

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY, 13th MARCH 2002**

<u>Present:</u>	Cllr Mr I Griffiths (Chairman) Cllr Mr R Hull Cllr Mrs A Orton (Vice Chairman) Cllr Mrs M Passey Cllr Mr I Rosindell Cllr Mr S Walker Cllr Mr C Womble
<u>Parishioners:</u>	3 PC Andy Vale (arrived at approx. 8.30pm)

1. APOLOGIES

Cllr Womble passed gave apologies on behalf of both Cllr Lonergan and Whetton who were both attending at Gedling Borough Council meeting.

2. DECLARATION OF INTEREST

Chairman, Cllr Griffiths declared an interest as a former Chairman of Linby and Papplewick Cricket Club; a member of the Church; husband of a Churchwarden and a member of both the Friends of Moor Pond Wood and Village Hall. The Chairman stated he was not suggesting all Cllrs make declarations but this was discussed in view of the new regulations. Clerk confirmed Gedling's Standards Committee would be sending appropriate undertaking/declaration forms for Cllrs to complete in due course.

3. MINUTES OF THE PARISH COUNCIL MEETING – 9TH JANUARY 2002

Cllr Womble proposed acceptance of the minutes, seconded by Cllr Orton and agreed.

4. MATTERS ARISING FROM THE MINUTES

Open Forum (Page 1)

Forest Lane - Rubbish removed, although another tyre noticed and Gedling being informed.

Main Street Pavement – Discussed during open forum of Annual Parish Meeting and to be discussed under Capital Grant, Agenda Item 8. Cllr Womble reported that at the Linby PC meeting Cllr Lonergan had suggested schemes be submitted to him for funding under the Community Priorities Budget. Clerk to write.

Linby Parking – problem mentioned to Linby PC Clerk. Cllr informed Linby looking at further traffic calming road markings in the vicinity Hanson House.

Matters Arising (Page 2)

Blidworth Way – Clerk confirmed Gedling operated an eight monthly cycle for grate cleaning with seventeen weeks until the next one. Mr Evens of Gedling BC had confirmed problem due to shallow gully pots, their fall and the fact that they connect to soakaways rather than drains. Cllr Womble felt it was due to them being silted up.

Village Hall Computer (Page 2) Clerk confirmed funding received for one year which was nearing completion but pointed out that £90 had been included in the budget for 2002/03 for this project. Cllr Rosindell to organise further meeting and to invite Kirsty Taylor from Notts. RCC before another article placed in the newsletter. Cllrs were pleased to learn from Cllr Walker that Mr Stoakes of the 141 Village Elders group had approached him about using the facility for that group.

Footpath Map (Page 3) – A revised cost of £397.50 received from Notts. Council for the map cabinet plus £60 if legs were required. Cost to the Parish Council would therefore be £198.50. Clerk to check whether all or 50% of the £60 was the Council's responsibility and if planning permission was needed.

Standards Committee – Code of Conduct (Page 7)

Clerk reported Mr Murdock of Gedling BC had confirmed the Borough Council would provide the necessary undertaking/register of interest forms. Chairman proposed Papplewick Parish Council adopt the Parish Councils (Model Code of Conduct) Order 2001 as from the 5th May 2002, seconded by the Vice Chairman and unanimously agreed.

Quality Parish Council Status (Page 7)

Cllrs informed the Council's response had been submitted.

Parish Plan (Page 8)

Cllr Womble reported further representations made to the Countryside Agency with regard to its application for funding, but written confirmation of acceptance not received. However, Mrs Barker confirmed she had just received the letter from the CA giving an amended grant of £1,157.

The production of a parish plan was discussed and Mrs Barker informed Cllrs she would not have time to contribute. Cllr Womble felt that as the Green Paper and other new legislation would have an impact on the plans of the Parish Council it was important to have a plan, but one which represented parishioners views and not those of outside bodies. Chairman also felt a plan would enable to the Council to respond more positively to future consultations.

Following further discussion as to the style and composition of the plan the Chairman proposed the Council proceed. Seconded by Cllr Walker and agreed.

Councillors' Reports

Local History Week – Cllr Womble confirmed Village Hall booked for Saturday 11th May and leaflets distributed to local libraries. Clerk reported poster produced but before displaying them asked if refreshments should be included. It was agreed tea and coffee should be provided during the event. Cllr Womble confirmed the programme content

and Mrs Kendall volunteered to give a talk if Mr Orton provided the appropriate material.

