

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY, 10th JULY 2002**

Present: Cllr Mr I Griffiths (Chairman)
Cllr Mrs A Orton (Vice Chairman)
Cllr Mrs M Passey
Cllr Mr I Rosindell
Cllr Mr S Walker
Cllr Mr C Womble

Parishioners: 15

OPEN FORUM

Mrs Kendall firstly commented on the amount of traffic passing through the crossroads. She then confirmed her support for the skateboarding facility having gained an insight into such a scheme in her sister's Yorkshire village, which had a playing field of similar size to Papplewick. She reported that after consultation with all parties a successful installation had been achieved.

With regard to the Council's approach to the School Governors re a secure bus Mrs Kendall understood Rev Turner had written to the Council. She also reported that there had been some disturbing interruptions at the school premises during the day as well as in the evening with youths wondering around. It was noted that a new crossing warden had been employed.

Clerk read the response from Rev Turner in which he informed the Council a meeting of parents to discuss a car sharing scheme had been poorly attended and it looked as if the whole matter would be shelved. Cllr Walker felt the idea of a secure bus appeared to have been side stepped and was dismayed that the response related to a car sharing scheme, rather than getting parents/children to walk/cycle to school. Mrs Kendall said she would report back to the Governors.

Cllr Walker introduced Lee Wright and Patrick Ortega, the boys he felt had done an excellent job in organising a questionnaire and petition for a skateboard facility on the village playing field. He confirmed that he and Cllr Hull had visited local facilities which offered various levels of skateboarding, photographs of which were displayed on the village computer for everyone to see. Cllr Walker asked the two boys to put forward their case and Patrick Ortega spoke of the need for a facility, which could be used by skateboards, BMX, scooters etc. In respect of the age of children who would use the facility he stated that it was normal for older boys to help and share time with younger boys. Mr & Mrs Wright confirmed that they were prepared to start a skateboarding club with a constitution, which would enable them to help raise funds. Other mothers present also gave an assurance of support.

Mrs Kerr supported the idea of a skateboard facility, which was something her own son had once requested. She also stated that, if required, she could provide statistics from the Jubilee questionnaires as to the number of children in the village.

Chairman informed the group that although the Parish Council currently did not have sufficient funds for such a facility, it was building up a fund for new/replacement playground equipment.

However, the Clerk confirmed this only stood at £500. Chairman suggested if the Council agreed to pursue the idea of a steering committee be set up. Several parents agreed to be involved.

Mr Spencer from Forest Lane had noted in the Newsletter that the Council was looking at further traffic calming for the village. He was concerned that if traffic calming measures were to be installed on Main Street it would redirect more traffic along Forest Lane, where he felt they had not made much difference. However, he did feel traffic calming was needed on all approaches.

Mrs Cotterill from Forest Lane agreed that traffic still sped along this road and that the HGV ban was not being adhered to. Other residents of Forest Lane also reported the difficulties exiting their drives due to the amount of traffic. Cllr Walker informed parishioners that it helped if members of the public telephoned offending companies and he gave examples where companies had stopped lorries coming through following approaches he had made.

Chairman informed parishioners that traffic calming had been installed as a result of information obtained from the village appraisal, but due to financial constraints schemes had initially only been installed on Forest Lane and Linby Lane. He reported that although a scheme to extend the 30mph on Moor Road had received funding, Notts. County Council would not pursue it because the police did not support it. However, the Clerk confirmed that the funding would be available for a gateway scheme.

Cllr Womble explained to parishioners the three types of traffic calming schemes being considered, which did not include road humps. He asked parishioners to help the Council by completing the consultation paper that would be sent out to all residents as part of the Parish Plan.

1. **APOLOGIES**

Apologies were received and accepted from Cllr Hull and Cllr Lonergan.

