

**MINUTES OF THE ANNUAL GENERAL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY, 14TH MAY 2003**

**Present: Cllr Mr I Griffiths
Cllr D Hubbard
Cllr Mr R Hull
Cllr Mr S Walker**

Parishioners: 5

1. ELECTION OF CHAIRMAN

Cllr Hull proposed Cllr Griffiths, seconded by Cllr Hubbard. Cllr Griffiths said he was prepared but he felt mid term someone else should become Chairman and this was noted. There being no further nominations Cllr Griffiths was unanimously elected.

2. CO-OPTION OF NEW COUNCILLORS

Three parishioners attending the meeting had expressed a wish to become Councillors. Chairman proposed that Mrs S Roberts, Mrs J Robinson and Mr D Wensley were co-opted onto the Council to fill the three vacancies. Seconded by Cllr Hull and unanimously agreed. Chairman thanked Mrs A Orton and Mrs M Passey the retiring Councillors present for their extensive work on behalf of the Council.

All Cllrs then signed a Declaration of Acceptance of Office form.

3. ELECTION OF VICE CHAIRMAN

Cllr Walker nominated Cllr Hull, seconded by the Chairman and unanimously agreed.

3. ELECTION OF REPRESENTATIVES

- (a) **Village Hall** - Chairman proposed Cllr Hull, seconded by Cllr Walker and unanimously agreed.
- (b) **Moor Pond Wood Steering Committee** – Cllr Hull proposed Cllr Walker and Mrs Passey who agreed to represent the Council on this Committee. Chairman seconded and unanimously agreed.

4. ELECTION OF COMMITTEE MEMBERS

- (a) **Finance** – Cllr Walker proposed Cllrs Griffiths, Cllr Hull and the Clerk which was seconded by Cllr Hubbard and unanimously agreed.

- (b) **Parish Paths Partnership** – Chairman proposed Cllrs Hubbard, Walker and the Clerk. Cllr Hull seconded and unanimously agreed.
- (c) **Playing Field** – Chairman proposed Cllr Hull, Robinson and Wensley. Seconded by Cllr Walker and unanimously agreed.

5. **MINUTES OF THE 2002 ANNUAL GENERAL MEETING**

Chairman proposed acceptance of the minutes, seconded by Cllr Walker and agreed.

6. **STATEMENT OF UNAUDITED ACCOUNTS**

- (a) **Parish Council Accounts** - The unaudited receipts and payments accounts had been circulated with the agenda. Chairman explained to new Cllrs the Council's accounting procedure, that the Council was changing from Income & Expenditure accounting to Receipts and Payments, and that an internal auditor was to be employed to audit the 2002-2003 accounts. He confirmed the annual return had been partially completed but due to the change in accounting procedure a query had been raised with Hacker Young the external auditor. This related to how the figures should be shown on the form and not to any change in the actual figures. As no response had not been received but the Clerk and himself were attending a seminar by hacker Young on the 21st May he asked for the Council's authority to finalise the figures with the Clerk once the query raised had been answered. Cllr Hull proposed acceptance of the unaudited 2002/2003 accounts as presented and that the Chairman and Clerk complete the annual return, seconded by Cllr Walker and agreed.
- (b) **Moor Pond Wood Accounts** – Chairman explained an amendment to the unaudited accounts circulated with the agenda, with the inclusion of the petty cash balance and expenditure. Cllr Hull proposed acceptance, seconded by Cllr Walker and agreed.
- (c) **Parish Paths Partnership Accounts** – Cllrs were shown a copy of the unaudited account in which an allocation from the Linby account had been transferred to Papplewick in order that invoices could be paid. Acceptance proposed by Cllr Walker, seconded by Cllr Hull and agreed.

The AGM ended at 7.45 pm.