5. CORRESPONDENCE

The following correspondence had been received, circulated and dealt with:-

Alice Priestley student of Nottingham Trent University summer fetes venues etc. suitable for her small face painting business. Acknowledged and details given to Cllr Orton for consideration in respect of various events.

Ashfield DC – confirming Local Plan Review Inspector's Report available.

BT February account for Village Hall computer connection

BTCV

Letter re increase in insurance premiums

Conservation Volunteer/Training Programmes /Conservation Holidays

Clerks & Councils Direct Issues 19 January & 20th March 2002 +
Leaflets for new play equipment, safety surfacing & Kimbolton Fireworks.

Mrs Brown re family tree information – Clerk responding

Commonwealth Games 2002 – 'The spirit of Friendship Festival'

Countryside Agency – Regional View Issue 3 Winter 2002

Local Heritage Initiative – Heritage Stars awards - passed to Moor Pond Wood Steering Committee

Parish & Town Plans - confirmation of grant awarded passed to Cllr Womble.

CPRE

General information plus 'Planning to Ignore You Leaflet'

Government's Planning Green Paper – Cllr Walker responding

DEFRA poster and leaflet re illegal poisoning – to be displayed in noticeboards.

East Midlands Development Agency – 'email ' Issue 10 February 2002

Gedling BC

Annual Statement of Accounts 2000/2001

Details re Notts. Playing Fields Association playing field facilities assessment study - confirming representatives from Knight, Kavanagh & Page may contact the Parish Council re survey.

Crime & Disorder Consultation – response by 13th February

Standards Committee + minutes of meeting

Environment Sub-Committee minutes 17th January – *letter sent to Notts. CC Waste Disposal Environment Reclamation Dept opposing closure of Burntstump Recycling centre.*

Queens Golden Jubilee banners – offer to meet 50% of the cost if the Parish Council wished to purchase banners. Cost to Parish Council £145. ***Following emailed responses from Cllrs a letter of 'thanks' sent but saying no thanks as too expensive.***

Gedling CVS Health Action News / Community Eye – February 2002 / Nottm NHS

Helping Hand Co. re sale of litter pickers.

Keep Britain Tidy campaign leaflet for 2002 – Kits requested.

National Trust – recruitment info for volunteers at Southwell Workhouse.

NALC

Local Council Review – January & March 2002

Annual Subscription £82.92

Model Code of Conduct seminar – Wednesday 13th March

New Opportunities Fund 'Initiative' Issue 9 December 2001

Nottm & Notts. Fire Authority – Burning Issues January 2002

Notts. CC

Property & Planning Briefing Notes - January 2002

Travel & Transport Briefing Notes - January, February & March 2002

Access Study – Greenwood/Sherwood (South) 3rd Draft Consultation – *comments sent.*

Ploughing and cropping enforcement procedure leaflet

Strategic Plan 'Building a Better Future'

Consultation re Grange Cottage Wood importing of soils

Guided Walks brochure – Clerk trying to obtain further copy but available to Cllrs.

Notts. RCC

Community Consultation methods – seminar 13th March

Disabled Access Training – 26th February

Rural Voice Winter 2001

Notts News – Millennium Newsletter Training Scheme

Consultation Methods seminar – 13th March

Offer of help re Parish Plans (Vital Villages)

Notts Assoc. of Newsletters – millennium newsletter training

Notts. Wildlife Trust – notification of the Chairman, Peter Green's sudden death.

Paddy Tipping, MP

Rural White Paper meeting – 22nd February at Edwinstowe

Closure of Burntstump household amenity site.

Queen's Golden Jubilee Summer Party – information given to Cllr Orton

Yves Gandara asking for information re flooding and environmental issues prior to purchasing a house in Papplewick. Clerk to respond suggesting contact be made with the Environment Agency and professional survey be obtained.

Sovereign playground equipment supplier – product info given to P/F Committee

Winged Fellowship Trust – holidays for disabled/donation

MOOR POND WOOD

BTCV Training programme March to December 2002 / Conservation holidays

Greenwood C. Forest – Friends meeting being hosted in Papplewick at Village Hall

Notts. CC - Copy letter from Planning to Lee Scudder re Grange Cottage Wood site

Notts. Wildlife Trust Magazine Winter 2001 / Natural World Winter 2001

RECEIVED AND ACTIONED BY THE CLERK

Commission for Racial Equality – Consultation draft of the Statutory Code of Practice on the Duty to Promote Race Equality. *As the deadline was too short an extension requested and given but only until 15th March. Chairman taking advice from colleagues prior to response being made.*

6. PLANNING

The council had no objections to the following planning applications received from Gedling Borough Council:-

2002/0084 – 195 Mansfield Road (extensions to side of property).