2. **DECLARATION OF INTEREST**

Cllr Rosindell declared an interest in Item 9 Accounts – strimmer

3. **MINUTES OF THE PARISH COUNCIL MEETING – 8TH MAY 2002**

With a spelling alteration on Page 7 'Golden' Cllr Womble proposed acceptance, seconded by Cllr Orton and agreed.

4. **SKATEBOARD FACILITY ON THE RECREATION GROUND**

Following the presentation Cllr Walker felt the boys had justified why it might be a good idea; that there appeared to be a demand and that it would be reasonable durable and well used. He also stated there was sufficient space on the recreation ground and such a facility would enhance it. Clerk showed costings of equipment produced by Base Leisure who was sending illustrations.

Cllr Orton as Chairman of the Playing Field Committee felt the facilities in the past had always been for smaller children with nothing for the 8+ and that something was needed.

Cllr Womble suggested Gelding Borough Council be asked for assistance and if they had any funding available. He suggested full cost implications needed to be obtained before the Council could make a decision. Cllr Orton suggested an approach be made to the Gray Trust.

Chairman concluded that a good case had been put forward and suggested a working group be set up. Cllrs Rosindell and Walker agreed to represent the Council. It was also understood that Cllr Hull would be prepared to join such a group.

5. MATTERS ARISING FROM THE MINUTES

Matters Arising

School Governor's Report (Page 2) - Already covered under Open Forum.

Parish Plan (Page 3) – Cllr Womble confirmed it was proposed to launch the plan at the next Council meeting and the hall had been booked for the 9th October from 7.30 pm for parishioners to make comments with the consultation closing on the 2nd November. He confirmed the timetable for producing the plan and stressed the importance of it being written by the 1st August. The distribution was discussed and Cllr Womble asked Cllrs for assistance in speaking to businesses or organisations about the plan. Chairman agreed to help.

Chairman thanked Cllr Womble for his impressive arrangements.

Councillors' Reports – Local History Week (Page 3) - Cllr Womble thanked everyone who had attended, the Clerk for organising refreshments and Cllr Walker for his talks. He asked for letters of thanks to be sent to Mrs Kendall and Dr Godwin-Austen for opening St James' Church and Papplewick Hall. Clerk confirmed approximately 20-25 people had attended but she reported receipt of one verbal complaint due to the event ending earlier than advertised. It was noted this had arisen due to the last minute arrangements to visit the Church and Papplewick Hall.

Correspondence

CPRE (Page 3) – Best Kept Village. Clerk confirmed a litter pick had not been organised and the judging for the first round had taken place. It was understood the Council would be informed if it had reached the second round, the judging of which would be on the 15th July.

NALC (Page 4) – Race Relations (Amendment) Act 2000 update received. NALC to forward suggested policy statement shortly.

Cemetery Provision (Page 4) - Contact made by Ravenshead PC for a meeting on Monday 2nd September – 7pm at their offices. Chairman confirmed he could attend.

Emails:

BT Pole (Page 5) Letter sent to BT – standard acknowledgement received giving 2 months to deal with objection.

Capital Grant (Page 6)

All items ordered. Fence and bridge installed. Definitive Map Cabinet to arrive week commencing 21st July (revised location to be discussed under planning).

Strimmer purchased and thanks expressed to Cllr Rosindell for organising this and for obtaining a discount. Cllr Womble confirmed he was in possession of it and that he had already been strimming around the parish. He asked for Council's approval to purchase a further supply of strimming line, gear grease and a box in which to keep the accessories. He was authorised to spend up to £25 on these items.

Clerk confirmed BTCV had agreed to undertake a free basic strimming course. However, for an accredited course Clerk confirmed Notts. CC had quoted £480 for a two-day course for six people and BTCV had given details of someone who would undertake this at £120 per person per day. Cllr Womble reported on his discussion with Cornhill regarding insurance cover for volunteers. Cornhill had agreed that volunteers working on behalf of the Parish Council would be covered under the Council's Public Liability subject to the Policy terms, conditions, exclusions and limit of indemnity. However, with regard to the strimmer/brushcutter only persons who had undertaken the necessary training would be covered. It was agreed to proceed under the new terms but at renewal of the policy further cover to be agreed for those who have obtained appropriate qualifications.

