household insurance policy. Mrs Passey informed everyone that if Mr Walker was officially made responsible for the equipment by the Steering Committee it would be sufficient for it to be covered by his own insurance company.

Invertebrate Survey (Page 1) Mr Walker had received an email from Dr Kirby asking if the report was acceptable in its present form. It was suggested Dr Kirby be asked to make recommendations with regard to appropriate habitat. Mr Walker agreed to forward a copy of the management plan to him. Also noted a copy of the invertebrate survey needed to be sent to Wollaton Hall.

Water Shrews (Page 1) Mr Scudder confirmed he had found evidence of common, water and pigmy shrews but he still had to submit the details to the mammals society.

Friends' BBQ 30th July (Page 2) Everyone felt it had been a good night and £109.65 had been raised.

Any Matters the Chairman Feels Need to be Discussed – Barn Dance (Page 3) Mrs Hull reported that £125.84 had been raised by the event which was felt to be an excellent result considering the low number of ticket sales.

10th September Minutes

Friends' AGM – 17th September (Page 1) There had been a reasonable turn out of members and discussion on future work.

4. CORRESPONDENCE

Biodiversity Action Group - Brown Hare Survey – Mrs Hardstaff agreed to complete

BTCV – 'Conservation Volunteer' July-Sept 2004 – to be circulated

Gedling Council for Voluntary Service – confirmation of membership and various information – to be circulated.

Greenwood Community Forest – the following information received and noted:

Building Better Communities grants

Greenwood community tree planting scheme

Woodland Trust grants.

Health, Access to Green-space & Informal Outdoor Recreation within the Greenwood Community Forest and Nottingham City final report may 2004 – to be circulated.

Roy Preston – suggestion of a memorial to the Robinsons, towards which he agreed to contribute £50. He also suggested the lady who runs the Thorntons toffee/café shop in Hucknall as a potential speaker for a Friends' meeting

The Sherwood Forest Trust 'Sherwood Broadcast' Autumn 2004 – to be circulated

5. ACCOUNTS

Mrs Hull confirmed there was in excess of £5,000 in the account, being grants received. Mrs Hardstaff suggested a deposit account be considered in order to attract interest. Mrs Hull agreed to investigate.

Mrs Barker reported that of the £25.07 petty cash received she had expended £22.20. Parish Council to be asked for a further advance once a new Clerk was in position.

6. GRANT APPLICATIONS

LHI Grant - Mrs Barker reported that she had finally received a letter from the Co-op confirming its agreement to the work being undertaken and she had forwarded a copy of this to the Countryside Agency. This would enable 50% of the LHI grant to be made. Letter and authorisation form received from Trent & Peak, the latter being signed by the Chairman and returned. Mrs Barker confirmed that the application to the Nationwide Building Society as

part of the LHI grant had been successful with £2,000 being awarded towards interpretation panels.

Moor Pond - the drain area was discussed, as Richard Sheppard the archaeologist would need to know how to progress this area. It was felt any excavation of the bank behind the drain would need to be undertaken within the following couple of months when the water level was reduced and there would be no nesting birds.

Papplewick Dam – Letter still to be obtained from the Parish Council in support of a connecting path. Mr Walker to speak to the Chairman of the Parish Council and Mr Scudder to discuss with Bob Knowles in Notts. County Council's Rights of Way section.

BTCV People's Award Scheme – Mrs Barker read out the letter from BTCV confirming the application would be considered at a meeting on 18th January 2005 and the deadline for submission would be 22nd December. The further information requested was discussed and it was felt that in answer to Question 3 a further quotation be obtained to show good value for money. Mrs Barker confirmed a 'community' reference had been completed and returned by Gill Grievson of Greenwood Community Forest and Mr Walker agreed to complete the 'personal contact' reference form. Meeting to be arranged between Mr Walker, Mr Scudder and Mrs Barker to complete the final application form.

7. **FRIENDS' MEETINGS - SPEAKERS**

Various speakers were discussed and Mr Preston's information that the manageress of the Thorntons Hucknall shop would be prepared to speak on the history of chocolate was noted. Mrs Barker confirmed Lianne Evans the new Biodiversity Officer had agreed to speak in the New Year. The following suggestions were made:-

29th October	- Ursilla Spence agreed to speak
26th November	- Tim Hardstaff or Notts. CC graphic designers – Mr Scudder to check
28th January	- Graphic designs / other
25th February	- Barn Dance – Mr Walker to book caller
25th March	- Lianne Evans
29th April	- to be decided

8. **NEW YEAR'S EVE PARTY**

Mrs Hull provided detailed costings for the event and it was noted £450 needed to be raised by ticket sales to cover expenses. It was agreed the ticket price should be £6 with those attending bringing a plate of food for a communal buffet. Mrs Barker had already prepared tickets and Mrs Passey agreed to produce posters. Tickets to be available for the next Friends' meeting with members being given first choice. Notice to be placed in the Parish Council Newsletter and Parish News.

9. **ANY MATTERS THE CHAIRMAN FEELS NEED TO BE DISCUSSED**

Mrs Hull asked if the members who had not yet paid their subscription were to be chased. Mr Walker asked for a list and agreed to contact them.

10. **DATE OF NEXT MEETING**

Tuesday, 23rd November – venue to be agreed. Mrs Hardstaff gave her apologies, as she would be unable to attend.