2002/0266 - 111 Moor Road (ground floor side extension)

2002/0287 – 83 Mansfield Road (ground floor extension)

2002/0301 – No 2 Cottage, Forest Farm (two storey side extension)

2002/0360 – Seven Mile House, 1 Mansfield Road (change of use from dwelling to office use) Although no objections were made to the application, concern was expressed about the extra vehicle movements at this busy junction. Condition also requested that no alterations be made to the front of this building.

Grange Cottage Wood - consultation was received from Notts. County Council in respect of the Council's own application for importing soils to restore existing pits to wildflower meadow and to provide improved amenity area with public access. No objections were made.

7. HIGHWAYS

Chairman reported on his meeting with Mr Murdock, Gedling's Director of Community Services to discuss the laybys on Linby Lane and signs for Mansfield Road. He informed Cllrs Gedling felt the work undertaken to the verges on Linby Lane had been abused with two bollards being damaged and some continued parking on the grass verge areas. He had informed Mr Murdock the Parish Council would consider replacing the bollards. Subject to a safety audit being undertaken by Notts. CC it was confirmed work on the laybys would go ahead. Chairman agreed to monitor the parking once the laybys had been completed and if necessary write to the property owners prior to confirming the Council's decision to Gedling.

With regard to the signs on the A60 Mansfield Road Mr Murdock felt there had been no justification for the position taken by Gedling and he confirmed these would be erected.

9. CAPITAL GRANT

Clerk informed Cllrs she had written to Gedling requesting permission to carry over the £705 allocation for 2001/2002, in case invoices were not available by the end of the financial year. The following capital items were discussed.

1. **New fencing for playing field** – Clerk confirmed this had been ordered at a net cost of £200.47p.
2. **New footbridge over the leat to Dam Banks Wood** - Clerk confirmed the wood for this had also been ordered at a net cost of £75.

The purchase of a strimmer and new noticeboard to display the definitive map was discussed. Cllrs agreed to purchase the noticeboard and that it should be free standing at a cost of £198.75 + £60. Clerk to check whether planning permission would be needed. It was agreed the balance be put towards the purchase of a strimmer.

Clerk confirmed the 2002/03 capital grant allocation would be £4,355 and the following two items were briefly discussed.

Traffic Calming - Cllr Womble confirmed that he and the Clerk had met Ian Parker of Notts. CC to discuss possible schemes for the northern approach to the village. Following discussion it was agreed the following three identified options be put to County with an invitation for Ian Parker to address the next council meeting:-

- a) Imprint paving to form a gateway at the 30mph terminal signs with a possible 'reminder' strip located on Main Street between the crossroads and 'S' bend.
- b) A chicane located on Main Street again between the crossroads and 'S' bend.
- c) Hi visibility interactive signs.

Main Street, Pavement - Area to be measured and costed.

9. QUEEN'S GOLDEN JUBILEE 2002

Cllr Orton informed Cllrs she had attended a Village Hall Management Committee meeting on the 3rd June at which she asked permission to use the Hall on the 3rd June in the event of bad weather. She confirmed that the full booking fee would have to be paid, although the following day she had received a cheque for £31.50 from Mr Cundy towards the hire cost. A grant of £500 had been received from the Gray Trust and an application had been made to the Village Hall Millennium Fund for £100.

Cllr Orton reported that there had been a problem with the barn dance arrangements for the 1st June, in that a caller had not been found and a decision regarding children attending still had to be made. Chairman confirmed he was in discussion regarding the latter.

Cllr Passey suggested a clean up operation be undertaken on the playing field before the event and it was agreed a workday be held.