The respective courses were discussed in relation to specific work needed and insurance implications, and it was agreed to pursue the BTCV free course initially.

Model Code of Conduct (Page 7)

Clerk confirmed all forms completed and delivered to Gedling and that the register of interest forms would be available for inspection at Gedling's offices. She also reported she was discussing with Gedling dispensations. Gedling had confirmed that placing the register of interests on, say a Council's website, should only be undertaken if the individual Cllrs agreed. Cllrs agreed not to do so in order not to contravene the Data Protection Act.

Computer Facility – Village Hall (Page 7)

Cllr Rosindell reported on discussions with Notts. RCC, and that a provisional date of 18th September was being considered for starting an introduction to computers course. This would be a two-hour session over 7/8 weeks and funded by Notts. RCC. Cllr Rosindell to progress this.

Queen's Golden Jubilee Celebrations (Page 7)

Cllr Orton thanked everyone involved and the Chairman for his efforts on the day which had gone very well. Chairman thanked Cllr Rosindell for the loan of his amplifier equipment. Cllr Orton reported a balance in the bank of £789 and that a cheque for £80 would be given to the Clerk to repay the cost of the event insurance. Chairman congratulated everyone on a successful event and also the Griffins Head for supplying some beer when the bar ran out.

Councillors' Reports (Page 9)

No 123 Moor Road – pavement. Clerk reported Cllr Hull and herself had met John Evens of Gedling BC on site. He had agreed to organise repair work but as this had not been undertaken an email reminder had been sent.

6. CORRESPONDENCE

Airwave mm02 service – info re police requirements for telecommunication towers.

ASA Leisure - Recycle – the off-road experience information

Base Leisure play equipment leaflet

BT acknowledgement of objection to overhead apparatus – Moor Road

Clerks & Councils Direct issue 21 May 2002

Cllr J Lonergan – copy letter to Audit Commission re 'lighter touch audits'.

CPRE

TCG Newsletter Issue 22 April 2002 / 'Rural Matters' Issue 23 May 2002
 Consultation Paper – Local investigation and determination of misconduct allegations
 Voice - Summer 2002 + Christmas Card/Calendar order
 Membership Renewal / Planning Update May 2002
 Acknowledgement of entry for Best Kept Village Competition
 Re-establishment of Gedling District Group

DEFRA – consultation papers on:

Enforcement of highway authorities' duty to prevent 'Obstructions on Rights of Way,
 and Crime prevention on Rights of Way. Responses still to be sent.

DTLR

Press Release re 'New Vision for Future of Parks and Green Spaces'
 Acknowledgement of Cllr Walker's response to the Planning Green Paper Consultation.
 Improving Green Spaces – CD-ROM
 Consultation Paper: Local Investigation/Determination of Misconduct Allegations – reply
 sent

East Midlands Development Agency Business Plan for 2002-2004**Gedling BC**

Local Plan – response to PC's comments and Revised Deposit Draft document
 Standards Committee meeting minutes 5th June & 4th July 2002
 Performance Plan 2002/03 & Asset Management Plan
 Code of Conduct – Letter re Registration of Interests

Gedling CVS

Community Eye – June 2002 / Membership Voluntary Sector learning and skills
 consortium /
 Volunteer Bureau Viewpoint / National Youth Agency Volunteer Action 2002
 Annual General Meeting – 11th July
 Report to Leisure Portfolio Holder re negotiations with Notts. CC regarding joint use
 agreement for Calverton, Carlton Forum & Redhill Leisure Services.

Hacker Young - Accountants

Acknowledgement for donation to Papplewick Pumping Station enc. annual accounts
 Confirmation of audit date – 30th August 2002

Cllr Lonergan – reporting unsuccessful bid for Community Priorities Budget funding.**NALC**

Local Council Review May and July 2002
 'Countywise' issue No 2 May 2002
 Seminars: Role of the Standards Board – 24th June
 Planning and Conservation – 3rd July
 Legal Updates: Race Relations (Amendment) Act 2000/Freedom of Information Act 2000
 Data Protection Act 1998
 Long Service Nomination Form / Publication Price List
 Seminar on 'Lighter Touch' Audit Regime – Wednesday 10th July – 9.00 am to 1.00 pm

New Opportunities Fund 'Initiative' issue 10

New Perspectives theatre Autumn and Winter shows

Nottm Community Health Council – Annual Report 2001/02

Notts. CC

The Sherwood Forester Travel & Leisure Guide (copies available from the Clerk)
 Notts Heritage News Issue 13 Spring 2002
 Ian Parker's response to discussion on traffic calming
 Planning & Briefing News June & July 2002
 Travel & Transport Briefing June & July 2002
 Notts./Nottm Joint Structure Plan -Countylink No 52 – June 2002
 National Archaeology Days – 20th and 21st July 2002
 Replacement Notts. Minerals Local Plan

Notts. Fire Authority 'Burning Issues' No. 16 May 2002

Notts RCC

AGM agenda and information – 25th September 2002
 Membership renewal form - membership now offered free
 NAVACH courses - employment law/induction for management committee members
 Xtreme conference for provision of facilities for young people (skate parks)
 Rural Voice Spring 2002
 Newstead Health Roadshow Summer Event – 18th July
 Vital Village Meeting – 26th June – not attended
 Quarterly monitoring form to complete re computer facility.

Papplewick & Linby Cricket Club donation acknowledgement + copy of year end accounts to 31.12.01

Rediweld Rubber & Plastics Ltd – traffic calming product information

Shell Better Britain Campaign 'Interactive' Issue 28 Summer 2002

Standards Board for England – Information folder/booklets re declaration of interests.

Trent Buses – details of new 'Frio' offer

141 Village Elders – donation acknowledgement + copy of year end accounts.

Wicksteed Leisure equipment leaflet

Zurich Municipal – Regret unable to provide competitive insurance quote

MOOR POND WOOD

Action for Wildlife – details of 2002 grant scheme.

Environment Agency – information for bird raft

Greenwood Community Forest - Friends of GCF meeting 27th May

Notts. CC application form for arts grant

Notts. Rural Priority Area – grant monitoring form for grant to be completed

Notts. Wildlife Trusts - AGM – 13th June

Sherwood Forest Trust - Sherwood Broadcast Spring 2002 & Conservation Grants leaflet

Trent & Peak Archaeological Unit – site survey reports

RECEIVED AND ACTIONED BY CLERK

Ashfield D Council – Local Plan – acknowledgement of comments.

Audit Commission confirming auditor

Event Insurance – policy for Jubilee Celebration

Gedling BC

Invitation for Clerk to Civic Service – 14th July – unable to attend

Confirmation of Capital Aid for 2002/2003 - £4,355.

Adrian Dowd re Conservation Area grants

Lee Wright of Main Street copy of letter to Cllr Hull re skateboard facility.

Newstead Village Playgroup re their facilities - discussed with Vice Chairman

Notts. CC - Invitation for Chairman and Clerk to Civic Service 21st July

Minerals Replacement Local Plan Deposit Draft May 2002

Notts. RCC - Village VIP Project training – making computer facilities accessible to disabled people

Notts. Wildlife Trust renewal of membership

Royal Society for Nature Conservation re SEED application pack

SMP Playgrounds – brochure of youth shelters and sports systems

Women's Royal Voluntary Service request for donation

Emails:

Central News re series on democracy in relation to local politics

Countryside Agency request to check out its LHI website

John Bowman Assistant Road Safety Engineer, Atkins Highways & Transportation, Chelmsford requesting information of classic car meeting at Griffins Head

Merrill Brown Ltd re products – grp signs

Notts. RCC

Asking for written support for Virtual Village

Info re EMDA Business Plan - circulated

7. **HIGHWAYS**

(a) **General**

Linby Lane Layby & Parking – Clerk confirmed letter sent to No 51 about the missing bollard and parking on the grass verge but no response received. It was noted that contractors were working at the property and parking was difficult. Chairman said he would contact the residents.