10. ACCOUNTS

(a) General Accounts

<u>Income:</u>	HM Customs & Excise	£ 1,683.68
	(£1,546.36 transferred to Moor Pond Wood A/C)	

	Gedling BC Final Revenue grant 2000/01	£36.25
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Accounts Paid:

<u>Total</u>	<u>Chq No</u>	<u>Payee & Reason</u>	<u>Nett</u>	<u>VAT</u>	
	000187	Ricoh UK (photocopier charges)	12.99	2.27	15.26
	000188	Lee Glass (new glass for Linby Lane noticeboard)	23.25	4.07	27.32
	000189	Gedling BC (1 x grass cutting Nov 2001)	17.82	3.12	20.94
	000190	Notts. RCC (Community Consultation seminar - Cllr R Hull)	5.00	-	5.00
	000191	Progressive Office Supplies (Ink cartridges/A4 paper)	51.70	9.04	60.74

Accounts to be Paid:

	000192	BT (V.Hall Computer Tel. A/C)	31.90	5.58	37.48
	000193	Mrs M Barker – <u>Petty Cash:</u>			47.72
		Bus Shelter Cleaning - (9 weeks @ £3 10/1-7/3/02)	27.00	-	27.00
		Telephone	6.00	-	6.00
		Postage	5.93	-	5.93
		Plastic wallets/files	7.48	1.31	8.79
			46.41	1.31	47.72
	000194	Mrs M Barker Final Salary	1,140.00)	-	
		Final expenses	40.00)	-	1,180.00

Chairman proposed acceptance of the general accounts together with the following Moor Pond Wood accounts prior to a discussion in respect of item (b) donations. Seconded by Cllr Orton and agreed.

(c) MOOR POND WOOD ACCOUNT**Income:**

Ashfield DC (fencing & Seat for Grange Cottage Wood)	£ 200.00
Notts. RCC (second Local Community Fund grant for 4th disabled access/Grange Cottage Wood)	£2,500.00
Friends donations (Ikea items)	155.00
Gedling BC grant (disabled access)	£4,000.00
Subscriptions	4.00
VAT refund	£1,546.36

Accounts paid and approved by the Steering Committee

<u>Chq No</u>	<u>Payee & Reason</u>	<u>Nett</u>	<u>VAT</u>	<u>Total</u>
000032	Collins Plant Hire (new footpaths) (new footpaths)	5,530.80	967.89	6,498.69
000033	North Notts Landscapes	247.00	43.23	290.23
000034	Papp. & L. V.Hall (hire 25/1/02)	7.00	-	7.00
000035	Cancelled			

000036	North Notts. Landscapes: (Invoice 6042 - £105.02) (Invoice 6043 - £164.03)	228.98	40.07	269.05
000037	Notts. CC (planning fee)	95.00	-	95.00
000038	Mrs Barker (laminator & guillotine)	42.98	7.52	50.50
000039	Notts. Contracting (timber)	89.10	15.59	104.69

To be paid:

000040	British Seed Houses	386.55	10.50	397.05
000041	Papp.& L.V. Hall (hire 22/2/02)	7.00	-	7.00

Clerk requested the Council's permission to pay NALC Subscription A/C of 82.92 after 1st April 2002. Also to settle Petty Cash and bus shelter cleaning to the end of the financial year and these agreed.

(b) DONATIONS:

Chairman confirmed an allocation of £200 in the 2001/02 budget. He also informed Cllrs that an informal approach had been made to the Clerk by the Secretary of the Village Hall Management Committee re a donation towards the annual hire cost of the hall for the Friday Day Centre. This, together with regular donations, was discussed. Cllr Hull requested clarification of the annual donation to St James' Church and the Chairman confirmed it was made towards the upkeep of the churchyard.

Chairman suggested the following donations be made:-

Linby & Papplewick PCC (upkeep of St James' Churchyard)	£80.00
141 Village Elders	£30.00
Papplewick & Linby Cricket Club	£30.00
Papplewick Pumping Station	£30.00
Papplewick & Linby Day Centre	£30.00

Cllr Womble proposed the donations as suggested, seconded by Cllr Orton and agreed.

At this point PC Andy Vale arrived and time was taken to hear his report. He reported nine crimes in the parish since the last meeting, including four at the Griffins Head and damage to the parish noticeboard on Linby Lane. He confirmed from 1st April he would be stationed at Ravenshead.

Due to the lateness of the meeting it was agreed to postpone discussion of Items 11 and 12 as follows:

11. REPRESENTATIVE/COMMITTEE UPDATES**12. COUNILLORS' REPORTS****13. DATE OF NEXT MEETING**

Annual General Meeting and Council Meeting – Wednesday, 8th May 2002.