Double White Lines on Blidworth Way – Clerk reported the road had been marked ready for installation.

Signs – It was noted in the letter from Mr Ian Parker of Notts. CC that Gedling would replace the signs at the crossroads in the summer. It had been noted that some of the HGV signs had been changed.

Chairman thanked everyone for their efforts and Notts. CC for its support.

Tarmac – Bestwood Quarry II – Letter received from Tarmac suggesting a

meeting to form a liaison committee. Following contact with Mr Beards, Clerk put forward the 19th September for a site visit followed by a meeting at Papplewick. Chairman suggested a week later – Clerk to contact Tarmac.

- (b) **Conservation Area Grant** - Clerk reported receipt of a letter from Gedling asking for schemes to be funded by this grant. Response sent putting forward replacement of the pavement in front of the cottages on Main Street. Unfortunately, Cllr Lonergan had confirmed he had been unsuccessful in obtaining funding towards this project under the Community Priorities Budget.
- (c) **Traffic Calming** - Cllr Walker stated he would like to see traffic calming but was concerned at the effects on other areas of the village. He felt residents of Main Street should be consulted. Three types of calming were discussed, together with the effect of doing nothing. It was agreed to discount the chicane proposal and to ask Notts. CC to provide costings in respect of three schemes i.e. imprint and ripple print surfacing and interactive signs.

8. **PLANNING**

(a) **General**

The Council made no objections to the following planning applications:-

2002/0840 – Land adj 60 Forest Lane (Renewal of permission to erect two storey dwelling.

2002/0889 – 61 Moor Road (Front porch & canopy, replacement windows and re-roof to dormer at rear)

2002/0923 – Land adj 1 Linby Lane/Moor Road (Dedicated noticeboard for definitive footpath map)

2002/0896 – Seven Mile House (Erect double garage)

The Council objected to the following application as follows:-

2002/1061 – 19 Main Street (First floor rear extension and rear porch)

- (a) Dormer windows would be overbearing on neighbouring cottages and not in keeping.
- (b) The proposal would materially alter the main roofline of these Listed cottages.
- (c) The design is inappropriate. It will completely alter the character and have an adverse effect on the whole row of cottages.

2002/1104 – 19 Main Street (ditto above but Listed Building Consent)

Same objections applied.

- (b) **Definitive Footpath Map Cabinet** - Cllrs were informed that Gedling BC had turned down the Council's application to locate this by No 1 Linby Lane on Moor Road next to the seat and litter bin.

In the opinion of the Borough Council the proposal would be detrimental to the character of the Papplewick Conservation Area and as such would be contrary to Policy EN7 of the Gedling BC Local Plan, and ENV15 of the First Replacement Revised Deposit Draft. Also that it would be detrimental to the setting of the adjacent Listed Building and as such would be contrary to Policy EN3 of the Local Plan and ENV21 of the First Replacement Revised Deposit Draft.

Chairman confirmed two options open to the Council – to appeal or to resite. Cllrs expressed disappointment at the decision and it was agreed that a letter be sent to

Gedling BC, as Cllrs felt this noticeboard housing the definitive footpath map would enhance the Conservation Area. Alternative locations to be requested equally accessible to pedestrians.

9. ACCOUNTS

(a) General:

<u>Income:</u>	Gedling B. Council - 50% Precept	-	£3,024.00
	Gedling B. Council - 50% Revenue Aid	-	73.00
	HM Customs VAT Refund	-	108.21
	(£73.40 to be transferred to MPW A/C)		

Accounts paid:

<u>Chq No</u>	<u>Payee & Reason</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
000212	CPRE Best Kept Village	5.00	-	5.00
000213	TBL Midlands (Strimmer)	290.00	50.75	340.75
000214	Notts CC Supp (laminator wallets)	5.95	1.04	6.99
000215	Mr R Hall (P/F repairs)	40.01	7.00	47.01
000216	Notts. CC Supplies – cancelled	-	-	-
000217	Events Insurance	80.00	-	80.00
000218	Cornhill Insurance annual prem.	354.70	-	354.70
000219	BT Village Hall Computer	31.90	5.58	37.48
000220	Progressive Office Supplies (Copy paper / printer cartridges)	41.90	7.34	49.27
000221	Gedling B. Council – (P/G grass cutting April & May)	73.92	12.94	86.86

To be paid:

000222	CPRE Membership	25.00	-	25.00
000223	Notts. Wildlife Trust Membership	27.00	-	27.00
000224	Notts. RCC Membership/Donation	30.00	-	30.00
000225	Ricoh UK – photocopier charges – copy figures sent off but invoice not received. Agreed Clerk can pay invoice subject to checking.			
000226	Mrs M Barker – Petty Cash	48.51	1.34	49.85
	Plastic wallets	1.69	.30	1.99
	History/Workday refreshments	3.40	-	3.40
	Photo Album	5.95	1.04	6.99
	Telephone	4.70	-	4.70
	Postage	5.77	-	5.77
	Bus Shelter cleaning 9 @ £3	27.00	-	27.00

General: Moor Pond Wood Accounts:

<u>Income:-</u>	Sherwood Forest Trust	255.00
	Friends donations (Ikea/raffle)	67.50

Accounts paid:

000051	Papplewick & Linby V.Hall Hire	7.00	-	7.00
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Chairman proposed acceptance of the accounts, seconded by Cllr Walker and agreed.

(b) Audit and Year End Accounts to 31st March 2002

Clerk reported year end income and expenditure computer accounts had not been completed due to the need for a programme update which had just been purchased and made available by Selston Parish Council. Mrs Barker reported on her attendance at a Derbyshire Assoc. of Local Councils course addressed by a representative from the Audit Commission. She reported that the Council needed to appoint an internal auditor and that the ceiling for preparing income and expenditure accounts had been raised to £50,000. Also that Audit Commission was recommending that this be raised even further. She suggested that the Council consider reverting back to receipts and payments which would be less time consuming

The need for an internal auditor was discussed and Mrs Barker informed Cllrs that Mr Alan Johnson, an accountant, was prepared to undertake this. Cllr Walker proposed he be appointed, seconded by Cllr Womble and agreed.

Clerk informed Cllrs that in order to meet the audit date of 30th August the accounts needed to be approved by the Council as soon as possible. It was therefore agreed that as a meeting had already been arranged for the 17th July to discuss the Gedling Local Plan the accounts be included on the agenda.

Chairman suggested that due to possible problems in future accounting for the Parish Paths Partnership scheme the Council should consider this account being held by one Council.

10. Insurance

This item had been covered earlier in the meeting under capital grant.

11. Representative/Committee Reports

Due to lack of time it was agreed that items (a) Moor Pond Wood and (d) Village Hall reports be carried forward to the next main council meeting but Playing Field to be included on the 17th July meeting agenda.

(b) Parish Paths Partnership

Clerk read a letter of complaint about the corridor section of the Moors footpath and the maintenance of this section was discussed.

No items were raised under the following two items:

12. COUNCILLORS REPORTS'**13. ANY ITEMS THE CHAIRMAN CONSIDERS URGENT****14. DATE OF NEXT MEETING**

Wednesday, 17th July 2002 arranged to discuss Gedling BC only but now to include year end accounts and playing field.

Meeting closed at 10.20pm